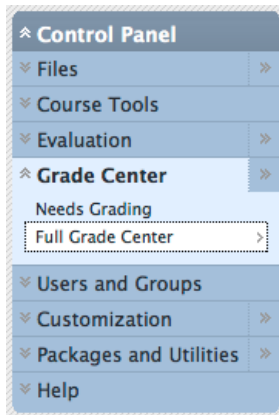


Reviewing SafeAssign Assignments in Blackboard 9.1



Step 1: Look for the [Control Panel](#) at the bottom left of the page.

Step 2: Click on [Grade Center](#).

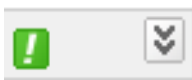
Step 3: Click on [Full Grade Center](#).

Step 4: For each SafeAssignment your students have submitted, you will see a green exclamation mark icon.

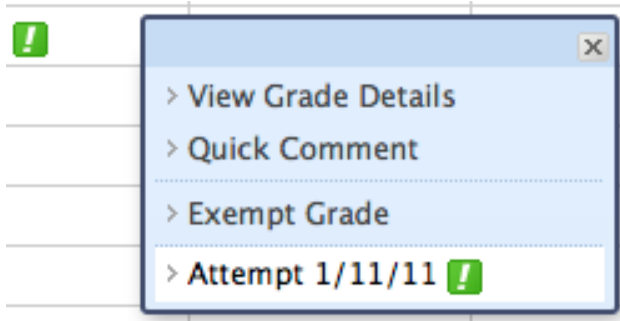
<input type="checkbox"/>	Username	Total	Week 01 Discu	Test Assignm	Test Assignm	Test Project	Total
<input type="checkbox"/>	jack.student	--	--	--	--	!	--
<input type="checkbox"/>	kristi.student	--	--	--	--	!	--
<input type="checkbox"/>	wolfgang.student	--	--	--	--	!	--
<input type="checkbox"/>	cathy.student	--	--	--	--	!	--

Selected Rows: 0




To view the attempt, place your cursor in the table cell with the [green exclamation point](#). When your cursor is in the cell, a gray double drop down arrow will appear.



Step 5: Click on the [gray double drop down arrow](#) and it will bring up a menu. Select the attempt you want to grade (in the example below, you would select "Attempt 1/11/11").



Step 6: A new screen will load where you can click on the attached file to view the student's assignment submission. The first white text icon is a text-only version of the student's paper. The second green arrow icon is to download the student's original file. The third green check mark icon is the SafeAssign report.

Student's Work						
ident ID	Name	Text	File	Matching	SA Report	Submitted
	Jack Student			6%		Fri, Jan 28, 2011, 11:49 AM

Step 7: To view the SafeAssign Originality Report, click on the green check mark icon.



Step 8: Once you have reviewed the assignment, go back to the Blackboard screen and enter in a score. Click the blue [Submit](#) button when you are finished entering in feedback.

Interpreting the SafeAssign Originality Report

Below is an annotated Sample Report provided from SafeAssign by Blackboard.

The screenshot shows a SafeAssign report for a document titled "sample.doc.htm" with a 100% match. The report is annotated with several callouts:

- Matching Index:** A callout explains that the Matching Index shows the percentage of the paper that matched other sources.
- Print Version:** A callout indicates that the Print Version is a text-only formatted version that is accessible and optimized for printing.
- Suspected Sources:** A callout states that clicking on a source leads to the original, or clicking on the magnifying glass icon highlights the source in the text below. Another callout notes that clicking on each suspected source provides a direct URL to the full corresponding source.
- Paper Text:** A callout explains that the Paper Text is the actual text from the submitted paper. Another callout notes that highlighted text in the paper text indicates what portions of the Paper Text correspond to which source.
- Reprocess:** A callout explains that the Reprocess icon reruns the report without checking against the sources indicated by the check boxes.
- Matched Sources:** A callout explains that numbers in the suspected sources list indicate which source this text matched with.
- Source Comparison:** A callout explains that clicking on a particular matching sentence in the Paper Text views the Source Comparison window, showing the URL, percentage of similarity, and a direct comparison of each sentence.

The report itself includes the following sections:

- Paper Information:** Author: Todd Hale C1, Title: sample.doc.htm, Assignment: Demo Assignment 1, Submitted: 2009-04-04 16:00:12 EDT, Paper ID: 41428.
- Suspected Sources:** A list of URLs with magnifying glass icons, such as http://www.hydropow.com/get_paper2.php?id=173023&digest=e7950451c0f933ad76977822e9a50.
- Paper Text:** The actual text from the submitted paper, with some portions highlighted in green to indicate matches.
- Source Comparison:** A table comparing the submitted text with a source.

URL:	http://www.docchem.co.uk/english/products/p_bascp_bascp3.htm
Matching:	100%
Uploaded Manuscript:	The beneficial effects of calcium chloride will be even more pronounced at lower temperatures
Internet Source:	The beneficial effects of calcium chloride will be even more pronounced at lower temperatures

Sentence matching scores are the percentage probability that two sentences have the same meaning. This number can also be interpreted as the reciprocal to the probability that these two sentences are similar by chance. *For example, a score of 90 percent means that there is a 90 percent probability that these two sentences are the same and a 10 percent probability that they are similar by chance and not because the submitted paper includes content from the existing source (whether or not it is appropriately attributed).*

Overall score is an indicator of what percentage of the submitted paper matches existing sources. ***This score is a warning indicator only and papers should be reviewed to see if the matches are properly attributed.***

- **Scores below 15 percent:** These papers typical include some quotes and few common phrases or blocks of text that match other documents. **Even these papers should have further analysis, as there is still a possibility of plagiarism.**
- **Scores between 15 percent and 40 percent:** These papers include extensive quoted or paraphrased material or they may include plagiarism. **These papers should be reviewed to determine if the matching content is properly attributed.**
- **Scores over 40 percent:** There is a very high probability that text in this paper was copied from other sources. **These papers include quoted or paraphrased text in excess and should be reviewed for plagiarism.**

This section of the training document has been modified from its original format found at SafeAssign Wiki <http://wiki.safeassign.com/display/SAFE/Interpret+Reports>

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