

AP PD Committee MEETING MINUTES 12.19.19

- I. Present: **Mary, Melanie, Jessica, Natalie, Jake, Breeann, Clayton**
 - A. Missing: **Maureen**
- II. Updates from HR (Maureen)
 - Mary or Bree did either of you talk to maureen to get any updates???*
 - *Only received email about new calendar trainings MLN*
- III. Updates from AP Committee (Jess)
 - A. Succession Planning Discussion
 - 1. Main AP committee is ok with our decision to extend appointments to try to get 2 people per year new each year
 - a) **NAME - END OF TERM**
 - b) **Jessica - 2021**
 - c) **Jake - 2021**
 - d) **Melanie - 2021**
 - e) **Breeann - 2022**
 - f) **Natalie Trent - 2023**
 - g) **Group 5 - 2023 - Will run elections in April for a replacement for Mary**
 - B. There will be a table at the AP awards for the Replenish program which helps feed students when campus dining is closed.
 - C. AP Awards Banquet will be on APRIL 23rd (*my birthday* :)
 - D. Watch for an email about reorganization of the AP representation. The AP committee is looking for volunteers to join this subcommittee.
 - E. The president suggested that maybe we have an AP committee to gather focus and issue items at the beginning of the year. This would help frame the issues committees could focus on throughout the year and maybe develop additional committees to tackle the issues.
 - F. The president is pro-staff development and would like to see staff having similar opportunities as faculty.

1. She is totally on board with things like paid family leave but we didn't discuss how that would impact pay and other benefits.

IV. Test On-Line Meeting

V. Question: Natalie -

- A. Should we put out a survey for AP committee on what other AP members would like to see for the Professional Development committee

1. Great IDEA!!!

- a) **NOTE:** *During the AP meeting they did suggest to add a link to the website with suggested workshops and topics that people would like to see* Need to know that being on the committee is important

- b) *Form Builder - add a form on the website*

- B. Supervisor training was indicated as a focus workshop in the future
- C. Remember to promote training in a way that is more personal professional development compared to GVSU development

VI. Discuss Newsletter

- A. Clayton is going to follow up with Karen about joining the AP newsletter.
- B. Last AP meeting there was no talk of this. However, they did mention that the AP site is getting revamped and that they will be linking the professional development website to the AP site.

VII. Decide on when we are meeting next semester

- A. Wednesdays 3:30pm to 5pm
- B. January 22nd
- C. Scheduled once a month