

**AP Committee Meeting Agenda**

**Thursday, January 6th, 2021, 3:00-5:00p, SCB 3001**

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| Group 1 | John Offerman, Richard Freehafer |
| Group 2 | Chris McQueen, Dan Vainner |
| Group 3 | Greg Wilson, Justin Melick |
| Group 4 | Kate Stoetzner, Jason Durham |
| Group 5 | Mike Stoll, Sara Wheeler |
| Group 6 | Quincy Williams, Jason Cronkrite |
| HR Liaison | Mychal Coleman |
| Provost Liaison | Mary Albrecht |

***Committee Purpose:*** *The Administrative Professional Committee is the representative body for AP staff, the purpose of which is: To review and make recommendations on GVSU policies that affect AP staff, to facilitate dialogue between the AP staff and others at GVSU, to consider questions, concerns, and recommendations from AP staff. The recommendations made by the Committee will be reported to the appropriate member of the President’s Cabinet.*

1. Convene and welcome to new Group 2 representative, Chris McQueen
2. Guest Speaker: Chris Plouff- Interim Provost and Executive Vice President for Academic and Student Affairs

* Moved campus to a level 3 but still trying to hold classes as originally planned. Still feels that we have strong safety measures in place so that’s why the decision has been made to move forward with classes.
* Important for the new incoming provost: implementing a new strategic plan once approved. Keeping and expanding on a small campus feel that GV is known for. Engaging more students in experiential learning opportunities. Critically look at things that might not make sense for GV to do anymore and stop those things. Lifelong learning, and engaging those students after they graduate, along with equity are other opportunities and areas of focus.
* Advice to AP committee: would recommend we be more proactive and bring forth issues and concerns to SLT. Faculty will draft memos (recommendations, issues, concerns) and send them to the President and Provost which means they have to respond. This would help create a stronger voice as well as elevate issues and concerns of the AP group.

1. Approval of December meeting minutes

* Approved

1. Officer/Liaison Reports
   1. Interim Chair- Dan
      1. Next meeting: AP Executive Committee with B. Donta Truss
   2. Vice Chair: Quincy
      1. Provost Search

* Email went out about candidate search and zoom links will be available Jan. 13th.

1. Liaison/Subcommittee Updates
   1. Website: Richard Freehafer/Jason Cronkrite

* Put out most recent communications
  1. Awards Liaison: Richard Freehafer
* NA
  1. PD Liaison: Greg Wilson
* No updates
  1. S&B Liaison: John Offerman
* Met right before break but no updates
  1. SJ Liaison: Kate Stoetzner
* NA
  1. RH 2025 Steering Committee: Mike Stoll
     1. AP Listening Sessions
* Sessions are next week jan. 13th.
  1. UAS Liaison: Sara Wheeler
* NA
  1. Newsletter: Justin Melick/Kate Stoetzner
* Most recent sent out. Pres. Mantella’s responses are included in minutes that will be published.
  1. Provost Office Updates – Mary Albrecht
* None
  1. Human Resources Updates – Mychal Coleman and guest Lindsey DesArmo
* HR office update and status of reorganization.
* There will be 4 key areas of support: total rewards, talent mgt., consulting services and HR strategic business partners (this is first step)
* HR will assign each area a generalist and that person will be the go do for all things HR

1. New business
   1. Joint Committee for AP Retention
      1. Professional Development Subcommittee and Salary & Benefits Subcommittee?
         1. Formed based on survey results

* Will work on drafting a memo together to send to SLT around our survey results

1. Old business
   1. Open positions
      1. SJ Committee-Group 1
      2. Professional Development Committee-Group 5 & 6
   2. Group designation for new departments
2. Adjourn. Next meeting: Feb 3 JHZ 1012. 3-5pm. B. Donta Truss

Meeting Schedule 2021-2022

February 3 – B. Donta Truss

March 3 – Miloš Topić

April 7 – Business Meeting

May – AP Forum

*Minutes submitted by Jason Durham.*