**Reasons for Dropping**

**Academic Requirements**

**Questions to Ask**

**Financial Aid**

* Current scholarships and grants
* Future financial aid eligibility
* Financial aid satisfactory academic progress ([www.gvsu.edu/financialaid/sap](http://www.gvsu.edu/financialaid/sap))
* Federal loan and Pell Grant limits

• Will I owe a balance to GVSU?

• Will I have enough financial aid left to finish my degree?

• How much will it cost me to retake this class?

* Is the course required for your major or the Gen Ed program?
* Will it affect your admission to your major/school/graduate program?
* Is it a prerequisite for other courses, especially those you are registered for in the following semester(s)?
* Are you passing the course?
* Changing your major
* CLEP/AP/ previous credit
* Performance in other courses
* Time demands, work or other activities
* Health concerns
* Low grade
* Personal challenges

**Other Items to Consider**

**Examine Study Habits**

Will you be short of credits for full-time status or for graduation?

If **yes**, **Explore Alternatives**

* Athletic eligibility
* International student-Visa or program requirements
* Greek Life requirements
* Veteran’s Benefits

**Consult the Student Academic Success Center**

**Alternatives:**

* Credit by CLEP exam
* Add a late starting class
* Take an online course elsewhere
* Take a spring/summer course
* If the majority of your coursework has been completed and you are dropping due to significant illness or personal issues, is an incomplete an option? (See professor)

**Course Grade Assessment:**

* Have you checked with your professor?
* What grade do you currently have?
* Are you accurately calculating your grade and/or GPA?
* What criteria is your final grade based upon?
* How many exams/assignments remain?
* Other factors?

Does it result in the establishment of a pattern of dropping courses?

**Discuss with your advisor:**
1. Manageable courseload
2. Demands of non-academic commitments
3. Available Support Services
4. Major choice
5. Career goals

# **If You Do Decide To Drop A Course:**

**1. If you receive any type of financial aid, ALWAYS check with Financial Aid first. Contact the Financial Aid Office at 616-331-3234 or email at** finaid@gvsu.edu **or visit the office in 100 Student Services Building.
2. Notify the professor.
3. See advisor to modify/update your academic plan.
4. If you plan to repeat the course, thoughtfully analyze what you need to change to be successful the second time around.
5. Drop the course via myBanner or visit the Records Office in 150 Student Services Building.
6. Check your transcript to make sure the course is noted as dropped. Dropped courses remain on your transcript with a “W” for “Withdrawal” in the grade column and do not factor into your GPA.**