

Last 4 SSN \_\_\_\_\_

Name \_\_\_\_\_

G-number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

ZIP \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

Advisor checks all that apply:

1. \_\_\_\_\_ Professional Certificate <sup>1</sup>

2. \_\_\_\_\_ Endorsement

	Credits	Grade	Notes
<b>I. Reading Methodology Course (3 credits)</b>			
EDR 630 Literacy Instruction Across Disciplines (7-12)	3	_____	_____
<b>II. Computer and Instruction Course (3 credits)</b>			
EDT 619 Curricular Integration of Ed. Technology	3	_____	_____
<b>III. Curriculum and Instruction Courses (9 credits)</b>			
EDI 636 Instruction in Middle and High Schools	3	_____	_____
EDI 639 Curriculum Development	3	_____	_____
Select one:			
EDI 637 Assessment: K-12 Models and Practices	3	_____	_____
EDS 625 Inclusive Practices	3	_____	_____
<b>IV. Student Development and Learning (3 credits)</b>			
EDI 635 Development and Needs of Students	3	_____	_____
<b>V. Practicum/Graduate Field Experience (6 credits) <sup>2, 5</sup></b>			
EDI 685 B Secondary Education	6	_____	_____
<b>VI. Responsible Conduct of Research (RCR) Requirement (0 credits) <sup>3</sup></b>		_____	_____

Subject Area Endorsement Appropriate to the Secondary Level

List currently held subject area endorsement(s) appropriate to the Secondary Level:

New teachable major or minors appropriate to the Secondary Level that you plan to add:

\*Education advisor initial if subject area department signature is not required: \_\_\_\_\_

Coursework needed to extend present endorsements to the Secondary Level:

Program Requirement Notes

1.

Additional information on certification requirements can be found on the College of Education and Community Innovation website: <https://www.gvsu.edu/education/apply-for-certification-208.htm>
2.

Students must apply in advance for each practicum or capstone course. Advisor approval is required. Apply online at <https://www.gvsu.edu/education/grad/application-login.htm>. Application deadlines: May 15 for fall enrollment, September 15 for winter enrollment, and February 15 for spring/summer enrollment.
3.

All students must complete Responsible Conduct of Research training as a graduation requirement. This online training should be completed prior to completion of 50% of the graduate program or prior to engaging in any research activity. Certification expires after 3 years and must be current while engaged in any research activity. More information may be found on the CECI website: <https://www.gvsu.edu/education/grad/responsible-conduct-of-research-rcr-requirement-54.htm>
4.

If undergraduate equivalents are used for this endorsement, they will not apply towards a M.Ed. degree.
5.

Students must complete 50% of the required credits for endorsement prior to enrolling in the practicum course.
6.

Students must pass appropriate Michigan Test for Teacher Certification Subject Area Tests to add new subject areas.

Important Program Policies

- Students must apply and be accepted for graduate study in the College of Education and Community Innovation. Students who have not been accepted will not be permitted to enroll in coursework beyond 6 semester hours.
- Students who have not enrolled for 24 consecutive months must follow the program requirements in the GVSU catalog that are in effect at the time of their re-entry.
- This program does not result in a master’s degree without completion of additional coursework.
- Students must earn a cumulative 3.0 GPA or higher on GVSU graduate coursework. If pursuing a master’s degree, a letter grade of “C” or higher is required for all courses used for degree.
- All candidates applying for certification must initiate the certification recommendation process by self-registering in the Michigan Online Educator Certification System (MOECS) at <https://mdoe.state.mi.us/MOECS/login.aspx>.
- Students must hold an active Michigan elementary teaching certificate at the time of application to add the secondary endorsement.

Student Signature: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_