

Grand Valley State University

Executive Committee of the Senate

Minutes of November 9, 2007

Present: David Bair, John Bender, Yatin Bhagwat, Katie Cross (Student), Gayle Davis (ex officio), Rob Franciosi, Joe Godwin (ex officio), Robert Hendersen, Jon Jellema (ex officio), Paul Leidig, Nancy Levenburg, Jean Martin, Kristine Mullendore (Vice Chair), Ellen Schendel, Steve Schlicker, John Stevenson, Kathleen Underwood, Jeroen Wagendorp, Roy Winegar

Guests: Teresa Beck, Larry Burns, Alicia Wireman (Student)

The meeting was called to order at 3:05

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of November 9, 2007 was reviewed.	The agenda of November 9, 2007 was approved.
2. Approval of Minutes	<p>The Minutes of October 12, 2007 were reviewed.</p> <p>The Minutes of October 19, 2007 were reviewed.</p>	<p>The Minutes of October 12, 2007 were approved, as amended.</p> <p>The Minutes of October 19, 2007 were approved, as submitted.</p>
3. Report of Chair	<p>a) The Chair noted that there are a number of agenda items that were not reached at meetings earlier this year. These items were not included as Old Business on the agenda for today because there were new items of business that had priority. However, the completion of Strategic Goals for ECS/UAS is of a high priority and will be addressed in the next meeting. ECS members are asked to review the draft distributed with the agenda for the earlier meeting and to please submit any comments or proposed revisions to the Chair prior to the next ECS meeting when it will be on the agenda.</p> <p>b) The Chair reported that another item of Old Business that needs to be addressed is developing a protocol for adding revisions to the Faculty Handbook to ensure that any changes made to the on-line Faculty Handbook have gone through all of the necessary processes. He noted one example of this problem was the change of the criteria to tenure status for eligibility for the University Outstanding Teacher Award discussed at an earlier ECS meeting. This reminded ECS that this change was made to the Faculty Handbook over the past summer without having gone through governance processes.</p> <p>c) The Chair reported that several Prospectuses and Final Plans are ready to be brought to ECS for an initial read. He reminded members that if these proposals receive ECS support that they will then be distributed to the UCC and FSBC for their consideration.</p>	

	<p>Several comments were made concerning the process including the suggestion that there needs to be a change in the practice of authors of the proposals intermittently revising the items under discussion as the document is moved to different committees for action. It was suggested that the documents be date stamped as they are received and posted and that authors be required to include a cover letter identifying what changes, if any, have been made to a proposal since the last review. Other suggestions included posting prospectuses and final plans on BlackBoard or on the Faculty Governance website in lieu of reliance on a paper process of distribution.</p> <p>d) Update on Academic Forum -- the forum intended to be held this term will not occur until next term.</p>	
<p>4. Report of Provost</p>	<p>Provost Davis reported that she has been working with Vice President for University Relations Matt McLogan to promote GVSU locally and to extend the university's exposure outside of the tri-county area. She further reported the Senior Management Team is working on university positioning, marketing and overall image as perceived by the State, local constituents, and employers. Provost Davis is also working with the Deans Council on this initiative and seeks faculty input on GVSU 'success stories' as a marketing tool. As an example, she mentioned that country star Keith Urban had the GVSU drum line perform at his recent concert in Grand Rapids.</p> <p>The Chair will invite Mary Eilleen Lyon and Rhonda Lubberts to an ECS meeting to identify marketing strategies and timelines.</p>	<p>The Chair will invite Mary Eilleen Lyon and Rhonda Lubberts to an ECS meeting to identify marketing strategies and timelines.</p>
<p>5. Report of Student Senate President</p>	<p>a) Student Senator Katie Cross reported that GVSU raised over thirty-three thousand dollars during the Battle of the Valleys fundraiser to assist DeVos Children's hospital in serving the needs of neglected and abused children</p> <p>b) Ms. Cross also reported that the University Leadership Roundtable was successful. The focus for the event was NCA accreditation process with presentations by Dr. Julie Guevara and Dr. Pat Oldt.</p> <p>c) The Student Senate is also developing this year's Last Lecture Series. Over 70 recommendations were received. The three selected to present are Ivo Soljan, Bonnie Marshall and Figen Mekik. The event is scheduled on November 29 beginning at 7pm in the Pere Marquette Room of Kirkhof Center. All faculty are invited to attend.</p>	

6. New Business

a) The Chair presented a brief overview of the tenure standards. He noted that currently there is no provision identifying and describing tenure and promotion standards in the Faculty Handbook other than the description of what faculty should demonstrate to be promoted. Directly articulating these standards would meet one of the challenges given GVSU in its last accreditation report. He also noted that prior to this meeting he received an email from the representative from the library, Robert Schoofs, who was unable to attend the meeting today, requesting the proposed revision change the description of the library members from "Professional Reference and Catalog Librarians" to "Professional Librarians", as the former language is no longer employed in the profession.

Dr. Teresa Beck, Chair of FPPC, updated ECS on the work of the committee and identified that proposed revisions or additions to the current policy; including the addition of a Statement of Principle, Standards and Criteria for Tenure, Statement on Early Promotion and Tenure.

Discussion. It was suggested that clarification was needed on several terms, such as identifying more clearly what is meant by "special circumstances and extraordinary credentials," as well as "normally meet the standards and expectations for the rank of Associate Professor (section 2.5.2)"

After further discussion, it was moved and seconded that the proposed revisions be returned to the FPPC for additional clarification of the language regarding tenure standards identified in discussion, consideration of the timing of tenure and promotion to Associate Professor, and scholarship requirements as separate matters to more clearly articulate the intent of the committee and to then re-submit the proposal to ECS.

b) Annual Salary Recommendation from FSBC – *NO DISCUSSION*

c) Promotional Increment Recommendation from FSBC - *NO DISCUSSION*

MOTION: The Executive Committee of the Senate returns the proposed revisions to the FPPC for additional clarification of the language regarding tenure standards identified in discussion, consideration of the issue of the timing of tenure and promotion to Associate Professor, and scholarship requirements as separate matters, to more clearly articulate the intent of the committee and re-submit the proposal to ECS.
APPROVED Unanimously

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	d) Changes to FSBC terms and Chair Elections – NO DISCUSSION e) Revision to Procedure for the Establishment of Additional Units or Programs – NO DISCUSSION		
Adjournment	The meeting adjourned at 4:58pm		