

Grand Valley State University

Executive Committee of the Senate

Minutes of February 15, 2008

Present: David Bair, John Bender, Yatin Bhagwat, Rob Franciosi (Chair), Julie Garison (for Robert Schoofs), Joe Godwin (ex officio), Robert Hendersen, Sharon Leder, Nancy Levenburg, Kristine Mullendore (Vice Chair), Ellen Schendel, Steven Schlicker, John Stevenson, Kathleen Underwood, Jeroen Wagendorp, Roy Winegar.

Guests: Brian Collier, Paul Murphy, Mark Staves

The meeting was called to order at 3:03

<u>Agenda Items</u>	<u>Discussion</u>	<u>Action / Decisions</u>
1. Approval of Agenda	The agenda of February 15, 2008 was reviewed.	The agenda of February 15, 2008 was approved.
2. Approval of Minutes	The Minutes of February 8, 2008 were reviewed.	The Minutes of February 8, 2008 were approved.
3. Report of Chair	<p>a) The Chair noted that the ECS/UAS schedule has changed and identified the changes. ECS will meet on February 22 and there will be no meeting on February 29. ECS will meet on March 19 and thereafter there will be a meeting most every week, whether it is ECS alone or ECS for a while with UAS following.</p> <p>b) The Chair reported that the Faculty Personnel Policy Committee will present several documents for ECS review this semester proposing revisions to the Faculty Handbook language on personnel policies including timing of tenure and what constitutes a valid unit vote.</p> <p>c) The Chair reported that the Faculty Salary and Budget Committee has reviewed the Chinese Studies Major Final Plan, and he expects a memo with their recommendation soon.</p> <p>d) The Chair further reported that the courses for the Doctorate in Nursing Practice are still in development and does not know when that Final Plan will be ready for review.</p>	
4. Report of Provost	<p>a) Joe Godwin announced that Provost Davis was absent due to illness and reported on her behalf.</p> <p>b) Beginning with registration for the 2008/09 academic year, the Banner system will enforce pre- and co-requisites. Units are being asked to review and determine how they wish to have the pre-requisite or concurrent enrollment requirement enforced.</p>	

<p>5. Report of Student Senate President</p>	<p>No Report</p>
<p>6. New Business</p>	<p>a) The Prospectus proposing the creation of a Department of Cellular and Molecular Biology, which was distributed earlier, was presented to the ECS for initial review, as outlined in the <u>Faculty Handbook</u> procedures.</p> <p>Professor Mark Staves answered questions from the floor, and reported that this proposal has been in development for quite some time in anticipation of the growth of the life sciences program. He stated that administrative support was never formally established for the program other than his appointment as program director and they are not able to utilize joint faculty appointments because CMS is not a department, even though faculty are used from a variety of departments.</p> <p>In a comment from the floor, it was noted that this is the 2nd time this year a program wanting to become a unit has had to go through a process that requires an unnecessary curricular review because all of their courses have already been through a curricular review.</p> <p>A recommendation was made for CMB to get letters of support from the other departments who have faculty and courses used in the program, that the Proposers seek waivers for curriculum requirements in the Final Plan as identified in the <u>Faculty Handbook</u> and that they contact Prof. Dave Cannon in Accounting to discuss what other items would be helpful, as Accounting went through this process a short time ago.</p> <p>A further recommendation was made to modify this Prospectus in two separate areas: one would clarify what has been presented already and the second area would specify what waivers to the Final Plan are being requested now. It was also suggested to take this opportunity to update the <u>Faculty Handbook</u> curricular processes and procedures.</p> <p>b) The <u>Prospectus for M.A. in History</u>, which was distributed earlier, was presented to the ECS for initial review, as outlined in the <u>Faculty Handbook</u> procedures.</p>

	<p>Professor Paul Murphy presented an overview of the material and identified the key elements of the prospectus. Discussion.</p> <p>During discussion, a question was raised on the number of students that the program is expected to serve in the context of the number of courses proposed to meet credit requirements. A concern was raised about whether class sizes would be sufficient to support the resources required to offer the program as outlined. A suggestion was made to consider a cohort model to ensure adequate class size, and to consider discussing the impact on faculty research as an additional component. The Great Lakes History Conference was recommended as an existing event that would benefit from this Masters and that provide support for this program.</p>	
	<p>c) Professor Robert Hendersen presented background information about Institutional Review Boards (IRBs) and Institutional Animal Care and Use Committees (IACUCs). Because these two committees are mandated by federal regulations and by the Federalwide Assurance that the university has filed, they differ in composition, in charge, and in powers from other university committees. Hendersen suggested that GVSU should strictly limit the IRB's and IACUC's activities to those that federal regulations mandate and that a faculty governance committee should be charged with reviewing and recommending all research policies other than those federally mandated for the IRB and for the IACUC.</p>	
7. Adjournment	The meeting adjourned at 5:10pm	