

FSBC Meeting #1 Minutes
September 17, 2004

PRESENT: Majd Al-Mallah, Larry Burns, Maria Cimitile (Chair), Lee Copenhaver, Cindy Coviak, Scott Grissom, Kathy Gulembo (ex officio), Sally Hipp, Rita Kohrman, Stan Lindquist, Susan Martin (ex officio), Donijo Robbins, Nancy Shontz, Joel Stillerman, Patrick Thorpe, Don Williams.

1. The meeting was called to order at 12:04pm
2. All members introduced themselves. Email reminders for meetings will be sent to committee members asking them to visit the Faculty Governance website (www.gvsu.edu/facultygov) to download the agenda.
3. The minutes of April 16, 2004 were approved, as amended.
4. Report of the Chair
The FSBC goals for this academic year were discussed. The Chair circulated a list of possible agenda items for committee review and feedback on any additional agenda items.

The Chair reported that GVSU will be offering medical savings accounts to faculty/staff. More information can be seen at <http://www.ustreas.gov/offices/public-affairs/hsa> or <http://www.hsainsider.com/default.asp>. The Office of Human Resources will send monthly updates on benefits to the Chair. An HRO representative will visit FSBC on October 15; committee members are asked to forward any questions to the Chair prior to that meeting.

5. A memo identifying the priorities of FSBC will be sent to administration. Three issues to include are: 1) quality of life in the classroom, 2) design of classroom space, and 3) slowing/controlling growth.

A motion was made and seconded that the FSBC request average salary & benefit data for faculty (adjunct, visiting, affiliate, tenure-track, and tenured) & administrators in a way that is comparable with the way the Chronicle of Higher Education reports data, and consistent with prior categories. Discussion. Motion was unanimously approved.

7. The state appropriation request to the State of Michigan was distributed by Sue Martin.
8. The Chair will send a list of data to be received on a regular basis to Jean Nagelkerk and Lisa Haight.

9. The Provost's Office reported that the Entrepreneurship Minor was approved.
10. The Final Plan for a Liberal Studies Department was discussed. Concerns were addressed on the budget page, and that the number of anticipated staff was missing.

A motion was made and seconded that FSBC to approves the Liberal Studies Final Plan noting the budget summary was incorrectly submitted & FSBC would like to see the budget in the corrected format. Motion approved unanimously.

Meeting was adjourned at 1:33pm.