**University Curriculum Committee**

**Minutes of Wednesday, September 8, 2010**

**2201 KC**

**Present: Robert Adams (Chair), Ruth Ann Brintnall, Martin Burg, Maria Cimitile (ex-officio),             Christine Drewel, Maria Fidalgo-Eick, Dan Golembeski, David Huizen, Brian Kipp, Scott Rood, Claudia Sowa Wojciakowski, Paul Yu, Mike Yuhas**

Meeting called to order: 2:00 PM

Approval of the Agenda: approved

Approval of Minutes from 4/28/10 : approved

Report from the Chair

* Welcome to all members
* Introduction of all members attending (reflected in above attendance listing)

Report from the Provost:  Welcome and thanks to all serving on UCC for the upcoming year; looking                    forward to the committee playing an instrumental role at GVSU.

**New Business/Discussion items**

* Election of Vice Chair (M.Burg elected)
* Location for meetings: Fall 2201 KC.  Winter: Pew campus location
* UAS Charge to UCC (4 major charges)
* Roles and Responsibilities
* Checklist for UCC Reviewers
* Syllabus of Record Guidelines (updated 3/2010);
* New processes for prospecti and new program/unit proposals
* New council for online education oversight (M. Cimitile)
	+ New process for online courses and programs
	+ Fully online programs need to have some oversight (NCA)
	+ Call for volunteer for the Online Education Council
* Review of Procedures
	+ UCC actions: table, approve, amend, reject, support, not support
	+ [New] Online system (https://secure.gvsu.edu/facultygov/online)
	+ Pair review
	+ Handling of single college course changes
	+ Typos and grammatical errors

    If these are the only errors, and they are non-public areas in the     proposal, then the proposals will not be sent back for amendment.

Curricular actions

* #4887: Engineering Emphases to Majors: Prospectus/Final Plan

*Action:*  UCC supports final plan, motion passed

Meeting adjourned: 3:30 PM

Automatically Approved Items

* #7124    ED 331    CCP