**STUDENT DEVELOPMENT FUND**

The professional development fund is a fund designated to help student employees of Campus Recreation pursue and engage in opportunities to advance professional achievement, knowledge, skills, and abilities related to their intended career pursuits.

Eligibility

* Applicant must be a current undergraduate GVSU student in good academic standing and currently work for Campus Recreation
* Applicant must have worked for Campus Recreation at least one semester with a minimum of 20 hours (total) served each semester
* Applicant must maintain a 2.5 GPA and in good academic standing
* Applicants can apply for the award every semester and will be granted funding no more than once each academic year
* No minimum income is required
* Applicants must be enrolled in at least 12 semester credit hours

Funds available

* There is a total of $1000 available
* Each eligible applicant can be granted up to $250 per academic year, unless otherwise decided by the committee

Application process

The nature of the professional development opportunity should not include direct school expenses such as tuition, books, rent, etc. Examples of professional opportunities that would be eligible include things like (but not limited to):

-Registration fees for workshops and related travel expenses

-Professional certifications

-Internship stipend

-Study materials for exams, certifications

-Professional memberships

Applicants must provide full contact information including mailing address, G#, phone number and email address. Applicants must write a one page essay explaining the intended use of the funds they are applying for as well as:

* + Desired goals
	+ Career path is after graduation
	+ How the award will be utilized

The Campus Recreation professional staff will review and decide on all applications as they are received. Applicants will be notified via email whether or not they have been granted funds.

Requirement/Responsibility

-Each funded applicant must determine a mutually agreed upon means to provide some form or example of their learning from the event. This might include things like (but not limited to) putting on a presentation for the staff or sharing what they learned with their co-workers or classmates in a workshop or poster presentation.

Application Deadline

There is an open, rolling application process. This means that applications are reviewed as they are received and until funds have been allocated.

Applications are welcome and accepted until:

* + October 31st for Fall semester awards
	+ February 16th for Winter semester awards
	+ June 1st for Spring/Summer semester awards

Submit Application

Campus Recreation

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