

## COLLABORATION RUBRIC

<b>Collaboration: Effectively work on a team.</b>				
This rubric assesses the teamwork of an individual student, not the team as a whole. Therefore, it is possible for a student to receive high ratings, even if the team as a whole struggled. Similarly, a student could receive low ratings, even if the team as a whole worked fairly well. □				
This rubric is designed to measure the quality of the collaboration process, rather than the quality of the end product. As a result, evidence of the student's interactions on the team must include: <ul style="list-style-type: none"> <li>• the student's own reflections about their contribution to the team's functioning (based on the rubric - not a grade), and</li> <li>• evaluation of the student's contributions to the team's functioning by the instructor. This could be done through weekly feedback forms that all students will out.</li> </ul> <i>Peer evaluation of team members is optional.</i>				
Collaboration is a skill that is taught and learned over time. We require that you have students work in the same teams throughout the semester to practice and develop these skills together. Teams may work on several smaller projects or one larger project throughout the semester.				
Faculty who teach this skill have found that requiring teams to submit deliverables throughout their work together can develop student's self-awareness of their own collaboration skills. These could include items such as a team contract that outlines their shared expectations and accountability measures, or progress reports that allow students multiple opportunities to reflect on how the team is working together to meet their goals.				
OBJECTIVES <i>(Items in italics below are definitions or examples)</i>	ACCOMPLISHED (4)	SATISFACTORY (3)	PROGRESSING (2)	EMERGING (1)
<b>Contributes to Team Meetings</b>	Helps the team move forward by articulating the merits of alternative ideas or proposals.	Offers alternative solutions or courses of action that build on the ideas of others.	Offers new suggestions to advance the work of the team.	Shares ideas but does not advance the work of the team.
<b>Facilitates the Contributions of Team Members</b>	Engages team members in ways that facilitate their contributions to meetings by both constructively building on or synthesizing the contributions of others as well as noticing when someone is not participating and inviting them to engage.	Engages team members in ways that facilitate their contributions to meetings by constructively building on or synthesizing the contributions of others.	Engages team members in ways that facilitate their contributions to meetings by restating the views of other team members and/or asking questions for clarification.	Engages team members in ways that facilitate their contributions to meetings by listening to others without interrupting.
<b>Contributes Outside of Team Meetings</b>	Completes all assigned tasks by the deadline; work accomplished is thorough, comprehensive, and advances the project; proactively helps other team members complete their assigned tasks.	Completes all assigned tasks by the deadline; work accomplished is thorough, comprehensive, and advances the project.	Completes all assigned tasks by the deadline; work accomplished advances the project.	Completes all assigned tasks by the deadline.
<b>Fosters Constructive Team Climate</b>  <i>team climate:</i> <ul style="list-style-type: none"> <li>• treats team members respectfully by being polite and constructive in verbal and nonverbal communication</li> <li>• motivates teammates by expressing confidence about the importance of the task and the team's ability to accomplish it</li> <li>• provides assistance and encouragement to team members</li> </ul>	Actively promotes a constructive team climate.	Supports a constructive team climate.	Partially supports a constructive team climate.	Minimally supports a constructive team climate.

This rubric was inspired by the AAC&U VALUE rubric.

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