Grand Valley State University

*General Education Committee*

Minutes of 09.11.12

**PRESENT:** Roger Gilles, Chair, Kirk Anderson, Peter Anderson, Karen Burritt, Susan Carson, Alisha Davis, Emily Frigo, Gabriele Gottlieb, Gary Greer, Brian Kipp, Jagadeesh Nandigam, Keith Rhodes, Paul Sicilian

**ALSO PRESENT:** C. “Griff” Griffin, Director, General Education, Sarah Kozminski, General Education Office Coordinator

**ABSENT:**

| Agenda Items | Discussion | Action / Decisions |
| --- | --- | --- |
| **Approval of** August 27th **Minutes** |  | Approved as submitted. |
| **Approval of Agenda** |  | Approved. |
| Courses submitted for Issues | **Review of courses submitted for Issues:**  *Preliminary discussion of general issues regarding the proposals*:   * Each Syllabus of Record should include an explicit mention of the General Education goals and objectives. * In the GE course form, there seems to be confusion about the distinctions between “teaching” and “measuring” (i.e., assessing). * Summer workshop encouraged “cut and paste” repetition in the GE course form so that all objectives would have a full description. * A committee member requested clarification regarding the course objectives: what details should be included, and how it will the specifics affect those teach the course in the future? The chair responded that the SOR is the binding document, and that the GE course form will essentially become the CAP—which will also be binding. Both documents are meant to be general and flexible enough for multiple faculty. * The chair affirmed that faculty teaching the course understand that there is a rubric coming, which was part of the summer Issues training workshop. * The director shared that when she reviews the proposals, sshe looks for specific mention of the group work evaluation being done in the course.     **Breakout Review Groups**:  *Committee members broke out into three groups to review 17 courses submitted for consideration into the Issues program.*   * Discussion regarding proposal being approved as-is or with minor modifications or edits * Committee looking for “model” proposals or courses that faculty can reference. Idea of “model” proposal was confirmed by multiple committee members.   **Group Review Summary:**  BIO 338 was approved as submitted.  BIO 328, ECO 343, HST 370, MOV 350, ANT 340, EGR 306, ECO 345, WGS 355, HTM 368, LIB 322, and GEO 360 were approved pending amendments that will be reviewed by the chair and director.  MOV 330, AHS 340, NRM 451, PLS/ENS 303, SOC 351 will be returned to the committee for consideration after requested amendments.  Potential models: ANT 340, EGR 306, GEO 360 | .  1 course approved as submitted.  11 courses approved pending amendments that will be reviewed by the chair and director.  5 courses will need to come back to the committee after amendments. |
| **Director’s Report** |  |  |
| **Adjournment** |  |  |
|  |  | Meeting adjourned at 4:25 |