Grand Valley State University

***General Education Committee Meeting***

167 LOH

Minutes of 9/29/2014

**PRESENT**: Kirk Anderson, Chair; Ella Fritzmeier; Emily Frigo; Gabriele Gottlieb, Melba Hoffer; Andrew Kalafut; Sarah King; Haiying Kong; Martina Reinhold; David Vessey

**ALSO PRESENT:** C. “Griff” Griffin, Director, General Education

**NOT PRESENT:** Karen Burritt, Brian Kipp, Jose Lara; Paola Leon, Linda Pickett, Paul Sicilian, Jeanne Whitsel, General Education Office Coordinator

| Agenda Items | Discussion | Member |
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| **Approval of Agenda** |  | Approved per consensus |
| **Approval of 9/15/2014 minutes** |  | Approved per consensus |
| **Curriculum items for consideration** | None |  |
|  | Griff discussed the potential for a January 2015 conference on General Education. Several governance committees have expressed a willingness to assist. The committee reviewed a draft outline and they brainstormed other ideas that might be considered.  1. Consider globalization for the conference as it relates to the Internationalization Task Force. We’ll consider this after Mark from PIC meets with the group.  2. Consider Design Thinking – Griff has met with John Berry and encouraged him to submit teaching materials that we could include in our packet of teaching materials for problem solving  3. We want a celebration of why we teach in GE- see the Chronicle of Higher Ed article (Confessions of a GenEd Junkie)  4. We could have everyone review the CARs we have (2 reviewers per CAR) to find faculty who have learned a lot from assessment so they could share their story. | Email Kirk if you are interested in being on the steering committee. |
|  | One of the ECS charges was to consider Professional Development opportunities for faculty. The committee brainstormed ideas  1. Converting Themes to Issues - Mount a 1 hour workshop and ask a GEC member to come  2. Assessment workshops – upcoming ones – Griff email people  3. Conference – see above | 1. Griff will schedule these as soon as we’ve revised the curriculum form.  2.Griff will email GEC about the upcoming assessment workshops (she’s already done 6 hours of them this fall) |
|  | Another ECS charge was to investigate ways to streamline the GE forms in SAILS.  1. Five members from GEC had completed the GE form when they created Issues courses. The group reached consensus that we could make the following changes:  a. Put all of the skill goals sub objectives in with the language describing the goal (essentially the four subobjectives would be collapsed into one box). Faculty would then be able to talk about the subobjectives all together.  b. The box that dealt with assessment would be changed to a Drop down box of measures (faculty can click more than one box). Also there would be an Optional box where faculty could add other measures or comments.  Potential choices include:  Exam  Quiz  Journal  Peer evaluation  Paper  Oral presentation  Poster  Discussion board  Performance  Critique  Group project  Case report  Laboratory report  Self reflection  Observation  Other  GEC members also wanted to have the GE category the course fulfills auto populate the Syllabus of Record. We need a supporting statement on the SOR that says something about the course needing to fulfill the GE skills and content goals associated with the category (with a hotlink to GE website). | Griff will create a sample of how the form would look |
|  | Another ECS action item was to examine the new MTA transfer process. We will ask Betty Schaner of the CLAS advising center how the MTA differs from the MACRAO | Griff will ask the CLAS advising Center if they have a chart summarizing the differences. |
|  | We’ll review a couple CARs next week. CARs from Winter data collection are due October 1. | Griff ask Christy to analyze the numbers. |
| **Chair’s Report** | Kirk met with the GPY 410 proposer about the amendments. |  |
| **Director’s Report** | All items were presented earlier. |  |
| **Adjournment** |  | 4:23 |