



2015-2016

# GLOBAL GVSU

FACULTY & STAFF RESOURCE GUIDE



GRAND VALLEY  
STATE UNIVERSITY  
BARBARA AND STUART  
PADNOS INTERNATIONAL  
CENTER

[www.gvsu.edu/pic](http://www.gvsu.edu/pic)

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## About this Publication

This publication is designed to provide a brief overview of the international opportunities for GVSU faculty and staff. Additionally, faculty and staff will find resources to assist them in advising international students and domestic students who wish to study abroad.

## The Barbara and Stuart Padnos International Center

The Padnos International Center (PIC), a unit of the Brooks College of Interdisciplinary Studies, supports Grand Valley State University students in three primary ways. PIC facilitates study abroad and internship opportunities for every major and minor at GVSU in every region of the world. PIC also supports projects that help internationalize the campus and curriculum. Lastly, PIC sponsors events aimed at internationalizing the campus community.

In addition to academic services for students, PIC also serves GVSU faculty and staff in their international endeavors.

130 Lake Ontario Hall  
616-331-3898  
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www.gvsu.edu/pic



*2014 GVSU Delegation to the Universidad de las Américas Puebla, Mexico*

## PIC Mission Statement

To engage the University community in meaningful international experiences that foster an appreciation and awareness of diverse cultures, people, and ideas.

# GVSU PARTNERSHIPS

GVSU has partnerships with institutions all around the world. Faculty, staff and students are encouraged to engage in international exchange with our partners and seek opportunities for collaboration.

## Australia

Macquarie University  
[www.mq.edu.au](http://www.mq.edu.au)

University of the Sunshine Coast  
[www.usc.edu.au](http://www.usc.edu.au)

## Austria

FH Joanneum University of Applied Sciences (PCEC)  
[www.fh-joanneum.at](http://www.fh-joanneum.at)

## Chile

Universidad del Bío-Bío  
[www.ubiobio.cl](http://www.ubiobio.cl)

## China

East China Normal University  
[www.ecnu.edu.cn](http://www.ecnu.edu.cn)

China-Japan Friendship Hospital  
[www.zryhy.com.cn](http://www.zryhy.com.cn)

## France

L'Ecole Supérieure des Sciences Commerciales d'Angers  
[www.essca.fr](http://www.essca.fr)

Groupe ESC Grenoble (SCB)  
[www.grenoble-em.com](http://www.grenoble-em.com)

Université Catholique de l'Ouest  
[www.uco.fr](http://www.uco.fr)

Université de Versailles Saint-Quentin-en-Yvelines (ENS)  
[www.uvsq.fr](http://www.uvsq.fr)

## Germany

Duale Hochschule Baden-Württemberg (SCB/PCEC)  
[www.dhbw.de](http://www.dhbw.de)

## Germany (Continued)

Pädagogische Hochschule Schwäbisch Gmünd (CLAS/COE)  
[www.ph-gmuend.de](http://www.ph-gmuend.de)

## Ghana

University of Cape Coast  
[www.ucc.edu.gh](http://www.ucc.edu.gh)

## Hungary

University of Debrecen  
[www.unideb.hu](http://www.unideb.hu)

## Italy

Università degli Studi di Perugia (CLAS)  
[www.unipg.it](http://www.unipg.it)

Università per Stranieri di Perugia (CLAS)  
[www.unistrapg.it/english](http://www.unistrapg.it/english)

## Japan

International Christian University  
[www.icu.ac.jp](http://www.icu.ac.jp)

Ritsumeikan Asia Pacific University  
[www.apu.ac.jp](http://www.apu.ac.jp)

## Mexico

Universidad de las Américas Puebla  
[www.udlap.mx](http://www.udlap.mx)

## Norway

University of Oslo  
[www.uio.no](http://www.uio.no)

## Poland

Cracow University of Economics  
[www.uek.krakow.pl](http://www.uek.krakow.pl)

## Romania

Babes-Bolyai University  
[www.ubbcluj.ro](http://www.ubbcluj.ro)

## South Korea

Seoul National University of Science and Technology  
[www.seoultech.ac.kr](http://www.seoultech.ac.kr)

## Spain

Universidad Carlos III de Madrid  
[www.uc3m.com](http://www.uc3m.com)

University of Deusto  
[www.deusto.es](http://www.deusto.es)

## Switzerland

Zurich University of Applied Sciences (SCB/PCEC)  
[www.sml.zhaw.ch](http://www.sml.zhaw.ch)  
[www.engineering.zhaw.ch/en](http://www.engineering.zhaw.ch/en)

## Taiwan

National Taiwan Normal University  
[www.ntnu.edu.tw](http://www.ntnu.edu.tw)

## Turkey

Middle East Technical University  
[www.metu.edu.tr](http://www.metu.edu.tr)

## United Kingdom

Kingston University  
[www.kingston.ac.uk](http://www.kingston.ac.uk)

University of Brighton (SCB)  
[www.brighton.ac.uk](http://www.brighton.ac.uk)

# AFFILIATE PROGRAMS

Faculty, staff and students are encouraged to connect with affiliate programs for additional international opportunities in a wide range of locations around the world.

American Institute for Foreign Study (AIFS)  
[www.aifsabroad.com](http://www.aifsabroad.com)

Academic Programs International (API)  
[www.apistudyabroad.com](http://www.apistudyabroad.com)

Council on International Education Exchange (CIEE)  
[www.ciee.org](http://www.ciee.org)

Cultural Experiences Abroad (CEA)  
[www.gowithcea.com](http://www.gowithcea.com)

Edge Hill University (EHU), Ormskirk, England  
[www.edgehill.ac.uk](http://www.edgehill.ac.uk)

European Study Abroad (EUSA)  
[www.eusa-edu.com](http://www.eusa-edu.com)

Global Semesters  
[www.globalsemesters.com](http://www.globalsemesters.com)

Hellenic International Studies of the Arts (HISA), Paros, Greece  
[www.hellenicinternational.org](http://www.hellenicinternational.org)

International Studies Abroad (ISA)  
[www.studiesabroad.com](http://www.studiesabroad.com)

John Cabot University (JCU), Rome, Italy  
[www.johncabot.edu](http://www.johncabot.edu)

Semester in India, Kerala, India  
[www.semesterinindia.org](http://www.semesterinindia.org)

## CONSORTIA PROGRAMS

Consortium for Overseas Student Teaching (COST)  
[www.teachabroad.ua.edu](http://www.teachabroad.ua.edu)

Japan Center for Michigan Universities (JCMU)  
[www.jcmu.isp.msu.edu](http://www.jcmu.isp.msu.edu)

# GRANTS

The Padnos International Center offers a wide-range of grants to support faculty, staff, and departmental interests in developing international activities. The following grant programs are designed to encourage faculty and staff to engage in collaborative educational exchanges with GVSU's international partners, work towards GVSU's internationalization goals, and to increase our understanding of different education systems and cultures around the world. Grant recipients are expected to incorporate their experiences abroad into their work at GVSU and to be advocates for international exchange within our campus community.

For information on how to apply, please visit [www.gvsu.edu/pic/fsgrants](http://www.gvsu.edu/pic/fsgrants)

## Faculty/Staff Exchange Program

APPLICATION DEADLINES: October 1, 2015 and February 1, 2016 (For travel completed within one calendar year)

ELIGIBILITY: Faculty\*, AP Staff, PSS Staff and Maintenance Staff

The Faculty/Staff Exchange Program is designed to significantly deepen or broaden GVSU's comprehensive partnerships with select overseas institutions. This program is aimed at helping units and individuals realize existing internationalization goals. In particular, this program is an avenue to bring appropriate individuals from partner institutions here to the GVSU campuses so that our community can learn from them; the program supports reciprocal travel by appropriate individuals to visit the partner institutions, too. Grant awards are meant to provide enough funds for one individual to travel, but units or colleges may contribute funds for additional travelers.

## Internationalization Grant

APPLICATION DEADLINES: October 1, 2015 and February 1, 2016

ELIGIBILITY: Faculty\*

The Internationalization Grant is meant to support specific internationalization goals in particular academic programs, in development of dual- or joint- degree schemes, curriculum integration projects, or new courses that feature global learning outcomes. An essential element of this grant is that the recipient integrates the skills/knowledge they acquired during their experience back into the GVSU campus community upon their return. The grants are not aimed at supporting participation in academic conferences. Awards up to \$3,000 per project.

## Pädagogische Hochschule Schwäbisch Gmünd Grant

APPLICATION DEADLINE: October 1, 2015

ELIGIBILITY: COE and CLAS faculty\* (*CLAS faculty grant not available in 2015-16*)

GVSU has been partnered with Pädagogische Hochschule Schwäbisch Gmünd (PHSG) in Germany since 2006. This partnership offers both student and faculty exchange opportunities. Since 2009, the College of Liberal Arts and Sciences (CLAS) has been facilitating faculty exchanges for CLAS faculty. In addition to welcoming many PHSG faculty here at GVSU, many GVSU faculty have taught in Germany at PHSG during the spring/summer session. Recently, this program has expanded to include the College of Education (COE). GVSU faculty from either of these colleges can apply to participate in the faculty exchange each year.

For more information, contact Gretchen Galbraith (CLAS) [galbraig@gvsu.edu](mailto:galbraig@gvsu.edu) or Sherie Williams (COE) [willishe@gvsu.edu](mailto:willishe@gvsu.edu)

## Partnership Development Grant

Applications are considered on a rolling basis until funds are depleted

ELIGIBILITY: GVSU Departments (Individual faculty and staff members are not eligible to apply for this grant)

The Partnership Development Grant is available to departments interested in furthering the development of an existing university-wide partnership. Funding is limited and is intended to provide assistance for initiatives that are due to take place in the first year of a new project. We encourage departments to explore how GVSU's international partnerships can enrich the offerings and activities within their respective area and how a partnership development grant could help meet the department's goals. Preference will be given to projects in which the unit or college commits matching funds and to those projects that can show evidence of benefits to GVSU students.

## Partnership Sustenance Grant

Applications are considered on a rolling basis until funds are depleted

ELIGIBILITY: Faculty\* (Conditions apply, see below for details)

The Partnership Sustenance Grant has been developed to support faculty that have been involved with a partner institution for many years and have made significant contributions to the development of the partnership. The grant offers funding for short-term exchange opportunities that focus on nurturing relationships and sustaining program activities.

\*Tenured, tenure-track or full-time affiliate faculty with five years at GVSU

## PARTNERSHIP DELEGATION GRANT

Japan : International Christian University (ICU), Ritsumeikan Asia Pacific University (APU), Japan Center for Michigan Universities (JCMU)

The 2016 Partnership Delegation will be unique in that three important partners will be visited over the course of an 11 day trip. The journey will start with International Christian University (ICU), which is one of GVSU's oldest exchange partners (signed in 1974). Located in Mitaka, a suburb of Tokyo, ICU was Japan's first liberal arts college and offers a fully bilingual education in Japanese and English. It offers an outstanding Japanese language program along with approximately 30 undergraduate majors. This exchange program is unique in that students are required to attend for a full academic year.

The next stop will be at the Japan Center for Michigan Universities in Hikone. This center was developed back in 1989 and is the only academic collaboration that has participation from all of Michigan's 15 Public Universities. It is also a joint collaboration between Michigan and its sister-state, Shiga Prefecture. The center offers an intensive Japanese language program along with a limited selection of courses on various topics related to Japanese culture and society. The center also offers a variety of specialized courses that attract students interested in environmental sciences, health, teaching English, and more.

The third institution on our itinerary is Ritsumeikan Asia Pacific University (APU). GVSU signed an agreement with APU back in 2008. APU offers courses in two colleges: College of Asia Pacific Studies (APS) and the College of International Management (APM). Students attend APU for a semester or a year. APU is located in Beppu, Japan on the southern island of Kyushu and is known for its hot springs (onsen).

Eligible faculty and staff are invited to apply to participate in the 2016 Partnership Delegation. Four faculty and staff will be selected, with all transportation, and housing costs covered by the grant.

**APPLICATION DEADLINE:** November 1, 2015

**ELIGIBILITY:** Faculty\*, AP Staff and PSS Staff

**APPLY:** Visit [www.gvsu.edu/pic/fsgnants](http://www.gvsu.edu/pic/fsgnants)

Travel will tentatively take place in early June 2016

For additional information please contact Rebecca Hambleton ([hambletr@gvsu.edu](mailto:hambletr@gvsu.edu))

To learn more about our partner institutions in Japan, please visit:

ICU: [www.icu.ac.jp](http://www.icu.ac.jp)

APU: <http://www.apu.ac.jp/home/>

JCMU: <http://jcmu.isp.msu.edu/>

\*Tenured, tenure-track or full-time affiliate faculty with five years at GVSU





## TEACHING & RESEARCH ABROAD

Faculty are encouraged to explore opportunities for teaching and conducting research abroad. The Padnos International Center is able to provide assistance and guidance to faculty looking for international opportunities.

### FULBRIGHT GRANT

Fulbright scholar grants provide support for faculty to spend time teaching and/or researching in another country. Typically, funds are also provided for dependents/family of the awardee to live abroad. The United States government supports the Fulbright Program in an effort to promote academic exchange and mutual understanding between the world's nations. Each year two or more GVSU faculty have been successful in securing Fulbright awards; you may be next. Faculty that have a sabbatical scheduled for 2017-18 should consider applying for a traditional Fulbright scholar grant.

**FULBRIGHT WORKSHOP:** Friday, February 26th, 2016 at the UClub (DeVos Center, Building C)

**SIGN UP:** Register online at [www.gvsu.edu/sprout](http://www.gvsu.edu/sprout) (under FTLC programs)

*Fulbright scholar website:* [www.cies.org](http://www.cies.org)

**FULBRIGHT APPLICATION DEADLINE:** August 1, 2016

For information, please contact Fulbright Campus Representative (*faculty applicants*): Mark Schaub ([schaubm@gvsu.edu](mailto:schaubm@gvsu.edu))

### TEACHING ABROAD

The Padnos International Center strongly encourages faculty to seek teaching opportunities abroad, especially as part of their sabbatical leaves. Teaching in another culture provides you with valuable insight and gives you the opportunity to work with counterparts in your field. These experiences then enhance and internationalize your teaching and research at GVSU after your return.

GVSU has partnerships with over thirty institutions globally. Faculty are encouraged to reach out to counterparts at these and other international institutions. While PIC is able to assist, faculty will be primarily responsible for making contacts and gaining an invitation from the host institution.

Below is a list of institutions that have a history of hosting GVSU faculty:

- Chile: Universidad del Bío-Bío ([www.ubiobio.cl](http://www.ubiobio.cl))
- France: Grenoble Ecole de Management ([grenoble-em.com](http://grenoble-em.com))
- France: L'Ecole Supérieure des Sciences Commerciales d'Angers ([essca.fr/en](http://essca.fr/en))
- Germany: Duale Hochschule Baden-Württemberg ([www.dhbw.de](http://www.dhbw.de))
- Germany: Pädagogische Hochschule Schwäbisch Gmünd ([ph-gmuend.de](http://ph-gmuend.de))
- Ghana: University of Cape Coast ([www.ucc.edu.gh](http://www.ucc.edu.gh))
- Japan: Japan Center for Michigan Universities ([jcmu.isp.msu.edu](http://jcmu.isp.msu.edu))



## INTERNATIONAL SERVICES

The Padnos International Center offers a variety of services and support for GVSU faculty or staff members traveling abroad. PIC also sponsors events and workshops that help to internationalize our campus community.

### GLOBAL GVSU NEWS & EVENTS

To receive regular updates from the Padnos International Center about global news and events on campus, join the Global GVSU Faculty/Staff email list. Send your request to Alissa Lane (laneali@gvsu.edu)

### ACCOMPANYING STUDENTS ABROAD

GVSU has a policy for any faculty or staff member planning to accompany GVSU students outside the USA. A great deal of advance planning is expected and the approval of the employee's appointing officer is required.

### TRAVELING ABROAD

Faculty or staff planning a work-related trip outside the USA, whether for research or conference participation, should review the resources at [www.gvsu.edu/pic](http://www.gvsu.edu/pic).



### INTERNATIONALIZATION WORKSHOPS

Each year, the GVSU Chief International Officer leads brief workshops on internationalization and how faculty can support study abroad and other international efforts.

**SIGN UP:** Register online at [www.gvsu.edu/sprout](http://www.gvsu.edu/sprout)  
*Tentative dates in January 2016*

### PASSPORTS

Passport photo services are available for faculty, staff and students on a walk-in basis during office hours. Padnos International Center offers two passport-size photos for \$3. PIC hosts two Passport Fairs each year. GVSU faculty, staff and students may apply for or renew a passport at this event. Fairs are typically held in November and February. Visit [www.gvsu.edu/pic](http://www.gvsu.edu/pic) for exact dates.





# STUDY ABROAD

Study abroad offers students an academic experience that can enhance and compliment their GVSU education. GVSU faculty and staff can support this important opportunity by helping students frame their study abroad goals and make informed decisions about what courses to take abroad.

Resources for advisers working with study abroad students are available at [www.gvsu.edu/studyabroad/advisers](http://www.gvsu.edu/studyabroad/advisers)



## STUDY ABROAD WALK-IN ADVISING

Monday – Friday: 8 AM – 5 PM

Location: 130 Lake Ontario Hall

*Extended hours on Wednesday during the fall and winter semesters: 8 AM - 7 PM*

## FIRST STEP MEETINGS

Study Abroad First Step Meetings are informational sessions that go over all the basics of study abroad, including program options and the application process.

**Every Wednesday**  
5–6 p.m.  
at 130 Lake Ontario Hall

**Every Friday**  
1–2 p.m.  
at 130 Lake Ontario Hall

## STUDY ABROAD FAIR

**Thursday, October 8, 2015**

10 a.m.–3 p.m.

2250 Kirkhof Center (Grand River Room)

Please encourage your colleagues and classrooms to attend the Fall Study Abroad Fair - PIC's biggest event of the year! This annual event gives students the chance to meet program directors and past study abroad participants, browse international opportunities and start their own experience abroad. PIC also holds an annual **Pew Campus Advising Day** and **Winter Study Abroad Fair**.



# FREQUENTLY ASKED QUESTIONS

## Advising Study Abroad Students



### How many GVSU students study abroad?

Over 700 Grand Valley State University students study abroad every year! Students are eligible to apply after completing one semester at GVSU.



### Do students have to be bilingual to participate?

No. Most programs offer courses taught in English, even in countries where English is not the primary language. Students should not limit themselves to English-speaking destinations. For students who are studying a foreign language, study abroad is a very effective way to improve their skills.



### What types of programs can students participate in?

Students can choose to participate in any of the following programs:

- Faculty-Led Programs (short-term programs led by GVSU faculty; typically in Spring/Summer)
- Partnership Programs (semester or year-long programs at a GVSU partner university)
- Non-GVSU Programs (short or long-term programs sponsored by another university or organization)
- Internships Abroad (for academic credit placements)
- Independent Study Abroad (for academic credit projects or research opportunities abroad)



### What academic requirements can a student fulfill abroad?

While abroad, students can fulfill:

- Major requirements
- Minor requirements
- General education requirements
- Electives
- Internships



### How much does study abroad cost?

Study abroad costs vary depending on the program a student selects. While some programs are more expensive, many are similar to what a student would spend at GVSU and some may even cost less. Students pay for study abroad the same way they pay for attending GVSU.

Students can fund their study abroad using:

- GVSU financial aid award
- Scholarships
- Grants
- Personal funds



### How will study abroad help students in their future careers?

Study abroad builds valuable professional skills including:

- Maturity
- Flexibility
- Communication skills
- Foreign language skills
- Ability to work in a diverse team



### Why should students study abroad?

Study abroad has been shown to improve student retention rates and academic performance, increase employability and demonstrate strong personal growth amongst participants. Many GVSU students report that study abroad was one of the most impactful experiences of their lives.



## INTERNATIONAL STUDENTS & SCHOLARS

The presence of international students and scholars on our campus leads to more vibrant classes, student life and culture at GVSU. GVSU is actively recruiting international students to our campus. Additionally, departments are encouraged to look for opportunities to host international visitors.

For additional information please visit [www.gvsu.edu/pic](http://www.gvsu.edu/pic) or contact Kate Stoetzner ([stoetznk@gvsu.edu](mailto:stoetznk@gvsu.edu))

### HOSTING AN INTERNATIONAL SCHOLAR

The Padnos International Center has developed a resource for faculty, staff and departments that are interested in hosting international visitors and scholars. The 'Guide to Hosting an International Scholar' will help GVSU departments know how to determine the correct scholar visa, how to apply, what to do when the scholar arrives, and how to maintain the visa through the end of the scholar's program.

View the guide online at [www.gvsu.edu/pic](http://www.gvsu.edu/pic) or contact Padnos International Center for a copy.

*(Right) GVSU President Thomas J. Haas hosting international scholar Dr. Mahinur S. Akkaya of Middle East Technical University, Turkey*



### ABOUT GVSU INTERNATIONAL STUDENTS

Grand Valley State University is home to over 400 F-1 and J-1 international students, representing over 80 countries. The Padnos International Center advocates for international students on campus and serves as a primary resource for legal, cultural, and social matters for international students. We work closely with many offices across campus, as well as organizations in our community to help international students feel at home and connected with community.

*(Left) American and international GVSU students on a tour of Grand Rapids during 2014 International Student Orientation*

## FREQUENTLY ASKED QUESTIONS - *Advising International Students*



### **What is my role when advising an international student?**

International students face a wide range of challenges while studying in the United States. Language difficulties, cultural differences, and visa regulations are just a few of the obstacles a student might experience. International students also encounter the every day challenges students from the United States face, such as learning effective study habits, making friends, and possibly working part-time. It is important for advisers to approach international students with a sense of knowledge and understanding of the many challenges that may arise.

Advisers play a vital role in helping international students adjust to the college or university. It can create an uncomfortable atmosphere if the adviser knows little about his/her advisee's cultural differences. While working with international students, please be respectful and open to different ideas, ask questions, speak slowly if needed and have patience. Remember, it has taken great courage and a lot of effort for these students to leave their homes and families to study here at GVSU.



### **How can I help an international student experiencing culture shock?**

Though each international student's experience will be different in several ways, many students will experience culture shock. If you notice a student who might be experiencing culture shock, it is important to help them realize that what they are going through is normal and to help direct them to appropriate campus resources.



### **What resources exist to help international students with their writing?**

The Fred Meijer Center for Writing is a great resource for all students at GVSU, and they offer additional support to students whose first language may not be English. The Writing Center offers support through appointments, walk-in hours, and online services.



### **Is there language support available to help international students?**

Prior to being admitted to GVSU, international students were tested on their English language skills. Though all students must pass this test, some students may need some extra language support to succeed in their classes. Encourage international students to join Toastmasters to work on their speaking skills and to use the Writing Center to work on their writing skills. WRT 098 and ESL 098 are available to students, though these courses do not count towards degree requirements.



### **How can I encourage international students to get involved on campus?**

Student organizations are very helpful for international students transitioning into American culture. Participation offers an easy segue into meeting domestic students, potential friends, and classmates. Many international students haven't had access to such a vast array of student organizations in their home country, so they may not even know that there are hundreds of options available to them. Recommend Orgsync as a starting point for their search.





## Barbara and Stuart Padnos International Center

*A member of the Brooks College of Interdisciplinary Studies*

130 Lake Ontario Hall

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[www.gvsu.edu/pic](http://www.gvsu.edu/pic)

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