|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Unit Reviewed: | | | | | | Date: |
| N = Not Addressed P = Partially Addressed A = Addressed | | N | P | A | Comments: **Note: UAC provides feedback in GVPlan** | |
| **Strategic Planning Objectives** | | | | |  | |
| * Objectives are clear and specific | |  |  |  |  | |
| * Objectives are measurable | |  |  |  |
| * Objectives clearly support unit /department /college /division / university plans, as appropriate | |  |  |  |
| * Objectives contain a realistic achievement target to evaluate progress toward accomplishing the desired Outcome | |  |  |  |
| * Objectives are fully framed, including identification of a baseline, metric(s), timeframe, strategy action(s), and responsible person(s) | |  |  |  |
| **Findings/Data Collection Processes** | | | | |  | |
| * Metrics and strategy actions are directly aligned with Objectives | |  |  |  |
| * Data collection processes yield relevant data about Objectives | |  |  |  |
| * At least one direct measure is used for each Objective, if appropriate | |  |  |  |
| **Reporting and Analysis of Findings** | | | | |  | |
| * Data are collected annually and summarized in the report | |  |  |  |
| * Analysis is clear and findings are grounded in the data collected | |  |  |  |
| * Analysis describes the progress that has been made toward accomplishing the Objective | |  |  |  |
| **Decisions/Actions Based on Findings** | | | | |  | |
| * Evidence of data-informed decisions is provided | |  |  |  |
| * Significance of the findings and implications for future work are described | |  |  |  |
| * Specific actions are planned as a result of the decisions | |  |  |  |
| **Closing the Loop** | | | | |  | |
| * Proposed actions from previous reports are implemented and assessed, discussed, and closed, if appropriate | |  |  |  |
| **General Comments**  Strengths and suggestions for improvement of the unit's assessment processes: |  | | | | | |