

Banner Prerequisite Helpful Hints

The Process

All registration restrictions will be checked by Banner. These restrictions include but are not limited to prerequisites, corequisites, majors, college, and GPA

- Corequisites are courses that must be registered for and taken at the same time in the same semester.
- Students will be notified by the appropriate department if they drop a course that is a prerequisite for another course in a future semester. Students must either drop the course with the prerequisite or request approval to remain in the course. Further, the department, through the dean, has the authority to request that the registrar drop the student from the course if the student no longer meets the prerequisite requirement.
- The Spring/Summer semester is considered one semester. For that reason, students cannot enroll in a class during the first 6 weeks that is a prerequisite for a course in the second 6 weeks without getting the approval of the department. See below for override process.

Undergraduate Students:

- Students will be considered to have met the prerequisite if they are currently enrolled in the prerequisite course, or have successfully completed the course. *Note:* this is subject to all other registration restrictions including space availability and time conflicts.
- They will also satisfy the prerequisite if they have received transfer credit equivalent to the course or exam credit that meets the course requirement.

Graduate Students:

- Graduate students' prerequisites can only be determined for those courses taken at GVSU or if the department has approved a specific transfer equivalency.
- If the graduate course requires an undergraduate course as a prerequisite, it can only be enforced for students who have an undergraduate record at GVSU.

Prerequisite Overrides

- Students who want to request approval to enroll in a course without having met the prerequisite should use the electronic registration override request process in myBanner. Detailed instructions and an instructional video are available at www.gvsu.edu/registrar/override. Submitting a request does NOT guarantee approval, and all requests are processed by the academic department that offers the course.

The Override Process

Department chairpersons or other authorized department officials have the authority to issue registration overrides. This approval can be done ahead of time so that when the student registers on their assigned date and time they will be allowed into the course if the course is open and they meet all other registration restrictions.

Not sure how to tell if a course have a prerequisite? Click [here](#) for instructions.