



Agreement Form for Recording Lectures

Under Section 504, Subpart E Postsecondary Education, of the 1973 Rehabilitation Act and the Americans with Disabilities Act, institutions of higher education must provide reasonable accommodations to a student’s known disability and may not deny equal access to the institution’s programs, courses, and activities. Recording lectures is a reasonable accommodation for students whose documentation calls for this accommodation.

The faculty has the right to require a student who uses a recorder to sign an agreement for recording and present the form to the instructor.

I, _____ (valid for degree completion),
(Student’s Printed Name & G#)

agree that I will not release the recording(s), or transcription, or otherwise, hinder any professor/instructor’s ability to obtain a copyright on lectures that I have recorded in all courses. I will only use the information for the purposes of the course. Recording(s) will not be shared, distributed, or copied. At the end of the course, I will not retain any recording and will destroy all copies of the recording(s).

(Student Signature)

(Date)

By signing, I am aware and agree to the above terms and conditions and that this will be valid in all courses through degree completion and graduation.