



Appropriations & Cultural Funding Board Agenda

December 6th, 2024 at 1:30p.m.

Kirkhof Room 1142

1. Opening of Meeting
 - a. Meeting Called to Order: 1: 27
 - b. Committee Introductions: Delta Tau Lambda, 494 fashion
 - c. Organization Role Call: nancy, mickaell, lukas, steven, sara, richard, quentin

2. Hearing of Allocations Request
 - a. 494 Fashion Magazine:
 - Request: clothing swap event that can bring in a bag of clothes that they don't want anymore, and exchange with other members.
 - Questions:
 - Richard: Is this the first year: yes it is.
 - Richard: how do you plan to promote the event: laker hub slide in kirkhoff, go on instagram, talking to other people.
 - Nancy: with it being exam week, how do u plan on getting non org members to the event: creatives that have classes in calder, walking around and getting the word out there.
 - Nancy: How is this event different from weekly org events: last meeting of the year, different room/meeting place. More collaborative, not about anything 494 just more of a social event.
 - Motion: mike wants to approve for 515.56
 - (private discussion)
 - Mikael: how many gvsu student do you think will attend: 40 to 45
 - Mikael: how will this food help boost this org: give back to the club this year
 - Mike: have you reached out to any other clubs: modeling club, brains and beauty, makeup shoot.
 - Motion: lukas approves the new total.
 - Mikael seconds
 - Yays: 3, nays:0, abstention: 1
 - b. Delta Tau Lambda Sorority, Ince
 - Request: winner of () for young emerging women of color. Night is focused on celebrating accomplishments. Raise awareness that affects women of color and the greater community. Asking for 1314
 - Questions:
 - Richard: how many students outside of the rog will attend the event: 70 students and 10 non students
 - Lukas: do you expert consistent attendance: revitalized, first time rehosting, has been successful in past years(100 attendees)
 - Rihard: how do you plan to promote this event: posters in high traffic areas, social media, gvsu calendar, student newsletter, collaboration with different student orgs.
 - Nancy: who is the guest speaker: president of sorority susy lopez.
 - Nancy: have requested gold arch, has to be canceled, no way to store it.

Contact Information:

Office of Student Life Kirkhof 1110 616-331-2345	Nancy Hoogwerf VP of Allocations hoogwern@mail.gvsu.edu	Bri Slager RSO Assistant Director slagerbr@gvsu.edu	Adam Mason SLF Assistant slffin@gvsu.edu	Danny West SLF Assistant slffin@gvsu.edu
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- Lukas: zero out fabric tool to decorate the arch.
- Adam: Soda will not be approved due to new guidelines
- Nancy: food waiver: yes and it has been approved
- Fairy lights are for what: go into vases with flowers
- Mikeal(discussion): do we have fairy lights in cages: yes
- Motion: to deny fairy lights, all seconds, all yays, no nays, no abstentions.
- Richard: motion to move to one pack of flowers instead of 2. All second
- motion: 5 yays, no nays, no abstentions
- Able to increase table cloths: yes
- Adjusted total: 1027.86
- Motion: to approve adjusted total
- Votes: all yays, no nays, no abstentions.

3. Hearing of Cultural Requests

4. Adjournment: 1:52

Budget Request: 494 Fashion End of Year Clothing Swap

This event will serve as a way for all our fashionistas to spruce up their closets. We all have pieces laying around that are of no use to us or we just simply don't wear anymore! 494 Fashion wants to create the opportunity to meet people and get some new garb. Members or non members are welcome to bring a bag full of clothing and lay out pieces to possibly exchange with others. The meeting will also serve as a little celebration to give back to all members who put in so much work all throughout the semester.

Requested Total	\$551.59
Adjusted Total	\$515.56

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Date Created	Monday, November 25, 2024 4:50:51 PM
Submitted By	Jaden Rice
Organization	494 Fashion Magazine
Status	Submitted on Tuesday, November 26, 2024 10:24:00 AM
Process	Campus Programming 2024-2025

4 Sections, 3 Line Items

Section: Food Service - SC0223

1 Line Item / \$515.56

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Jet's Order Campus Catering (Expense)	1 x \$515.56	\$515.56
Comfort food for students who need a break from finals week.		
EOY Party Jet's Order.png		

Section: Promotions Office - SC0068

1 Line Item / \$0.00

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

LakerHub Slide LakerHub Slide (Expense)	1 x \$0.00	\$0.00
LakerHub Slide Promotions Confirmation.png		

Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

1 Line Item / \$0.00

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

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Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

<p>Cutlery Supplies (Expense)</p> <p>Forks, knives, spoons, napkins, and plates to serve food. Price reflects the addition of tax.</p> <p>Cutlery Amazon SC.png</p>	<p>1 x \$36.03</p>	<p>[Adjusted] \$0.00</p>
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Additional Information

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Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - ricejad@mail.gvsu.edu

Page 2

Program Information

Title of Program - 494 Fashion Magazine Club

Date(s) of Program - Tuesday, December 10th Time(s) of

Program - 8:00-10:00 pm

Event Location - Allendale Campus

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Kirkhof Center Thornapple Room

How will you promote/publicize this event? - Lakerlink Event, LakerHub Slide, GroupMe, Instagram posts

Have you listed your event on the LakerLink event calendar? - Will do immediately once approved

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

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Please describe any additional sources of funds being contributed that will impact this request **None**

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Kirkhof 1110
616-331-2345

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VP of Allocations
hoogwern@mail.gvsu.edu

Bri Slager
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slagerbr@gvsu.edu

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slffin@gvsu.edu



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Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. Number of GVSU students expected to participate - 45

Number of GVSU faculty and staff expected to participate - 0

Number of people not affiliated with GVSU expected to participate - 0

Budget Request: Delta Tau Lambda Sorority, Inc. - 4th Annual Salute to Latinas'

Salute to Latinas' is a signature event hosted across the country at different universities from each chapter of Delta Tau Lambda Sorority, Inc. This event is a ceremony to highlight the accomplishment of women of color and empower younger women to reach for their dreams using education as a tool for success. During this event we present out Lydia Cruz & Sandra Maria Ramos Scholarship to a women of color who is pursuing higher education and has demonstrated leadership and engagement in her community. During the event we also have a guest speaker prepare a speech that touches on bring awareness to issues that impact the community of color. This year or theme is Sin Raíces No Hay Allas (without roots there are no wings), this themes embrace our roots of culture and empowers our communities to use our culture to strive for our goals and aspirations.

*This is an event open to all GVSU Students and will be posted on the GVSU Calendar

Requested Total	\$1,368.84
Adjusted Total	\$1,300.14
Date Created	Monday, November 11, 2024 5:59:27 PM
Submitted By	Frieda Campos
Organization	Delta Tau Lambda Sorority, Incorporated
Status	Resubmitted on Monday, November 25, 2024 3:06:03 PM
Process	Campus Programming 2024-2025

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Kirkhof 1110
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4 Sections, 10 Line Items

Section: Food Service - SC0223

2 Line Items / \$138.60

This section is only for on-campus Catering or Jet's Pizza.
Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

<p>Canned Soda Campus Catering (Expense)</p> <p>Will be ordering Canned Soda from GVSU Catering. We would be ordering 2 different flavors a regular and a diet. 70 sodas enough for one for each student we would order 50 regular and 20 diet.</p> <p>https://www.gvsu.edu/cms4/asset/11D4DCA7-D2A4-ECE9-076148797429F78D/student_menu_updated_pdf_24_-_25.pdf</p> <p>GVSUCateringMenu.png</p>	<p>70 x \$1.98</p>	<p>\$138.60</p>
<p>Bottled water Campus Catering (Expense)</p> <p>Will be ordering through GVSU Catering. Will be ordering for only students. We will purchase separately for other guest.</p> <p>https://www.gvsu.edu/cms4/asset/11D4DCA7-D2A4-ECE9-076148797429F78D/student_menu_updated_pdf_24_-_25.pdf</p> <p>GVSUCateringMenu.png</p>	<p>30 x \$2.29</p>	<p>[Adjusted] \$0.00</p>

Section: Promotions Office - SC0068

1 Line Item /

\$125.00

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

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<p>Package B Promotional Package (Expense) includes; 4 hours of design time, 80 11x17 color posters, Allendale campus posting, 400 color pluggers, 1 matte banner, and 4-week laker hub digital slide. https://www.gvsu.edu/promotions/designproducts-pricing-58.htm#Packages Salute to Latinas 2025 Budget Links .pdf</p>	<p>1 x \$125.00</p>	<p>\$125.00</p>
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Section: Contractual Payment - SC0070

1 Line Item /

\$840.00

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

<p>Tacos El Cunados- Catering Other (Expense)</p> <p>Tacos El Cuñados- Jenison Location</p> <p>In contact with Mira Duran</p> <p>Cell number is 616.856.7239</p> <p>Location number is 616.608.4512</p> <p>Email is bodegamaría1@gmail.com</p> <p>*Asked (over the phone) if this included on-site catering, the response was yes.</p> <p>Food waiver has been approved</p> <p>70 out of 80 will be students, we will limit the amount of non GVSU student sorority sisters that attend to keep in with 10 non students, We will find a</p>	<p>70 x \$12.00</p>	<p>\$840.00</p>
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way to cover the remaining balance. Tacos El Cunados estimate .png		
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Section: Supplies - SC0003

6 Line Items / \$196.54

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Artificial Flower Bundles Supplies (Expense) This will be 2 packs of 10 bundles, 8 will be used for center pieces and the other 2 along with the second pack will be used as decoration for the arch. Salute to Latinas 2025 Budget Links .pdf	2 x \$23.31	\$46.62
Gold Arch Supplies (Expense) This arch will be used for photos with guest and recipients. We will be able to use this for future events. Salute to Latinas 2025 Budget Links .pdf	1 x \$40.27	\$40.27
Brown Tool Supplies (Expense) Fabric Tool will be used to decorate the arch. Salute to Latinas 2025 Budget Links .pdf	1 x \$12.71	\$12.71

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<p>Speaker Gift Supplies (Expense)</p> <p>For the speaker gift we would like to present them with a GVSU sevenser while also presenting our organization. Our mascot for DTL is a Lion so we have chosen the lion stuffed animal from the Laker store.</p> <p>Salute to Latinas 2025 Budget Links .pdf</p>	<p>1 x \$20.95</p>	<p>\$20.95</p>
<p>Table Cloths Supplies (Expense)</p> <p>We will be renting through GVSU Catering. will need to place order 2 weeks before event.</p> <p>Table clothes .png</p>	<p>8 x \$8.00</p>	<p>\$64.00</p>
<p>Fairy Lights Supplies (Expense)</p> <p>Will be used as decoration 8 will be used for the table and extra 2 will be used for arch.</p> <p>=1</p> <p>Salute Budget .xlsx - Salute 2025 updated.pdf</p>	<p>1 x \$11.99</p>	<p>\$11.99</p>

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Page 2

Program Information

Title of Program - Salute to Latinas

Date(s) of Program - 01/25/2025

Time(s) of Program - 5:30 pm - 8:30 pm

Event Location - Kirkhof Center- Grand River Room

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Reservation 1304889

How will you promote/publicize this event? - We will promote Via Social Media (Instagram & Snap Chat) and using a promotional package to get flyers around campus, digital tv in kirkhof, banner, etc. We have also added the event to the GVSU calendar

Have you listed your event on the LakerLink event calendar? - yes

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Please list the co-sponsors for the event

- None at the moment of requesting funds

What are the co-sponsors contributing to the event?

- None at the moment of requesting funds

Page 4

Please describe any additional sources of funds being contributed that will impact this request Fundraising

If you have selected a box other than NONE, please describe the amount of financial contributions in detail.

- As of 11/11/24 Lambda Chapter has been able to fundraise \$235.44 through fundraiser hosted via social media and on campus.

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Number of GVSU faculty and staff expected to participate - 5

Number of people not affiliated with GVSU expected to participate - 5

If involving non-GVSU participants (guests), please explain - This event is open to all students for the non students this includes scholarship recipient (and family) and invited DTL sister.

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