



Appropriations & Cultural Funding Board Agenda

October 18, 2024 at 1:30p.m.

Kirkhof Room 2263

1. Opening of Meeting

- a. Meeting Called to Order 1:32pm
- b. Committee Introductions Richard, Michael, Qinn, Dip, Sarah
- c. Organization Role Call Laker racing, UCO, Albanian, Indian Association

2. Hearing of Allocations Request

1. Laker Racing Formula SAE

About

- Yearly competition as well as tools to build car
- Help students with real world engineering
- Teams from all over the world
- Great learning experience/ only competition of the year
- interdisciplinary club
- Design has to be something that can be mass produced
- Some shoes don't fit people, so they want to increase the sizes available
- They raise around 20k a year, any support they get here helps them get support outside.
- Bri said that shoes would be setting the president

Questions

- michael- What kind of car?
 - A racing car they design and manufacture themselves, all students designed except for the engine.
 - All about student safety, testing the vehicle
- Michael- where is this being held? How many people?
 - Michigan, ~20 people
- Quinn- Did reduce some supplies due to guidelines

Motion

- Michael moves to accept adjusted

-Richard seconds

-All yays

Contact Information:

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2. University Christian Outreach

About

- For catering and linens for banquet, done the last three years in Siedman, anyone can come.
- Nonprofit.
- Their mission is love god, each other, and the campus
- Asking to cover the catering cost

Questions

- Richard asked how will they be promoting
 - Laker link, social media(instagram)
- Michael asked how many people they are expecting
 - Last year had 100, hoping 120
- Dip asked how many students
 - -Around 50
- Quinn asked how many of the students aren't involved in the org
 - 11 student leaders, the other 40 are people the invite.
- Bri asked how the money is raised and what it goes to
 - They fundraise, last year was around 7k, they allow them to come to the event as well. Aimed more at the non-gv people. Their students dont pay anything.
- Quinn says that we dont usually allocate money to people who fundraise because it would go to that event.
 - Michael asked if they are serving alc
 - They are serving alcohol but are asking for funding for the food
- Sarah asked if the board wants to be tied to alcohol serving
 - Michael states that it doesn't align with them.
- Michael makes a motion to deny adjusted total because of the fundraising aspect

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- Sarah seconds
- All yays to deny

3. Hearing of Cultural Requests a. Albanian American Student Organization

About

- Requesting for their first event for traditional albanian food, many members don't know much about their culture
- They are getting food from an outside vendor

Questions

- Michael asked about the food
 - They can get three different flavors and relates to their culture
- Quinn asked how they will promote
 - Posters and laker link and social media
- They asked how they will get the food
 - Bri tells them they will receive all the information

Motion

- Motion to approve by Sarah
 - Michael seconds
- All yays to approve

b. Indian Association

About

- Asking for their diwali festival, one of the most important event back in India, is the difference between good and evil
- Asking for the food and supplies
- Last years event had photo booth and sparklers as well as staff attending
- Over 100 attendees last year
- 95 students from gv, more students from other areas

Questions

- Michael asked how many people are we expecting to attend
 - Around 50 students in the organization, they had a shortage in food last year because of professors showing up and they dont want that to happen again, are expecting around 450 people~ 8-9 dollars per person.
- Richard asked how they are promoting
 - Poster, lakerhub, social media
- Quinn asked if it is a big word-to-mouth event

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- They agreed
- Quinn asked to go through their promotions request
 - Michael asked if there was a concern with the 4 hours of photo coverage
 - The promotions office can't staff someone that long so they are recommending to stagger it.
 - The club asked if there would be one person doing the 2 hours of promotions
 - Bri states that they would want them during the upbeat parts and not the eating.
 - Decided to change the photo booth to 2 hours
 - Asked for a parking lot for fireworks and sparklers
 - They state they have gvpd approval
 - Bri asked if they have its in writing
 - Bri states that it is not an easy process to go through all aspects of getting fireworks approved.
- Supplies
 - Quinn asked what they will use the backdrop for
 - for behind the performers.
 - Sarah states that it can be used again.
 - Quinn asked if they will use it again
 - Yes they can and possibly plan on it
 - Quinn asked if we have anything similar to the flowers
 - Bri states that we don't have a garland
 - Q states that we have red flowers and asked if they could work with them
 - They don't think it would work for their event

Motion

- Michael moves to approve the promotions for adjusted
- Sarah seconds
 - All yays
- Micheal moves to approve food in full
- Richard seconds
 - All yays
- Michael moves to approve line 1 in supplies
 - Sarah seconds
 - All yays
- Sarah motions to approve backdrop
 - Michael seconds
 - All yays
- Michael moves to approve garland
 - Sarah seconds
 - All yays
- Michael motions to approve banners

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- Richard seconds
 - All yays
 - Dip motions to approve backdrop
 - Richard seconds
 - All yays
 - Richard motions to approve Terracotta
 - Michael seconds
 - All yays
 - Michael asked if they contain candles
 - Bri asked if they have approval to light candles
 - They said they had approval last year and the candles are very small and have checked for this year, just need the form
 - Dip states that this is a very important aspect
 - Richard motions to approve Lanterns
 - Michael seconds
 - All yays
 - Micheal moves to approve Dinner plates
 - Richard seconds
 - All yays
 - External to form to cultural importance
 - Richard moves to approve cutlery
 - Micheal seconds
 - All yays
 - Micheal moves to approve napkins
 - Richard seconds
 - All yays
 - Michael motions to deny water bottles
 - Richard seconds
 - All yays to deny
 - Richard motions to approve Sparklers
 - Sarah seconds
 - All yays
 - Michael asked how many they are getting
 - They are packages, gvpd has approved
 - All changed votes to abstain after finding out sparklers include fireworks and would like written approval from gvpd and parking services.
 - Michael motions to defer entire request until supporting documents are updated
 - Sarah seconds
 - All yays to defer
4. Adjournment
2:38pm

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Budget Request: Laker Racing Formula SAE 2025 Competition Budget

Tools and equipment needed to build a car and compete in the May Formula SAE competition in 2025.

Requested Total	\$5,003.73
Adjusted Total	\$4,351.85
Date Created	Friday, October 11, 2024 9:21:42 AM
Submitted By	Annika Mattson
Organization	Laker Racing Formula SAE
Status	Submitted on Monday, October 14, 2024 10:10:29 AM
Process	Organization Competition Fee 2024-2025

Additional Information

Page 1

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Item	Quantity	Price	Link
Formula SAE - Michigan - May Competition	1	\$2800	https://www.sae.org/attend/student-events/formula-sae-michigan
Deutsch Crimper	1	\$139	https://www.icrimptools.com/products/iwiss-deutsch-solid-contacts-crimping-tool-awg-26-12-for-size-12-16-20-applicable-to-dt-dtp-dtm-serie?variant=43127278436513
Superseal Crimper	1	\$30	https://www.icrimptools.com/products/iwiss-iws-1442l-micro-connector-crimper-plier-for-crimping-30awg-to-14awg-open-barrel-and-connectors-from-molex-te-amp-ist-for-rc-car-3d-printer-fpv-drone?variant=42742458319009
Jokari Stripper	1	\$42	https://www.digkey.com/en/products/detail/jokari/20050/9089701?utm_adgroup=&utm_source=google&utm_medium=pc&utm_campaign=PMMax%20Shopping_Product_High%20OAS%20Categories&utm_term=&utm_content=&utm_id=go_cmp-20222717502_adq-ad-dev-c_ext-prd-9089701_si_q-Cj0KCQjwu-63BhC9ARIsAMMTLXQUVtNeVkkO5UtzlvpTBoRVX0DZimCVcO1OcS-vNSC0RMBPaXXHSx8aAnM7EALw_wcB&qad_source=1&qbrad=0AAAAADrblLh1PK8Lt9ov71axkOX7SuLNB&qclid=Cj0KCQjwu-63BhC9ARIsAMMTLXQUVtNeVkkO5UtzlvpTBoRVX0DZimCVcO1OcS-vNSC0RMBPaXXHSx8aAnM7EALw_wcB
Racing Suit	2	\$899.9	https://www.summitracing.com/parts/sra-59175384691
Shop Stool	2	\$99.96	https://www.lowes.com/pd/CRAFTSMAN-Craftsman-Pneumatic-Creeper-Stool/5001645959?store=1517&cm_mmc=shp-c-vf--tol--ggl--PMAX_SBD-Craftsman--5001645959--local--0--0&&ds_a_cid=279391351&qad_source=1&qclid=Cj0KCQjwsJO4BhDoARIsADDv4vBBQJDpkfhUvSKy6K0Jq2-mFmSICALah-N70369sy12ENTkA06lH3waAvD0EALw_wcB&qclsrc=aw.ds
Racing Shoes	2	\$179.9 Zeroed out	https://www.summitracing.com/parts/vms-30300100?seid=rese1&ppckw=pmax-safety-equipment&qclid=Cj0KCQjwsJO4BhDoARIsADDv4vBUOjrPruvWGeF7PZH-iPEkdSKeXkkog5AbOkno8nmsAEV_TKK69gAaAouxEALw_wcB
Balaclava	2	\$171	https://www.simpsonraceproducts.com/products/undergarmets/balaclava/parts/23091K
Canopy	2	\$389.98 Zeroed out	https://www.homedepot.com/p/Best-Choice-Products-12-ft-x-12-ft-Restort-Blue-Easy-Setup-Pop-Up-Canopy-Instant-Portable-Tent-with-1-Button-Push-and-Carry-Case-SKY7672/330955071
Canopy Weights	2	\$82 Zeroed out	https://www.uline.com/Product/Detail/H-8015/Canopies-and-Tents/Canopy-Weight-Discs-Set-of-4?pricode=WC1251&qadtype=pla&id=H-8015&qad_source=1&qclid=Cj0KCQjwsJO4BhDoARIsADDv4vBnJ8kZKHIOJzX50b9lrSoRE_Bur8Og9ZMZLsJFbe4DONqVPAoQR0aAtCyEALw_wcB

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Torque Wrench	1	\$169.99	https://www.harborfreight.com/38-in-drive-5-100-ft-lb-digital-angle-torque-wrench-64915.html?utm_source=google&utm_medium=cpc&utm_campaign=12169518939&campaignid=12169518939&utm_content=114845761097&adsetid=114845761097&product=64915&store=152&qad_source=1&qclid=CjwKCAjwmaO4BhAhEiwA5p4YL8QkAhOj_2PLR1kNteP7XF0dA3u2xoASYXofrxbvcHfSAw-1rGC-ORoCjO0QAvD_BwE
	Total	\$5003.73 Adjusted total: 4,351.85	

Before proceeding with this request, please click on the following link to review the Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Enter @mail.gvsu.edu email address: - mattsann@mail.gvsu.edu

Page 2

Title of Event:

- Formula SAE Michigan

Dates of Event:

- May 14-17, 2025

Description of Event:

- Teams of university undergraduate and graduate students are challenged to conceive, design, fabricate, develop and compete with small, formula style vehicles.

Please include any relevant websites:

- <https://www.sae.org/attend/student-events/formula-sae-michigan>

Budget Request: Annual Benefit Banquet

An event that we invite everyone that is part of UCO and supports UCO in any way (past and present) to come and hear our vision of what we have done and what we are planning to do, and our impact on campus and in people's lives. To present our need for support from the community.

Requested Total	\$1,376.50
Adjusted Total	\$807.00

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Appropriations & Cultural Funding Board Agenda

October 18, 2024 at 1:30p.m.

Kirkhof Room 2263

Date Created	Wednesday, October 9, 2024 5:37:26 PM
Submitted By	Amelia Holt
Organization	University Christian Outreach
Status	Submitted on Monday, October 14, 2024 10:05:39 AM
Process	Campus Programming 2024-2025

4 Sections, 3 Line Items

Section: Food Service - SC0223
\$700.00

1 Line Item /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Annual Benefit Banquet Campus Catering (Expense) We are requesting a sit down dinner from campus catering. Invoice.pdf	50 x \$24.69	[Adjusted] \$700.00
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Section: Promotions Office - SC0068
\$2.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Posters for Annual Benefit Banquet Other Promotional Materials or Design Time (Expense) Posters to promote the banquet poster pricing.png	20 x \$0.10	\$2.00
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

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Appropriations & Cultural Funding Board Agenda

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Kirkhof Room 2263

Section: Supplies - SC0003
\$105.00

1 Line Item /

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

<p>Annual Benefit Banquet Supplies (Expense)</p> <p>Funding for table cloths (linens) for the tables.</p> <p>Invoice.pdf</p>	<p>20 x \$7.00</p>	<p>[Adjusted] \$105.00</p>
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Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. [PLEASE CLICK HERE.](#) I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, request will be denied **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - holtam@mail.gvsu.edu

Page 2

Program Information

Title of Program - Annual Benefit Banquet Date(s) of Program - November 15, 2024

Time(s) of Program - 7:00pm - 9:00pm

Event Location - Seidman College of Business on the Pew Campus

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Room 1008 in Seidman. We have reserved the space. How will you promote/publicize this event? - We sent out invitations, announce at events, promote on lakerlink, e-mail members, etc.

Have you listed your event on the LakerLink event calendar? - It is on lakerlink as an event

Page 3

Contact Information:

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Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14.

Number of GVSU students expected to participate - 50

Number of GVSU faculty and staff expected to participate - 0

Number of people not affiliated with GVSU expected to participate - 60

If involving non-GVSU participants (guests), please explain - Former UCO members, GVSU Alumni, UCO Supporters, UCO Staff

Budget Request: Albanian-American Student Organization Trivia & Albanian Cuisine Event

The Albanian-American Student Organization is holding a Trivia night that informs new members about Albanian culture and cuisine. We would like to provide Byrek (A traditional Albanian dish) for everyone to try. We have reached out to the local balkan market Buka Bakehouse (Located at 884 Forest Hill Ave SE, Grand Rapids, MI 49546) and they have agreed to cater to our large order. We would also like to provide a desert to go along with the dish. We have selected Buka Bakehouses specialty Croissant twists. Estimating for 18 attendance to our meeting, we would like six feta byrek, six meat byrek, six spinach byrek, and 18 croissant twists. The total would be \$168.

Requested Total	\$180.50
Adjusted Total	\$180.50
Date Created	Monday, October 7, 2024 10:01:12 PM
Submitted By	Mary Dodaj

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Organization	Albanian American Student Organization
Status	Resubmitted on Monday, October 14, 2024 10:05:32 AM
Process	Campus Programming 2024-2025

4 Sections, 5 Line Items

Section: Food Service - SC0223

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Section: Promotions Office - SC0068

3 Line Items /

\$12.50

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Instagram post Other Promotional Materials or Design Time (Expense) AASO_promotional_-2.png	1 x \$0.00	\$0.00
Promotional Posters Other Promotional Materials or Design Time (Expense) also promo posrter.pdf	25 x \$0.10	\$2.50
Distribution of posters on campus Other Promotional Materials or Design Time (Expense) We have opted for the promotional office to hang up our posters on campus. also promo posrter.pdf	1 x \$10.00	\$10.00

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Section: Contractual Payment - SC0070
\$168.00

2 Line Items /

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

<p>Buka Bakehouse Other (Expense)</p> <p>The traditional Albanian dish (Byrek)</p> <p>Buka Bakehouse quote.pdf</p>	<p>18 x \$8.50</p>	<p>\$153.00</p>
<p>Buka Bakehouse Speaker (Expense)</p> <p>Croissant twist dessert</p> <p>Buka Bakehouse quote.pdf</p>	<p>15 x \$1.00</p>	<p>\$15.00</p>

Section: Supplies - SC0003

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Additional Information

Page 1

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - dodajm@mail.gvsu.edu

Page 2

Program Information

Title of Program - Trivia with Albanian cultural awareness

Date(s) of Program - 10/27/2024

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Kirkhof Room 2263

Time(s) of Program - 5:30-7:30

Event Location - Grand Vally State University - Allendale campus

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Russel H. Kirkhof Center 1142

How will you promote/publicize this event? - Social Media

Have you listed your event on the LakerLink event calendar? - Yes

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event?Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

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Expected Event ParticipantsPlease keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. Number of GVSU students expected to participate - 18

Budget Request: Indian Student Association Dussehra and Diwali Event

Dussehra and Diwali are two most important festivals for the Indian Community. We would like to celebrate this festival in the university with our entire student community at GV on Nov 10th 2024.

Celebrating the vibrant festivals of Diwali and Dussehra! This event is a wonderful opportunity to bring together students from diverse backgrounds to honor and carry forward our rich cultural heritage. The evening will feature a traditional pooja, followed by a variety of cultural performances, fun games, and activities that reflect the spirit of these festivals. Whether you want to experience the joy of the festival or participate in the rituals and celebrations, this event promises to create a lively and memorable atmosphere for everyone.

Requested Total	\$5,004.78
Adjusted Total	\$4,821.30
Date Created	Wednesday, October 2, 2024 2:58:49 PM

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Appropriations & Cultural Funding Board Agenda

October 18, 2024 at 1:30p.m.

Kirkhof Room 2263

Submitted By	Palak Luthra
Organization	Indian Association
Status	Resubmitted on Tuesday, October 15, 2024 4:49:04 PM
Process	Campus Programming 2024-2025

5 Sections, 22 Line Items

Section: Food Service - SC0223

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Section: Promotions Office - SC0068

4 Line Items / \$610.00

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Laker Hub slide LakerHub Slide (Expense) ISA Diwali event promotion slide.jpeg	1 x \$0.00	\$0.00
Event Highlight Video Promotions Video Event Highlights Package (Expense) Video Event Highlights Package <ul style="list-style-type: none"> Includes two-hours of event coverage (b-roll) which is edited into a thirty or sixty second highlight video Great for websites or social media to promote your event or program Pricing for events in Allendale - If downtown, add \$25 travel fee 	1 x \$250.00	\$250.00

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<ul style="list-style-type: none"> Media available two business weeks after event via a downloadable video file Rate: \$250 		
<p>Photo Event Coverage- 4 hours (7pm-11pm) Promotions Office Photographer (Expense)</p> <p>Photo Event Coverage</p> <ul style="list-style-type: none"> Rate: \$40/hour Pricing for events in Allendale - If downtown, a \$25 travel fee will be applied Photos available 1-2 business days after event Link sent to contact for easy digital download 	1 x \$160.00	\$160.00
<p>Photo Booth Coverage- 4 hours (7pm-11pm) Promotions Office Photographer (Expense)</p> <p>Photo Booth Package (includes photographer & backdrop)</p> <ul style="list-style-type: none"> Rate: \$50/hour Pricing for events in Allendale - If downtown, a \$25 travel fee will be applied Photos available 1-2 business days after event Link sent to contact for easy digital download 	1 x \$200.00	\$200.00

Section: Contractual Payment - SC0070

1 Line Item / \$3,300.00

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

<p>Food Quotation Speaker (Expense)</p> <p>Food quotation for Diwali event.jpeg</p>	1 x \$3,300.00	\$3,300.00
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Section: Supplies - SC0003 16 Line Items / \$391.65

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

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Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

<p>Gold Sequin Backdrop Curtain Panels Supplies (Expense)</p> <p>id=amzn1.sym.8591358d-1345-4efd-9d50-5bd4e69cd942:amzn1.sym.8591358d-1345-4efd-9d50-5bd4e69cd942&pf_rd_p=8591358d-1345-4efd-9d50-9bbd-4257-b596-63214eafc96e&pd_rd_plhdr=t&th=1</p> <p>Gold Sequin Backdrop Curtain.JPG</p>	<p>2 x \$14.90</p>	<p>\$29.80</p>
<p>White Backdrop Curtains Supplies (Expense)</p> <p>https://www.amazon.com/MEETSKY-White-Backdrop-Curtains-</p> <p>QXZMbyGoi2u0-4G0kVusi2LuFXhfrTer-RnlvWVJHqqH2lcllyvuTuA9WjBlwkxpd7bk3-7-spons&sp_csd=d2lkZ2V0TmFtZT1zcF9tdGY&th=1</p> <p>White backdrop curtains.JPG</p>	<p>1 x \$20.99</p>	<p>\$20.99</p>
<p>Floral Garlands Red Supplies (Expense)</p> <p>Floral Garlands red.JPG</p>	<p>1 x \$20.99</p>	<p>\$20.99</p>

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<p>Happy Diwali Banner Supplies (Expense)</p> <p>https://www.amazon.com/Diwali-Banner-Decorations-Festival-id=amzn1.sym.8204b485-11a7-46e5-99d6-924574f6f1b2&pf_rd_p=8204b485-11a7-46e5-99d6-04913168-4fbf-4206-87d0-1570bc9a9030</p> <p>Happy Diwali Banner.JPG</p>	<p>1 x \$12.99</p>	<p>\$12.99</p>
<p>Backdrop for Pooja Supplies (Expense)</p> <p>id=amzn1.sym.8c2f9165-8e93-42a1-8313-73d3809141a2&pf_rd_p=8c2f9165-8e93-42a1-8313-&pf_rd_r=5V76TZK1T3BVTHN5F2ZN&pd_rd_wg=wdwIK&pd_rd_r=ed2d6ba2-492b-47f6-883e-db57b441ca&s=photo&sp_csd=d2lkZ2V0TmFtZT1zcF9kZXRhYWw&th=1</p> <p>Backdrop for Pooja.JPG</p>	<p>1 x \$22.99</p>	<p>\$22.99</p>
<p>Customized Banner- Happy Dussehra & Diwali Supplies (Expense)</p> <p>id=amzn1.sym.f2f1cf8f-cab4-44dc-82ba-0ca811fb90cc&pf_rd_p=f2f1cf8f-cab4-44dc-82ba-e624-4491-9280-</p> <p>Text: Happy Dussehra & Diwali</p> <p>Customized party banner.JPG</p>	<p>1 x \$5.00</p>	<p>[Adjusted] \$0.00</p>

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<p>Clay Diya Supplies (Expense) https://www.amazon.com/SATVIK-Terracotta-Traditional-Deepawali-0Q2tvvTSIBQVU7Nx-dAWz6CQpgCQa5rjGHX9tFqWFT3Uqq8F_U2kJF92J3c5Jmvdhsljck03iM1xDg4k-0bvEojPAqG9Cd3tMRMqugWfYtBeJhYhPJAKGEEeI70HjS3KV-22</p> <p>Clay Diya.JPG</p>	<p>1 x \$9.98</p>	<p>\$9.98</p>
<p>Lanterns with LED Supplies (Expense)</p> <p>Lanterns with LED.JPG</p>	<p>2 x \$24.96</p>	<p>\$49.92</p>
<p>Water Bottles Supplies (Expense) https://www.samsclub.com/p/members-mark-purified-bottledwater/prod20610213?xid=plp_product_3</p> <p>Water bottles.JPG</p>	<p>5 x \$8.98</p>	<p>[Adjusted] \$0.00</p>
<p>Cutlery Supplies (Expense) https://www.samsclub.com/p/hefty-wrapped-cutlery-combo-pack-200-ct/prod25220559?xid=plp_product_5</p> <p>Cutlery.JPG</p>	<p>2 x \$23.98</p>	<p>[Adjusted] \$0.00</p>

<p>Dinner Plates Supplies (Expense) https://www.samsclub.com/p/dixie-ultra-heavyweight-dinner-paperplates-186-count-10-in/prod11480093?xid=plp_product_1</p> <p>Dinner plates.JPG</p>	<p>3 x \$19.98</p>	<p>[Adjusted] 1 \$0.00</p>
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<p>Napkins Supplies (Expense) https://www.samsclub.com/p/members-mark-1-ply-napkins-4pack-300-count/prod12550253?xid=plp_product_2 napkins.JPG</p>	<p>2 x \$12.84</p>	<p>[Adjusted] \$0.00</p>
<p>Dinner Plates Supplies (Expense) https://www.amazon.com/Dixie-Stronger-Microwave-Safe-Soak-Proof-M2hvocWpV93WpKqxoC36R2aY4YISzSQE7sSEd_KOZ2FTKaVj028adqDkzJaGdlhg5plMN-zOuyTtOt_al0JY3a0rCrUXUiPaj16FryAFzdRAqCniOD91ekNh4fU_n71eyBqd4-HVT1e8HisUsgxJQef5rl8c.PUGK79p8qW2K1LKEwPJB-2 Dinner plates.JPG</p>	<p>3 x \$21.02</p>	<p>\$63.06</p>
<p>Cutlery- Spoons, Forks, Knives Supplies (Expense) https://www.amazon.com/Party-Dimensions-Count-Cutlery-k_u7ehvKfqJEmfLrKGORCId8K7yVg5bt0sdnNFe9YdXQa8iEsxV2juTrlIfAp5JkqSC-B8qvm9cnY693emle8wKf=-8-2-spons&sp_csd=d2lkZ2V0TmFtZT1zcF9hdGY&psc=1 Cutlery- Spoons Forks Knives.JPG</p>	<p>5 x \$14.99</p>	<p>\$74.95</p>
<p>Paper Napkins Supplies (Expense) https://www.amazon.com/Bounty-Paper-Napkins-White-VhBOedQumvs7bnFr-0etwDjwz3xQIOiepHCdSBCV89bIDvCI2N6GUU4BeP-kpJluzA-x6Vkbkd4Cd_4zLgLxL96KqjyqWivYYWqw2qJ4FOft8mKWbVDH4fBjHvkYg2Zq1-UBroUBO_0vOMC02pdtqA4eZFX1yCuSKOASGhRVrRatGP3bEV33rSR41MH_2a_zBAwziAfe19rcWBttRCqLTTLDwWY-7&th=1 paper napkins.JPG</p>	<p>1 x \$6.38</p>	<p>\$6.38</p>

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<p>Water bottles Supplies (Expense)</p> <p>https://www.amazon.com/Nestle-Pure-Life-Water-dp/B00091S3K4/ref=sxin_15_pa_sp_search_thematic_sspa?contentid=amzn1.sym.9ef56446-ddf7-4a36-93e9-a26fc382150c%3Aamzn1.sym.9ef56446-ddf7-4a36-93e9-nPbBIK44QJjunU18aBznR7VM2t2w.wSosVRDtKHMx4JgcebnqB94M-18e7-4e9f-92c7-&pd_rd_w=Xv9gy&pd_rd_wg=hKkPh&pf_rd_p=9ef56446ddf7-4a36-93e9-1-ac07dfd7-5f37-4797-bcf7-0f4905c82761-spons&sp_csd=d2lkZ2V0TmFtZT1zcF9zZWVY2hfdGhW0aWM&psc=1</p> <p>water.JPG</p>	<p>20 x \$3.98</p>	<p>\$79.60</p>
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3

Section: Sparklers (non sound)

1 Line Item /

\$519.65

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

<p>Sparklers (non sound) Supplies (Expense)</p> <p>Quotation and the vendor details</p> <p>Sparklers Quotation.pdf</p>	<p>1 x \$519.65</p>	<p>\$519.65</p>
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Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. [PLEASE CLICK HERE.](#) I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied Yes

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter you @mail.gvsu.edu email address. - luthrap@mail.gvsu.edu

Page 2

Program Information

Title of Program - Indian Student Association Dussehra and Diwali Event

Date(s) of Program - 10 November 2024

Time(s) of Program - 7 pm- 11 pm but we have reserved the room from 9am

Event Location - Grand River Room, Kirkhof Center

How will you promote/publicize this event? - Laker Hub, Instagram and other social media platforms

Have you listed your event on the LakerLink event calendar? - Yes

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's

are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. Yes, co-sponsorship with financial support

Please list the co-sponsors for the event

- Office of Student Life and Event Services

What are the co-sponsors contributing to the event?

- They will be ordering the supplies for us and will approving various food and other quotation requests that we would be purchasing for the event

Page 4

Please describe any additional sources of funds being contributed that will impact this request None

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Page 5

Expected Event Participants Please keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. Number of GVSU students expected to participate - 425

Number of GVSU faculty and staff expected to participate - 25

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