

Michigan Science Olympiad Region 12 Tournament

Grand Valley State University

March 28, 2015



Date: January 12, 2015
To: Science Olympiad Coaches
From: Margo Dill and Karen Meyers

Re: Science Olympiad, March 28, 2015

All our communications will be done electronically this year. This is the first of two communications you will receive. The next email will arrive in early March. Please read this memo carefully and return the requested information and fees by **specified dates**. The Pre-registration forms may be returned in the following ways:

- Pre-register on-line at <http://gvsu.edu/mso-r12/prereg> (credit card and check options available)
- Email (wattersm@gvsu.edu) if experiencing registration problems.

NOTE: The Region 12 Michigan Science Olympiad Regional Tournament headquarters and ceremonies will be in the Fieldhouse. Parking will be in lots C, F & G located around the Fieldhouse.

ADMINISTRATIVE INFORMATION

- Team Number** Your team number is listed on the website. This is your official regional number (randomly assigned) and all events will be scheduled using it. Please be sure team members know it.
- Schedule** A **TENTATIVE** schedule is posted. We anticipate running all events listed. Notice impounding deadlines and locations of events. Considerable effort has been made to match the Regional to the State schedule; however, due to time and facility constraints Regional, State, and National schedules differ. A flexible team would be helpful if adjustments are necessary.
- Pre-Registration Form** Please register online and pay the **\$50.00** fee no later than **February 6, 2015**. The Pre-registration form is on-line: www.gvsu.edu/mso-r12/prereg.
(form must be submitted on-line) This information is needed to prepare the program and determine certificate and program counts. Please indicate the events in which you expect your team to participate. This helps us to provide adequate space and equipment for each event. **See note below concerning Team Rooms.**
- General Volunteer List** Each school is encouraged to provide volunteers. **Volunteer sign-up is on-line at <http://gvsu.edu/mso-r12/vol>**. Please encourage your volunteers to visit the site to sign up by February 27. We will contact volunteers in mid-March with tournament assignments.
(submitted on-line)
- CHANGE: Self-Schedule Request Online** This year the new **Coaches Portal** will be used for self-scheduling. Selections are made on a first come-first serve basis. Scheduling **begins at 4:00 p.m. Monday, March 2 and closes March 23 at 5 pm**. Your school's Self-Schedule information can be printed from the portal while self-scheduling is open.
- A special practice for learning how to use the new coaches web portal at www.gvsu.edu/mso-r12 will be open for coach practice on February 19 beginning at 4:00 pm and will be available until Feb. 26th until 4 pm. An instructional guide and how to set-up your password will be emailed to you before the practice portal opens. The official **self-schedule** portal will re-open on Monday, March 2nd at 4:00 pm and remain open until 5 PM on Monday, March 23th.
- Team Rooms/ Gathering Places**
- All teams will be assigned space on the bleachers in the Fieldhouse where they will gather for the opening and closing ceremonies.
 - We will assign each team shared space in one of our Mackinac Hall classrooms.
 - All Manitou Hall classrooms will be used specifically for MSO events.
 - Please indicate the name of the school with whom you wish to share space or that you want to be randomly assigned.
 - Feel free to bring meals/snacks for your team, but please leave the room as you found it. Team tables with food may only be set up in team rooms.
 - Valuables should not be left unattended in any area.
- Teams may only use assigned rooms and formal gathering areas.**

COMPETITION INFORMATION

Event Notes	<ul style="list-style-type: none"> • Pay special attention to the webpage (www.gvsu.edu/mso-r12). The Event Notes will be posted there. They are as binding as the official rules and reflect how the Regional Tournament will be run. • The Clarifications and FAQs posted on the Regional, State, and National websites will be applied. • We will not make any changes after a March 1st deadline.
Wireless Internet Access	Public wireless Internet access will be available on the GVSU Allendale campus. Guest passwords will be distributed on the day of the event.
Practice Sessions	Practice sessions will be during the GVSU spring break, March 2 - 6. Check the website for information.
Wristbands/ Team Jersey	<ul style="list-style-type: none"> • We will be providing team (including alternate) wristbands for the 2015 competition. Each team will receive them at the Coaches registration table before the Welcome Ceremony. • Team members must add their own name and wear the wristband the rest of the day. Event supervisors will look for the wristbands as teams enter their events. • All students must wear the wristbands. The team may also wish to wear other identifying clothing such as team shirts or hats.
Devices	All devices, must be constructed by current team members or alternates. We are asking each coach to sign a statement that team members have built the contraptions. This affidavit will appear on the team registration form you turn in on March 28 th .
Impounding	Some events require the device be impounded before competition. Most impounding takes place at the event sites. Check the March Coaches mailing and check the schedules for specific impound instructions.
Team Composition	<p>A Division C team can have a maximum of 7 twelfth graders.</p> <p>A Division B team can have a maximum of five (5) 9th grade students as permitted on a Division B team. Because middle schools that do not have grades 7, 8 or 9 are at a slight disadvantage, they may invite any combination of up to five (5) of their last year's 6th, 7th, or 8th grade students to be part of the team.</p>
Substitutions	<ul style="list-style-type: none"> • Coaches can make substitutions in events if the substitute is from either one of the fifteen registered students or alternates. • A Substitution Form must be completed for alternates only at headquarters, located in 192 Fieldhouse.
Walk-In Events	GVSU has two scheduled trial walk-in events this year. Be sure to compete early in the day. Events will close on time so teams who have waited until the last minute may not have time to finish.
Trial Events	Trial events will NOT count toward team scores. The events are intended for alternates, but registered team members may participate. Please indicate whether you will compete in any of these events on the Pre-Registration form.
Special Recognition	We will continue to recognize the team with the most improved score in each division (excluding teams which will go on to state competition).

FOOD, RECREATION AND ENTERTAINMENT INFORMATION

Entertainment/ R & R	The Kirkhof Center, the Big Screen Theater (Kirkhof), the Rec Center, the swimming pool, and the climbing wall provide participants with the opportunity to relax or unwind during non-competitive times. Information on specific recreational activities will be sent in March.
Food	The following venues are open for snacks and meals on March 28.

Fieldhouse	Snack Bar by the east Arena entrance (lower level) serves coffee, soda, juice, sweet rolls, and snacks	7:30 a.m. to 4:30 p.m.	Cash
Mackinac Hall	POD is a coffee shop/convenience store	8:30 a.m. to 12:30 p.m.	Cash or Credit Card

Commons	Fresh Food Company , a restaurant on the 2 nd floor, has five stations with a variety of tasty dishes (including pizza) for “all you care to eat” dining.	Breakfast from 7:30 a.m. to 11 a.m. Lunch from 11 a.m. to 4 p.m.	Cash or Credit Card
	Discontinued - Meal Tickets	Meal Tickets will no longer be offered for campus meals.	
Kirkhof	Lobby Shop (lobby) is a coffeehouse and snack store	7:30 a.m. to midnight	Cash or Credit Card
	River Landing (downstairs) Subway, Grillworks	12 p.m. to 8 p.m.	Cash or Credit Card
	Brown bagging is welcome in areas with tables		
Connections	Papa John’s	11 a.m. – 2 a.m.	Cash or Credit Card
	Provisions on Demand (POD)	7 a.m. – 12 a.m.	Cash or Credit Card
	Engrained	11 a.m. - 9 p.m.	Cash or Credit Card
Kleiner Commons	Kleiner Marketplace	11:00 a.m. to 12 midnight	Credit Card only

Contact Margo Dill with questions or concerns:

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