



## **STUDENT LOCATION POLICY FOR LICENSURE PROGRAMS**

Date of Last Revision: 7/1/2024

Responsible Office/Department: Office of General Counsel

This policy is created pursuant to 34 CFR 600.9(c)(2) which requires the University to make a determination of the state in which a distance education student is located at the time of initial enrollment in a licensure program. This policy is effective as of July 1, 2024, and applies to all prospective students initially enrolling in a licensure program on or after that date.

For purposes of this policy, the student location is the state where the enrolled student resides and is based on the permanent home address in the student information system. A determination of a prospective student's location is made at the time of submission of a completed application for admission and is based on the address indicated on the application.

Regardless of where the student is physically located or the student's permanent address at the time of initial enrollment in a qualified licensure program, if the student is concurrently enrolled in at least one on-campus course the student's location will be determined to be Michigan. Additionally, if a student will be residing in university owned or controlled housing during the term of initial enrollment into the licensure program, the student's location will be Michigan. The student must have applied and been accepted into university housing at the time of initial enrollment to meet this criteria.

Any student whose location is determined not to be Michigan and is determined to be in a state where the program does not meet the requirements for licensure or certification will be required to provide an attestation prior to enrollment in the program.

- The attestation must indicate that the student intends to seek licensure and employment in a specific state in which the program does meet the requirements for licensure or certification. The state must be indicated by name in the attestation.
- Failure to provide a required attestation prior to enrollment, will result in the student being unable to enroll in the program for the term in question. The student may be able to enroll in the program in a later term provided that any required attestation is provided prior to enrollment.

For any student that does not have a permanent address in the United States and is not physically located in a U.S. State or territory, the student's location will be considered

Michigan even if the student is not concurrently enrolled in at least one on-campus course.

The student location designation will remain in effect unless and until a student changes the U.S. State or territory listed in the student's permanent address in the student information system. Once a student enters a new U.S. State or territory, the university will consider that date of entry as the effective date of a student's revised location for the purposes of this policy. It is the responsibility of the student to update their address in the student information system.

Neither this policy nor any determination made hereunder supersede any other University policy that determines Michigan residency.