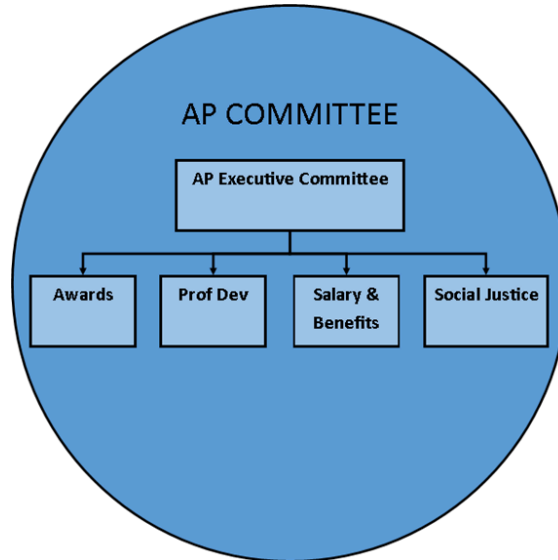




**AP Committee Summer Planning Meeting Minutes  
Wednesday, July 10, 8-9am  
JHZ 2012**

<b>Name</b>	<b>Group</b>	<b>Expiration Term</b>
Kyle Barnhart	Central Admin/Development/I&E	2027
Cassonya Carter	CHS, KCON	2027
Jason Cronkrite	CECI, PCEC	2027
Myesha Gholston	Academic Affairs Student Support Units	2026
Jaime Guizor	Finance & Admin	2027
Michelle McCloud	BCOIS, CLAS	2026
Justin Melick	Information Technology	2027
Bobby Nielsen	Student Affairs	2025
Michael Przydzial	Student Affairs	2025
Heather Taylor	Finance & Admin	2027
Daniel Vainner	Enrollment Development	2025
	SCB/Library or University Relations	
<b>Ex-Officio</b>		
Mary Albrecht	Provost Office Liaison	
Tara Bivens	HR Liaison	
<b>2023-24 Sub-Committee Chairs (optional)</b>		
Keigh-Cee Bell	Social Justice Sub-Committee Chair	
Shannon Dale	Awards Sub-Committee Chair	
Chelsea Ridge	Salary & Benefits Sub-Committee Chair	
Hannah Schoenfeld	Professional Development Sub-Committee Chair	

- Introductions
- Set up



- Departing words of wisdom (Optional)
  - Mike
  - Quincy
  - Brent
- Welcome
  - Kyle Barnhart-Central Admin/Development/I&E
  - Cassonya Carter-CHS, KCON
  - Jaime Guizor-Finance & Admin
  - Heather Taylor-Finance & Admin
- Typical Year
  - Retreat in early August (All AP Committee)
  - Survey results in Fall
  - **Fall Forum?**
  - December meeting with President Mantella (All AP Committee)
  - AP Awards in the Spring
  - AP Professional Development Social
  - AP Forum after Winter semester ends
  - Elections end around June
  - AP EC meeting in June to select Officers for next year
- Recap of year
  - Professional Development sessions
  - Socials



- Memos
  - Compensation
  - AP Survey Quant
  - AP Survey Executive
  - MLK Commemoration Week Memo
  - AP Summary for SLT
  - CFA
    - We shared the Social Justice memo with SLT
    - VP Hall-Jones gathered a group of people from the company and campus members for conversations
    - Final decision is not to bring them to campus this fall. Other food vendors are being considered. This doesn't mean that the company will never be invited to campus.
    - CC mentioned that she didn't find out about the issue until after the fact.
- President's Council - Jason and Dan attended on behalf of the meetings. This is new.
- Communication and transparency
  - Need to figure out a way to better communicate with the larger group.
- Forum
- Election of Officers-Describe process and position, then vote
  - Chair
    - Nominations - Justin Melick
    - Nomination carried and Justin unanimously elected as chair
  - Vice Chair
    - Nominations - Jason Cronkite
    - Nomination carried and Jason unanimously elected as vice-chair
  - Secretary
    - Nominations - Heather Taylor
    - Nomination carried and Heather unanimously elected as secretary
- Other roles to be assigned
  - Website - Mike P. will continue to maintain the website
  - Newsletter - Myeshia and Kyle
  - UAS Rep - Michelle and Dan
- AP EC Openings
  - SCB/Library or University Relations
    - Jennifer Torreano
    - Motioned and seconded
    - Motion carries and Jen elected as representative for 3-year term of position



- AP Subcommittee Openings

- Social Justice (1 opening)
  - Brenda Tooley
  - Melanie Rabine-Johnson
    - The Social Justice committee will develop a couple of questions to send to both candidates to answer.
    - Committee will vote via email based on the answers to those questions
- Salary And Benefits (3 openings)
  - Chris Cirefice
  - Katie Perschbacher
    - Motioned and seconded to add both to the committee
    - Unanimously supported by the committee

- Sub-Committee updates (if present) and charges

- Social Justice
  - Keigh-Cee organized a group of people to form a committee to celebrate Juneteenth Celebration. Gave funds to Crystal Tunstall's sustainability booth.
  - Teach-In - Keigh-Cee is on the committee
- Awards
- Salary & Benefits
- Professional Development
- Exec committee will again provide a charge to each committee

- Meeting pattern

- 2 meetings a month?
- Tuesdays at 2 again?
- Time may change

- Entire AP Committee Retreat Topics? ([Last year's agenda](#))

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- AP Survey Prep Timing & Team

- Last year
  - Closed Friday, September 15 at 5 p.m.
  - Discussed the possibility of moving it to the spring
  - Dan, Jason and Jaime will serve on the survey team

- SLT Meetings

- September
- October
- November
- December
  - Usually President Mantella



- January
- February
- March
- April
- **BOT Meeting**
  - **Friday, July 12, 2024**
  - 8:15 AM Committee Meetings
  - 11:00 AM Board of Trustees Formal Session
  - Kirkhof Center, Room 2204
  - Allendale Campus
  - The formal session at 11 AM will be livestreamed via Zoom Webinar:  
<https://gvsu-edu.zoom.us/j/93612377270>