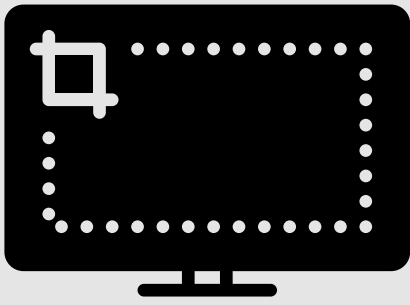


# HOW TO MAKE A PDF EDITABLE

## Using Google Slides



1

### TAKE A SCREENSHOT

Capture pdf by taking a screenshot of what you want students to see. If using Chromebook, take a screenshot by holding down Control + Shift + Switch Windows keys and then you can highlight what you want in screenshot.

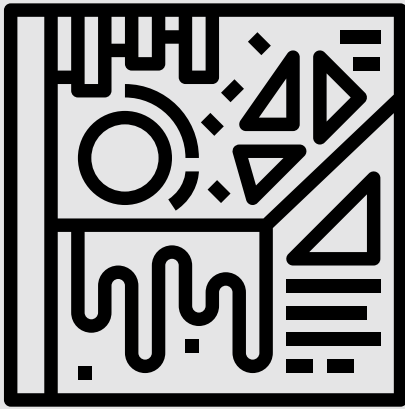


2

### CHANGE PAGE SETUP

In Google Slides change the page setup to match the size of the PDF.

- 1) File
- 2) Page.
- 3) Set up
- 4) Custom - 8.5 x 11 (or whatever size your pdf is)
- 5) Apply

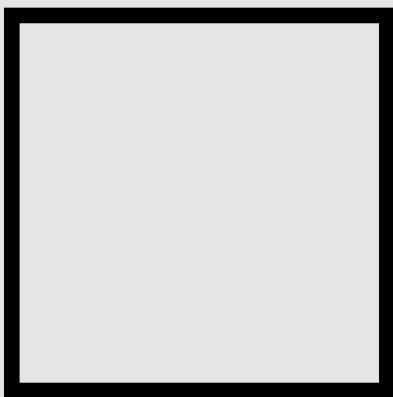


3

### CHANGE BACKGROUND

Change the background to the screenshot of PDF.

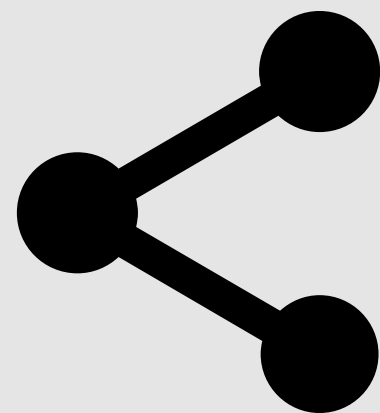
- 1) Slide
- 2) Change Background
- 3) Choose Image
- 4) Upload screenshot
- 5) Apply



4

### ADD TEXT BOXES

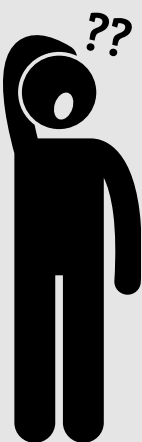
Wherever you want students to answer add text boxes. To make text boxes more visible add a border or color in the text box with a certain color. You could also add {Type Here} to give them a visual cue where to type. Add notes or even differentiate the work right in Google Slides.



5

### SHARE

Share the google slide with individual students or groups. Add to your google classroom. If using google classroom, create the slides within google classroom to make the process easier.



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### HOW TO VIDEO

Still not quite sure what to do? Watch this quick how to video!

<https://bit.ly/31x6s95>

