

2025 Time Card
Approval Deadlines

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** Note deadlines are at 3:00 p.m. on these dates**

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January

1/6/25

1/20/25

February

2/3/25

2/17/25

March

3/3/25

3/17/25

3/31/25

April

4/14/25

4/28/25

May

5/12/25

5/26/25

June

6/9/25

6/23/25

July

7/7/25

7/21/25

August

8/4/25

8/18/25

September

9/1/25

9/15/25

9/29/25

October

10/13/25

10/27/25

November

11/10/25

11/24/25

December

12/8/25

12/22/25

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