# CECI Fellowship

*Mentor Description and Application*

The CECI Fellows Program aims to provide high-impact learning experiences for all participants as they develop themselves into empowered and engaged members of GVSU and society. Our Peer Mentors are paired with students and professionals, where they receive and participate in academic, personal, and pre-professional programming and support for themselves and their mentee(s). The mentors meet regularly with the Retention Specialist for support and guidance, and their experiences are documented and assessed bi-annually for quality assurance.

While the initial goal is to retain students as valued Laker students, **this mentor program aims to highlight the benefits of being a Laker for Life**.

**CECI Fellow Mentor experience and commitment:**

* Receive on-boarding and training (1 hour)
* Participate in 2 hours of development training each semester (minimum 4 hours total)
* Meet monthly for 30 min with the Retention Specialist for unstructured check-ins (2 hours total)
* Contact/Outreach their mentee once per week
* Facilitate 2 events/meetings with mentee a semester (minimum 4 hours total)
* **$250 stipend for 7-10 hours per semester**

**CECI Fellows Mentors requirements:**

* Must be a CECI major (CJ, HTM, LS, PNHA, SW, Ed B-K)
* Must demonstrate academic success or academic improvement[[1]](#footnote-1)
* Must demonstrate dependability[[2]](#footnote-2) with Retention Specialist through prompt and regular communication
* **Must fill out application by September 1st**
  + Must have 1 recommendation (from faculty, advisor, or employer)
  + Must demonstrate the following qualities: empathy, humility, respect, enthusiasm, curiosity, assertiveness
* Submit application and recommendation to Melanie Rabine-Johnson, the Retention Specialist at [rabinejm@gvsu.edu](mailto:rabinejm@gvsu.edu)

# Become a CECI Fellow Mentor

***Please fill out this application and submit it to Melanie Rabine-Johnson at*** [***rabinejm@gvsu.edu***](mailto:rabinejm@gvsu.edu) ***no later than 5pm on September 1, 2024.***

*This application will be reviewed by our CECI Fellows administration team and kept on file for up to one year after participation. If you are not selected to be a mentor, your application will be destroyed. If you have any questions about your privacy and FERPA rights, please feel free to contact us at* [*rabinejm@gvsu.edu*](mailto:rabinejm@gvsu.edu)*.*

PERSONAL INFORMATION

Name:

Pronouns:

Email:

Year of Study (i.e., Junior):

Major:

Minor:

GPA:

SHORT ANSWER

1. **Have you ever been on academic probation before? If so, please explain:**

*[type response here]*

1. **Have you ever been readmitted to GVSU before? If so, please explain:**

*[type response here]*

1. **Have you studied at GVSU for at least 1 year?** *(Circle one)***:** YES NO
2. **What student support services or organizations have you used during your time as a student at GVSU?**

*[type response here]*

NARRATIVE ANSWER

1. **Please describe personal information that you believe would act as a strength toward your mentoring role:** (i.e., being a **first-generation college student** makes me uniquely suited to support students who also do not come from a legacy of college experience because I had to figure it out on my own and I needed help).

*[type response here]*

1. **Please describe a situation where someone helped you with your academic journey – what specific qualities of it made it helpful?**

*[type response here]*

1. **Why do you think our program values empathy, humility, respect, enthusiasm, curiosity, assertiveness? And how would you uphold these values as a mentor?**

*[type response here]*

AGREEMENTS

**Please initial each circle to indicate that you agree you meet the minimum requirements:**

* Must be a CECI major (CJ, HTM, LS, PNHA, SW, Ed B-K)
* Must demonstrate academic success or academic improvement
* Must demonstrate dependability with Retention Specialist through prompt and regular communication

**Please initial each circle to indicate that you have read through the minimum commitment expectations:**

* Receive on-boarding and training (1 hour)
* Participate in 2 hours of development training each semester (minimum 4 hours total)
* Meet monthly for 30 min with the Retention Specialist for unstructured check-ins (2 hours total)
* Contact/Outreach their mentee once per week
* Facilitate 2 events/meetings with mentee a semester (minimum 4 hours total)

**By signing this application, you agree that the information provided above is accurate to the best of your knowledge, that you agree to the minimum commitment and qualification requirements, and that you are agreeing to a review of your materials by the CECI Fellows Administration team.**

**Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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1. **What is academic success or improvement and why is it a requirement?** CECI Fellow Mentors are expected to help other students pursue academic success by finding resources, personal skills, or developing confidence. A Mentor’s experiences in being successful or by achieving improvement academically are highly valuable to share with other students. Academic success and/or improvement also indicates an ability to take on additional responsibilities during the school year, and it is important that our Mentors not be overwhelmed. [↑](#footnote-ref-1)
2. **What is dependability through prompt and regular communication?** CECI Fellow Mentors are expected to reply to emails directed at them at a reasonable rate (between 1-72 hours depending on the urgency). They are expected to attend all scheduled meetings unless absence is communicated and approved ahead of time. They are expected to demonstrate a care for connection through asynchronous and synchronous communication. [↑](#footnote-ref-2)