**Experiences – OptomCAS Format**

Enter your professional experiences in several categories, or types, in this section. Visit the [Applicant Help Center](https://help.liaisonedu.com/OptomCAS_Applicant_Help_Center/Filling_Out_Your_OptomCAS_Application/Supporting_Information/02_Experiences) to review the definitions, consider the duties you performed, and choose the category that you think best fits the experience.

Once you submit your application, you cannot edit previously entered experiences. You can add new experiences and update ones that are in progress.

Update your experiences any time prior to submission. After submission, you can add more experiences. However, you cannot update or delete completed experiences.

Experience Type

|  |  |
| --- | --- |
| What type of experience do you want to add? | Choose an item. |

Organization

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Address 2 |  |
| City |  |
| Country |  |
| Zip Code |  |
| State/Province |  |

Supervisor

|  |  |
| --- | --- |
| First Name |  |
| Last Name |  |
| Title |  |
| Contact Phone |  |
| Contact Email |  |

Experience Dates

|  |  |
| --- | --- |
| State Date | Click or tap to enter a date. |
| Current Experience | Yes No |
| End Date | Click or tap to enter a date. |
| Status | Choose an item. |

Experience Details

|  |  |
| --- | --- |
| Title |  |
| Type of Recognition | Compensated  Received Academic Credit  Volunteer |
| Average Weekly Hours |  |
| Number of Weeks |  |
| Total Hours |  |
| Description/Key Responsibilities (600 Characters) |  |
| Release Authorization (May we contact this organization?) | Yes No |

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