

APRIL 2024 MONTHLY UPDATE



gvsU Need to Know

New Workday [known issues](#) arose last week related to Amazon, access to GVSU Award Budget to Actual report, and the over-statement of financial report balances that may result with purchase orders converted from Banner. The Amazon issue has been resolved, and the Finance team is working diligently towards resolution on the other issues. Please [submit a support request](#) directly to Finance, HR, or IT if you are experiencing a system issue. An optimization list of future Workday improvements/enhancements will be shared following the stabilization period.

Leadership Corner

Join our [Workday for Managers](#) Zoom meeting on April 24 for the final training on merit planning. On May 1, everyone with a faculty or administrative professional (AP) staff direct report will receive a time-sensitive Workday My Task related to merit planning.



Project Update

Today, Workday Strategic Sourcing launched, and all new supplier contracts and renewals are required to be entered into Workday. Find more information including training and resources on the [Workday Strategic Sourcing page](#).

Upcoming Activities

Register to attend [Financial Reports office hours](#) on April 24 or 30 to get answers to questions on financial reports, department journal entry requests, and budget amendments. Please bookmark and review the [Budgets & Financial Accounts page](#) as report guides and a budget amendment job aid will be added in the coming weeks.

Attend [Workday Strategic Sourcing](#) (WSS) courses and office hours in May. (Video recordings of WSS courses available now.)



More Info

Ongoing work is focused on configuring Workday components that will launch throughout 2024. Communication on the impact of the components will increase as teams progress toward go-live dates. General information is available on the [Workday @ GVSU roadmap](#), or [contact us](#) for more info.

Helpful Resources

Check out the [Workday @ GVSU Website](#) for more information. [Contact us](#) with any questions!



Thank you for your continued support,

Gregory J. Sanial, VP for Finance & Administration
Workday Executive Sponsor

Katherine Fay, Director of the Project Management Office
Workday PMO Sponsor