

New Graduate Student Orientation

Fall 2024

Jeffrey Potteiger
Trista Bergerud
The Graduate School

We empower learners in their pursuits,
professions, and purpose.



Orientation Topics

Getting started as a Graduate Student

- * Graduate education
- * The Graduate School
- * Academic support services
- * Research and scholarship support

Graduate Student Support & Resources

- * Graduate Student Association (GSA)
- * GVSU services overview
- * Student support services
- * Information technology

Being successful as a Graduate Student

Using Blackboard Ultra and Banner

What is graduate education about?

- * Acquiring deeper knowledge and developing advanced skills
- * Gaining fuller and richer high impact learning experiences
- * Preparing you for professional certification and licensure
- * Improving your chances of starting a meaningful career related to your field of study



How can the Graduate School help you be successful?

- * Support all aspects of Graduate Education
- * Enforce the Graduate Education Policies
- * Produce materials for success
- * Fund opportunities for graduate students
 - * Graduate Assistantships (stipend + tuition remission)
 - * Presidential Research Grants
 - * Academic Conference Fund
- * Support the Graduate Student Association

[Website](#)

The cover features a dark blue background with a white circular logo containing a stylized 'G' and 'V'. The text is white and centered. The top and bottom edges show a photograph of a modern building with large windows.

Graduate Student Guidebook



**GRAND VALLEY
STATE UNIVERSITY**
THE GRADUATE SCHOOL

A Manual for Graduate
Student Success

2024-2025

gvsu.edu/gs

The cover features a dark blue background with a white circular logo containing a stylized 'G' and 'V'. The text is white and centered. The top and bottom edges show a photograph of a modern building with large windows.

Advising Guidebook for Graduate Students



**GRAND VALLEY
STATE UNIVERSITY**
THE GRADUATE SCHOOL

An Advising Guide for Graduate
Student Success

2024-2025

gvsu.edu/gs

Guides for Graduate Students

Academic Expectations

- * Complete all requirements for your graduate program
- * Maintain at least a 3.0 grade point average
- * Credit at the graduate level will be awarded for grades of C or better
- * Credit for a research project, thesis or dissertation will be awarded for a grade of pass or pass with distinction

[Website](#)

Academic Support Services



Statistical Consulting Center

- Offers advice with projects for research or instruction
- Provides assistance with:
 - Designing a study and research questions
 - Developing questionnaires
 - Selecting samples
 - Managing and analyzing data
 - Interpreting results
 - Creating tables, figures, and graphs

Contact –

Statistical Consulting Center

www.gvsu.edu/scc A1-178 Mackinaw

331-3355, scc@gvsu.edu



**GRAND VALLEY
STATE UNIVERSITY**

www.gvsu.edu

Fred Meijer Center for Writing and Michigan Authors

- Consultants help you brainstorm ideas, organize content, integrate research, polish a draft, and document sources
- Students can take advantage of the writing center drop-in hours or by setting an appointment using the online appointment system

Contact –

Fred Meijer Center for Writing and Michigan Authors

www.gvsu.edu/wc 120 Lake Ontario Hall

331-2922 johpatri@gvsu.edu



**GRAND VALLEY
STATE UNIVERSITY**

www.gvsu.edu



The Fred Meijer Center for Writing and Michigan Authors

GRAND VALLEY STATE UNIVERSITY WRITING CENTER

Table of Contents

- Who are the Writing Consultants?
- How We Can Help You
- Student Services
- Graduate Student Support
- Writing Center Snapshot
- How to Access our Services
- Making the Most of Your Consultation
- Contact and Service Information

Who Are the Writing Consultants?

- A group of 60+ undergraduate and graduate GVSU students
- Variety of majors, disciplines, and experiences
- Lengthy application and interview process
- Hours of training & a one-credit course
- Professional development seminars
- Passionate about writing



GVSU WRITING CENTER

We can help you:

- Understand your audience and assignment expectations
- Brainstorm and select a topic
- Organize ideas and structure your paper
- Write effective introductions and conclusions
- Revise, edit, and format your work
- Integrate and/or document sources



GVSU WRITING CENTER

Student Services

Consultations

- In-Person 30 minute Drop-Ins and Appointments
- Group Consultations
- Weekly Appointments

Online Support

- Drop-Ins & Appointments
- Email Consultations
- Resources & Videos



GVSU WRITING CENTER

Graduate Student Support



Services

- One-to-One Consultations
 - In-person, Online
 - 30 or 50 minute appointments
- Weekly Appointments
- Email Consultations

Events

- Writing Center Open House
- Writing Retreats
- Thesis Boost

Additional Opportunities

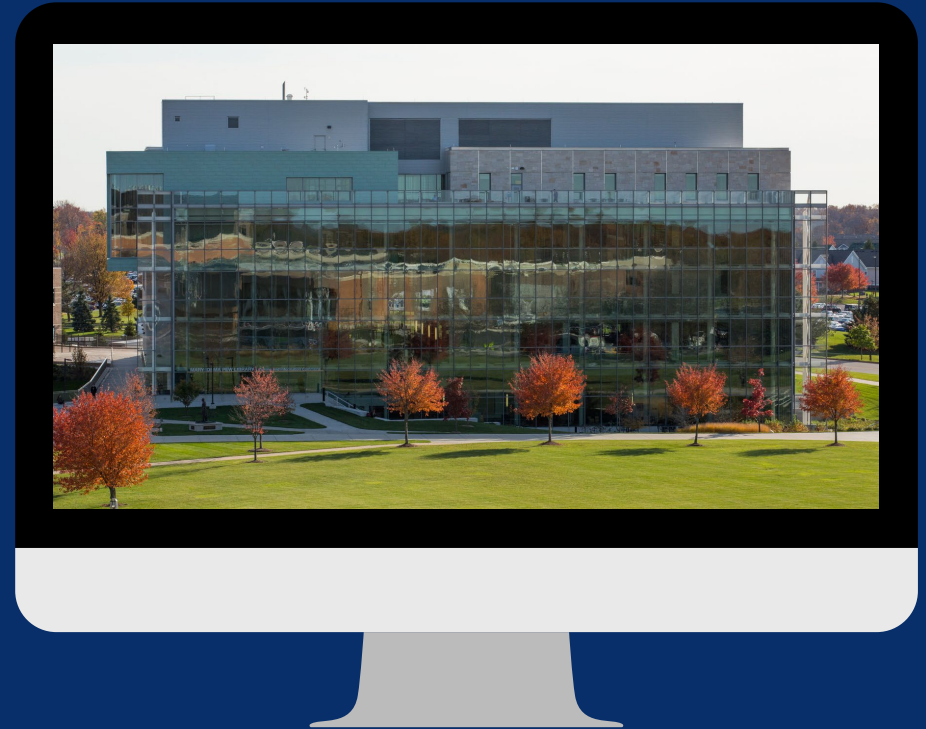
- Accountability Document
- Graduate Writing Groups
- Become a Writing Consultant

GVSU WRITING CENTER

Accessing our Services

www.gvsu.edu/bookit

- Writing Center & Knowledge Market Services
- Appointments, Virtual Drop-Ins, Email Services
- GVSU Login
- Keeps track of appointments and consultation summaries



Graduate School Writing Support

Graduate Writing Resources

- Universal graduate writing resources
- Program specific writing examples
- Thesis and Dissertation information
- Writing Guides

Contact –

GVSU Graduate School

www.gvsu.edu/gs/ 318C DeVos Center

331-7105



**GRAND VALLEY
STATE UNIVERSITY**

www.gvsu.edu

GVSU Speech Lab

- Consultants work with you on all elements of the oral presentation: topic selection, organization, supporting materials, and most importantly, practicing delivery
- Locations to serve students
 - Allendale Campus - 154 Lake Michigan Hall
 - DeVos Campus - Steelcase Library
 - Evening consultations - [Knowledge Market](#) in Pew Library

Contact –

GVSU Speech Lab

www.gvsu.edu/speechlab/ 154 Lake Michigan Hall

331-8115



**GRAND VALLEY
STATE UNIVERSITY**

www.gvsu.edu

GVSU Libraries

Program Liaison Librarians provide assistance with:

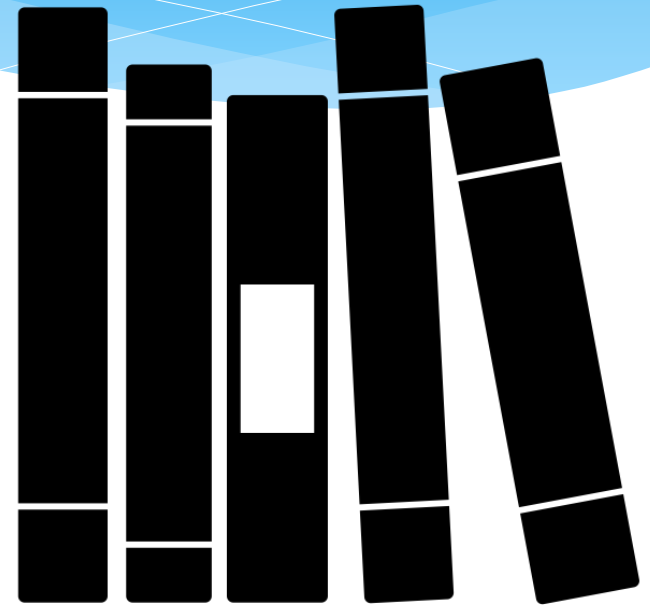
- * your research question
- * copyright and author rights
- * data reference
- * citation management help
- * [Subject Librarians](#)



Created by Juan Pablo Bravo
from Noun Project

Library Collections

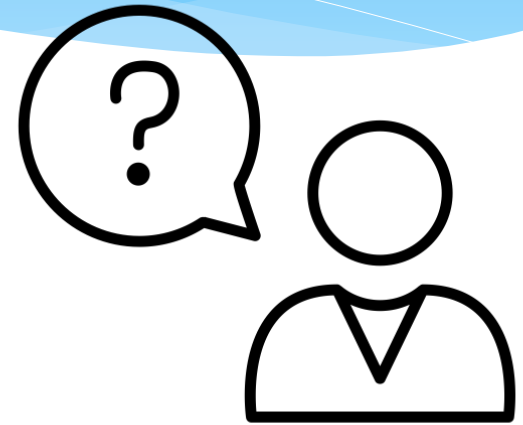
- * From rare books to the latest research across disciplines
- * If the library does not have it, staff can get it for you through
 - * document delivery
 - * interlibrary loan



Created by vicentnoova
from Noun Project

Additional Support Services

- * Digital media
- * Media literacy
- * Knowledge Market



Your journey
starts here

Created by Milky - Digital innovation
from Noun Project

Research and Scholarly Activity



Support for Research and Scholarship

- Funding to initiate, maintain, and disseminate your research, scholarship, and creative activities
- Graduate Student Programs
 - Presidential Research Grants (Graduate School)
 - Academic Conference Fund (Graduate School)
 - Open Access Publishing Fund (Library)
- Programs for Faculty to support students

Contact –

Center for Scholarly and Creative Excellence

www.gvsu.edu/csce 049 James H. Zumberge

331-2281, csce@gvsu.edu



**GRAND VALLEY
STATE UNIVERSITY**

www.gvsu.edu

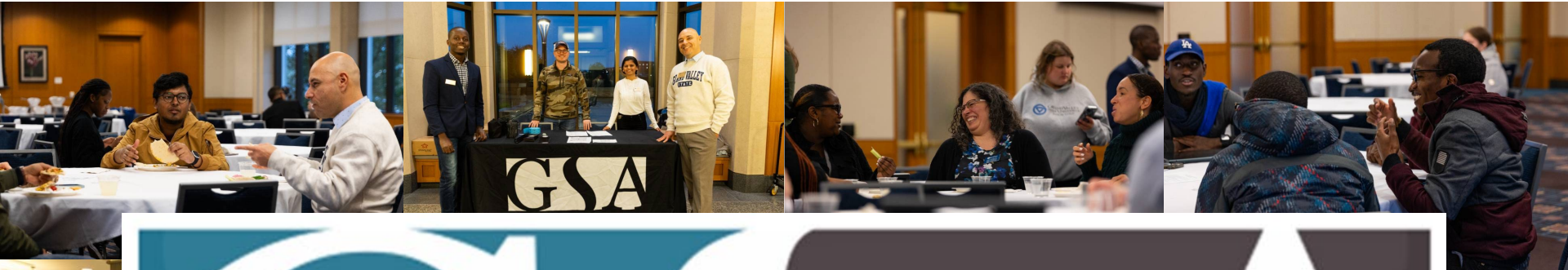


QUESTIONS AT THIS POINT?



Graduate Student Support & Resources





GSA strives to **promote interdisciplinary communication and collaboration** in order to enhance a holistic graduate student experience.

By fostering the development of the graduate student community at Grand Valley State University, graduate students will **develop academically, intellectually, professionally, and socially.**

Executive Board

“Graduate Students Serving
Graduate Students”

President: Lauren King

Master of Higher Education

Vice President: Silvester Mbugua

Master of Science in Cybersecurity

Finance Officer: Albert Okwei

Master of Public Administration

Communications Officer: Mae Zurita

Master of Higher Education

What We Do

- Serve as leadership for all graduate students
- Build cross-curricular partnerships to promote a holistic graduate student experience
- Plan and coordinate activities aimed at enhancing graduate student culture
- Advocate for graduate student representation
- Promote career development through [PACES](#)
- Facilitate the administration of the graduate funding board

The GSA wants to support YOU!

Funds are available for:

- Professional Conferences
- On Campus Events
- Transportation
- Bringing Speakers to Campus
- Academic Conferences
- Professional Development
- Virtual Conferences
- Lodging

Up to \$1,000 per student and \$10,000 per RSO

Join GSA on LakerLink to request funding

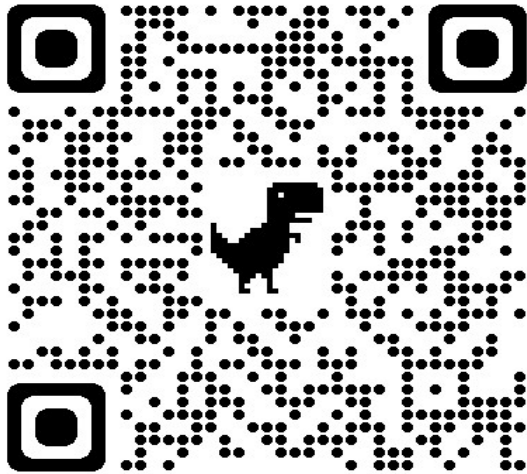
Get Involved

- Graduate Council
- Academic Policies and Standards Committee
- Faculty Salary and Budget Committee
- Faculty Teaching and Learning Center Advisory Committee
- University Assessment Committee
- Campus Life Committee
- Online Education Council

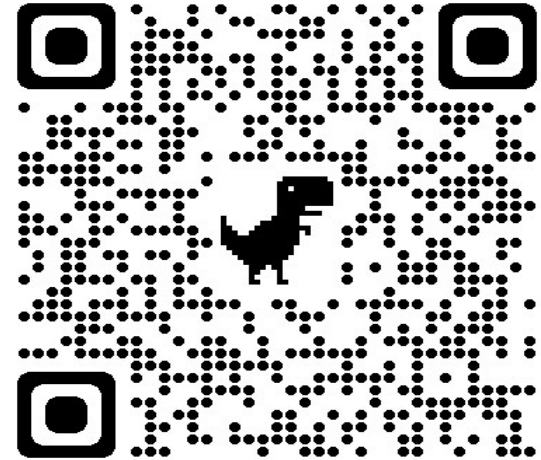


Join on LakerLink

More About Us



[GSA Homepage](#)



[LakerLink](#)

GVSUAlert! Emergency Notification System

- All GVSU students are automatically registered to receive email notification to their email address.
- To receive GVSUAlert! Text messages, register your phone number. This step ensures you will be notified as quickly as possible: www.gvsu.edu/gvsualert
- GVSUAlert! will notify you of:
 - Power outages
 - Weather hazards (tornado watch/warning)
 - Hazardous material incident
 - Closings or cancelations
 - Criminal activity on or near a GVSU campus



University Operational Changes

- **Open:** The University's normal operating condition. Students, faculty and staff should assume the university is open unless advised otherwise.
- **Remote:** The most common reason to shift to remote status would be for weather related reasons. Classes will shift to remote delivery whenever feasible. Classes that cannot be delivered remotely will not be held.
- **Classes Cancelled:** Only classes are cancelled. The remainder of the University is open as normal.
- **Closed:** Classes and campus events will not be held. The university would normally only close for significant and unanticipated events. It is not anticipated the university would close for weather related events.
 - During inclement weather, faculty **may** notify students of a class cancellation or tell students that anyone choosing not to attend due to the weather and road conditions will not be penalized. **These notifications are typically sent via email.**

Student Assistance Center

- Student ID cards
- Registration
- Payments
- In-school loan deferment
- Enrollment verification
- Transcripts
- DEVOS CENTER & ALLENDALE LOCATIONS:
Check [Registrar](#) to plan your trip or email
regdept@gvsu.edu



Financial Aid

- Fill out your [FAFSA](#)
- Federal Direct or Grad-PLUS Loans: Requires FAFSA & half-time status
- Check [Scholarships](#)
- Emergency loans (\$500 maximum)
- Contact via [email](#) or phone 616-331-3234
- [Financial Aid Office](#) is located in Allendale

GVSU Career Center

- Located on [Allendale and Pew Campuses](#)
- Consultations (Virtual Career Lab)
- Career Fairs and Events
- Internship and Job Searches
- Resumes and Cover Letters
- On-Campus Jobs, Internships, we now use Workday and Off-Campus Recruitment is done on [Handshake](#)



University Counseling Center

- Free Services – No insurance required
- [Clinical Services:](#)
 - One-on-one counseling
 - Crisis intervention
 - Referrals
- Mental Health Prevention and Education
- Substance Abuse Education and Recovery [Services](#)



Graduate Student Mental Health



[Guides for Graduate Students](#)

GVSU Student Health Insurance Plan

- PPO or HMO plans available through Blue Cross Blue Shield of Michigan.
- Other options are available through GVSU's [Private Health Insurance Exchange](#)
- GVSU [Health Hub](#)

Student Accessibility Resources

- Contact Student Accessibility Resources (SAR) to request resources and accommodations related disabilities: [email](#)
- SAR will contact your instructor(s) to inform them of your accommodations but not your diagnosis.
- [Links U](#): Supporting students with autism spectrum disorder
- Examples of accommodations may include:
 - Extended test-taking time
 - Readers/scribes for tests
 - Electronic enlarged print materials
 - Permission to record lectures
 - Assistive technology
 - Preferential seating



Childcare - David D. Hunting YMCA

- Childcare services to GVSU students and employees
- Children ages 6 weeks to 5 years old
- Children ages 6-12 years
- Monday through Thursday 5:30 pm – 9:30 pm
- Heavy snack for all children
- Semester-long contract
- [Registration](#) and payment made to the YMCA

Resources for Military-Connected Students

[Peter Secchia Military and Veterans Resource Center](#)

- Military and Veterans Resource Manager
- Highly-trained GI Bill Certifying Officials (150 STU)
- PAVE - Peer advising program
- Veteran specific job coaching and networking
- Veterans' Lounge – Kirkhof Center & Center for Interprofessional Health
- Deployment and reentry accommodations
- Vocational Rehabilitation Program (Chapter 31)
- Participate in federal and state tuition assistance programs

1133 Kirkhof, 616-331-2369

GI Bill Certifying Officials: 150 STU, 616-331-3327

MING-STAP, Military TA, VOC-REHAB: 616-331-2209

Veterans Upward Bound: 708 Eberhard (Pew) 616-331-8387



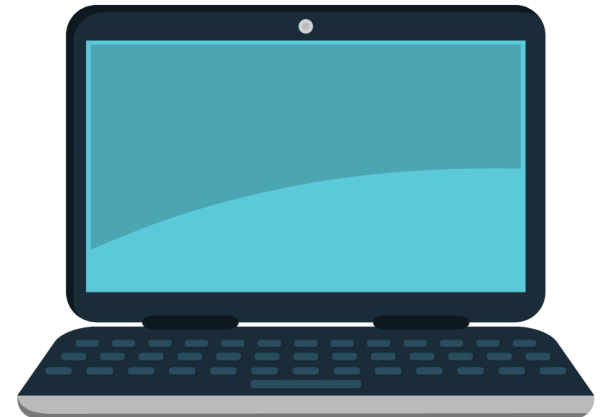
Information Technology

- Computer Lab Access and Printing
- BlackBoard and Zoom Support
- Gmail/Student Email Accounts
- Password Reset
- Submit a Help Request
- Phone, Email, and Chat Support
- Phone: 616-331-2101
- [Email](#)
- [Website](#) for chat and to check hours of operation

IT Resources

- [Software, hardware, and student discounts](#)
- [Zoom](#)
- [Gaming, Wi-Fi/Mobile, and Gmail](#)
- [Cybersafety](#)
- [BlackBoard Support](#)

myBlackboard



Student Logins and Passwords

Network Login

- Username: potteigj
- Password: #12Characters
- Blackboard
- Student Email (Gmail)
- mystudentdata.gvsu.edu
- Wireless access

Banner

- G-Number: G00123456
- PIN: 1a34b56
- PIN does not change unless you specify a change
- Register for classes and find class schedules
- Pay bills, change Network, Email, and Blackboard passwords
- mybanner.gvsu.edu

Multi-Factor Authentication (MFA)

- MFA is mandatory for all GVSU students to access university services and systems
- MFA adds more security to accounts by requiring two or more verification methods:
 1. Something you know (your password)
 2. Something you receive (a code)
- With MFA, if someone guesses or steals your password, they still need the second factor to access your account making unauthorized access more difficult
- GVSU uses the MFA application called Okta Verify.
- Learn more about MFA at: www.gvsu.edu/it/studentmfa
- Questions about MFA: email it@gvsu.edu or call 616-331-2101.

MyName

- Students may use the [myName](#) process to update Banner and some related systems
- The myName process will allow students to have the chosen name appear anywhere a legal name is not required
- [Legal Name Change](#)

Diversity, Equity, and Inclusion

- The University strives to provide all members of its community an inclusive environment and equitable opportunities for success
- Division of Inclusion and Equity
 - Title IX: Sexual Misconduct
 - Equal Opportunity/Affirmative Action
 - Anti-Harassment Policies
 - Bias Incident Protocol
- [Website](#)

DEI Initiatives

- Social Justice Centers
 - [Office of Multicultural Affairs](#)
 - [Gayle R. Davis Center for Women and Gender Equity](#)
 - [Milton E. Ford LBGT Center](#)
 - [Peter Secchia Military and Veterans Resource Center](#)
- Student Groups/Affinity Groups
- Training and Resources
- [Veteran Support](#)
- [Website](#)

Title IX Anti-Harassment Policies

- Sexual or gender-based harassment is prohibited conduct at GVSU
- No employee, student or other person at the University shall engage in sexual or gender-based harassment
 - **Sexual Harassment:** any unwelcome sexual advance, request for sexual favors, or other unwanted conduct of a sexual nature, whether verbal, non-verbal, graphic, physical, or otherwise
 - **Gender-Based Harassment:** includes gender, sexual orientation, transgender, gender non-conforming, transitioning, gender identity, or gender expression
 - **A “Hostile Environment”** exists when the sexual or gender-based conduct is sufficiently severe, persistent, and/or pervasive

Sexual Misconduct

- **Sexual Misconduct** includes sexual assault, dating violence, domestic violence, stalking and sexual exploitation and is prohibited by the University
- Resources and Reporting Options:
 - In an emergency or to report sexual violence call 9-1-1
 - YWCA Grand Rapids, Free Nurse Examiner Program and resources
 - 24-Hour Confidential Helpline 616-454-YWCA (616-454-9922)
 - [Website](#)
 - Free confidential counseling is available from the University Counseling Center
- **Victim Advocate:** any student can seek support, options, and advocacy. Rachel Dziabuda at 616-331-2748 or [email](#). For more information visit [Victim's Rights and Options](#)
- **Title IX Coordinator:** to report sexual or gender-based harassment or sexual misconduct, call 616-331-9530 or visit [Office of Civil Rights and Title IX](#)

Personal and Campus Safety

For any emergency Call 9-1-1

- Always lock your doors (residence and vehicle) and stow your valuables
- Be aware of your property such as backpacks, laptops, tablets, phones, and textbooks
- Be an alert pedestrian; watch for cars, trains, and scooters
- GVPS [Safe walks](#): Call 616-331-6677
- [Register your bike](#)
- Protect your property - use a U-lock!
- [Victim's Rights and Options](#)



Student Parking 2024-25

- Parking has gone paperless – no physical permits
- Students cannot park in faculty/staff spaces
- ParkMobile App accepted at GV meters
- Overnight parking prohibited 3 - 6 am unless you live on campus
- Limited Temporary Passes for \$10/day:
 - Allendale: 616-331-7275
 - Grand Rapids: 616-331-6601
- ADA [Parking Information](#)

Parking Permit Options

- Student Commuter (living off-campus): \$240*
 - *Part-time students (6 credits or fewer): \$150
- [Lot J Remote Commuter](#) (living off-campus): \$150
- Resident (living on-campus): \$210
- Where [can I park](#) with my permit?
- Questions? Visit [Parking Services](#)

Parking Tips

- GVSU pay-to-park is \$2.50/hour (Parkmobile)
- Citations may be paid or appealed within 7 business days at [Parking Services](#) - after 40 days citations are transferred to your student account
- City of Grand Rapids street parking uses the MOTU App – tickets are issues by Grand Rapids
- Use GVSU's [free bus services](#)



GVSU Laker Line



The Laker Line connects Grand Valley State University's main campus in Allendale with its downtown campuses on Fulton (Robert C. Pew Campus) and the Health Campus on the Medical Mile.

Buses are cleaned with an anti-microbial cleaner and sanitized daily.

GVSU Bus Information

- Free *Park-N-Ride* lots are located at the Walker Fire Station & Lake Michigan Drive by Standale Meijer
- Ride any RAPID bus route for free by showing ID
- All buses have bike racks and are wheelchair accessible
- Download **myStop** mobile app
- Bus schedules are subject to change
- [Routes](#)
- [How do I get to?](#)



Weekday Campus Connector



North Campus Apartment Shuttle



South Campus Apartment Shuttle



Weekend Service

Textbook Information



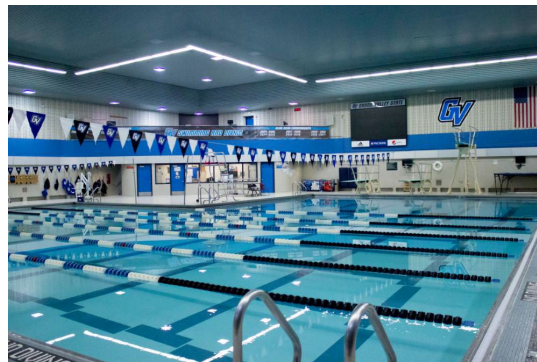
- Textbooks ordered online can be shipped to you or a [GVSU Laker Store](#) for pick-up
- Online ordering will also show you comparative pricing for textbook rentals and purchases from online retailers
- For courses taught in Grand Rapids, go to the GVSU Laker Store in DeVos Building C
- For courses taught in Allendale, Holland, Muskegon, all online, or any other location, go to the GVSU Laker Store in Allendale
- Textbooks can be transferred between the Allendale and Grand Rapids locations for free

Textbook Returns

- Textbooks and e-books must be returned by Friday of the first week of classes for a 100% refund
 - Or by the “W” drop deadline with proof of a dropped course/late withdrawal
 - For courses that only meet on weekends, the deadline is extended one additional week
- New books must be in new condition or will be refunded as a used book:
 - Books packaged with workbooks, online access codes, DVD's or CD's must include all components unused
 - A receipt is required to return or exchange any textbook. The current buyback value will be offered after the deadlines

GVSU Recreation Center

- Student access is **FREE** with a valid GVSU student ID.
- Hours of operation and current access to equipment see [Athletic and Recreation Facilities](#)
- Exercise Classes, Intermural Sports, Nutrition Guidance, and more through [Recreation and Wellness](#)
- [Grand Rapids YMCA](#) – now **FREE**
- Meadows Golf Course – student discount



Life in Grand Rapids

Events and Activities in
Grand Rapids:

www.downtowngr.org

www.experiencegr.com

www.MLive.com

(Grand Rapids Press for
local news and events)



[Housing and Residence Life](#)

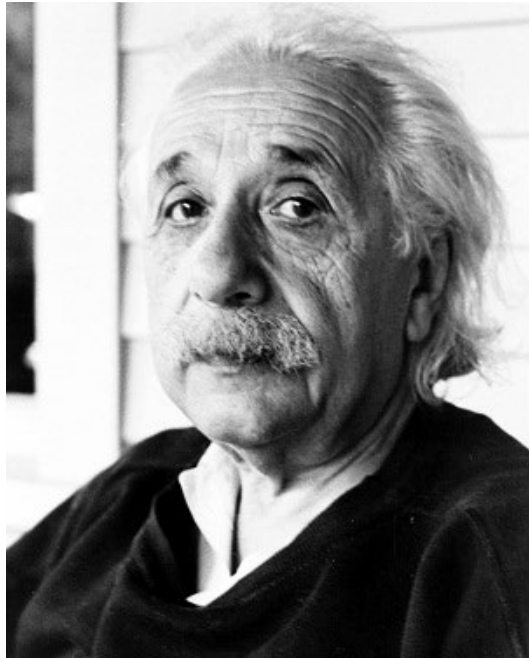
[Off-Campus Housing Marketplace](#)

**GVSU does not operate Rent College Pad's website. The properties on Rent College Pads do not constitute approved housing or endorsed housing by GVSU.*

Being Successful as a Graduate Student



What does it take to be successful as a graduate student?



"Only one who devotes himself to a cause with his whole strength and soul can be a true master. For this reason mastery demands all of a person."

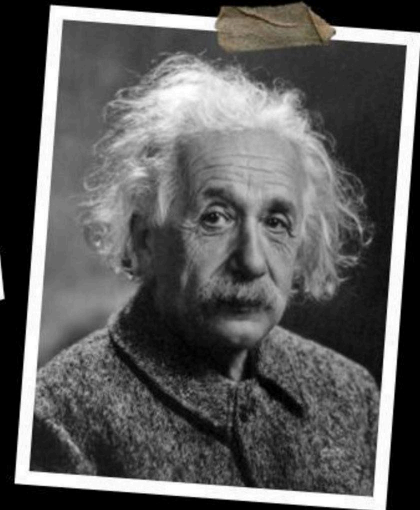
Albert Einstein

- * Motivation
- * Perseverance
- * Resilience
- * Good time management
- * Financial support
- * Encouragement
- * Emotional & intellectual support
- * Leading a balanced life
- * **Building a mentor team**

How do you build a mentor team?

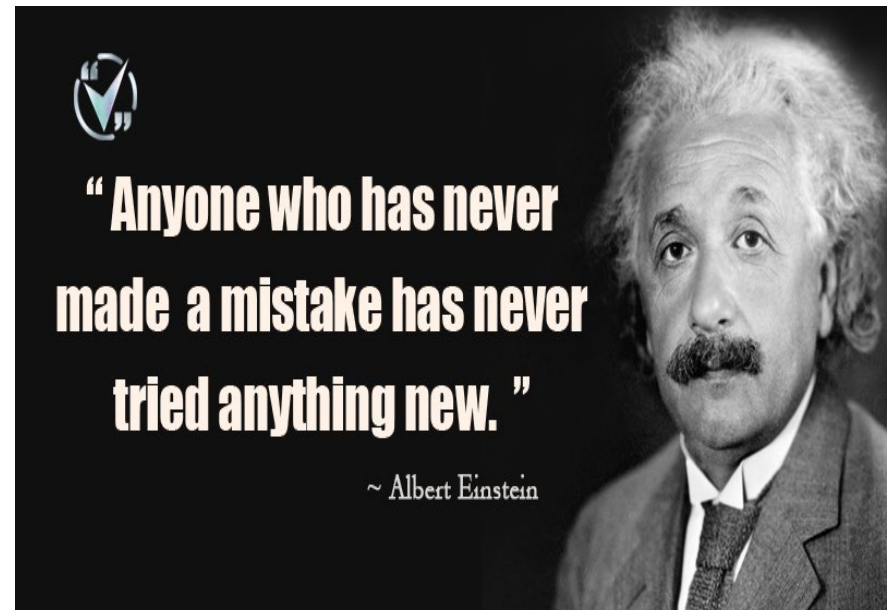
- * Read faculty bios
- * Meet your program faculty
- * Talk with your GPD
- * Talk with current students
- * Talk with program alumni
- * Talk with employer
- * Engage with professionals

**"Education is not
the learning of
facts, but the
training of the mind
to think."
-Albert Einstein**



Get involved and engage

- * [Graduate program events](#)
- * [Thesis and dissertation proposal and defense](#)
- * [3-MT Competition](#)
- * [Graduate Showcase](#)
- * [Presidential Research Grant](#)
- * [Academic Conference Fund](#)
- * [GSA and Student Organizations](#)
- * [University Governance](#)
- * [Cook Leadership Academy](#)



Get involved and engaged



gvsu.edu/hc/cla

Peter C. Cook Leadership Academy

APPLICATIONS OPEN
DECEMBER 6-FEBRUARY 28



Apply Today

THE HAUENSTEIN CENTER
FOR PRESIDENTIAL STUDIES

AT GRAND VALLEY STATE UNIVERSITY
COOK LEADERSHIP ACADEMY

-  Individualized Mentorship
-  Digital Leadership Badges
-  Cohort Learning Model
-  Interactive Workshops
-  Networking Opportunities



Tips for getting started

- * Visit the Career Center
- * Identify a mentoring team
- * Know the course, program and university requirements
- * Get involved and be engaged



Using BlackBoard and Banner

- * A guided visit to find your classes and documents in [BlackBoard Ultra](#)
- * How to log in to [Banner](#), register for classes, and find [MyPath](#)

Please complete the brief survey about
your Graduate Student Orientation!

