# Meeting Minutes

February 5, 2021

8:00-9:50

Zoom

In attendance: Hannah Seidel (chair), Ed Aboufadel, Sara Beaubien, Krista Benson, Jonathan Engelsma, Jason Herlands, Alex Hicks, Chris Hinsch, Sue Korzinek, Jina Lee, Kelly Margot, Sue Mlynarczyk, Melissa Morison, Laudo Ogura, Laura Przybytek, Christine Rener, Ross Reynolds, Laura Stroik, Scott Thorgaard, Scott Whisler

Not in attendance: Laura Kapitula

Guests:
None

1. Minute taker Jonathan Engelsma.
	1. Minute taker for next meeting (3/5/21): Sue Mlynarczyk (KCON)
2. Welcome new IT and Facility representatives to the committee
	1. John Klein (will be replacing Sue Korzinek as IT rep beginning in March)
	2. Scott Whisler (will be replacing Brad Newman as Facilities rep)
3. Approval of previous meeting’s minutes
	1. Krista motions to approve, Laura Stroik seconds. Minutes approved as submitted.
4. Facilities Update (Scott Whistler)
	1. Restroom refreshes in: Kennedy (single user), Calder Arts (single user), Eberhard Center (single user). For latest restroom information see the [website](https://www.gvsu.edu/facilitiesservices/accessible-restroom-and-wellness-room-information-7.htm).

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* 1. Lake Huron Hall building renovation complete. Facility is now open.
	2. Parking lot/roadway resurface projects planned for this summer (deferred from last summer): D7 and D8, G South, Laker Village Drive.
	3. Calder Arts – Partial roof replacement scheduled for summer.
	4. New building update: 333 Michigan construction is reported to be on schedule with plans to open beginning of May. Adjacent parking ramp project is mostly finished and students are starting there on a limited basis at present. There are development plans for the “dirt lot” which will no longer be needed moving forward.
1. Academic Space Committee Update (Kelly Margot)
	1. Coursedog: New web-based app to help better utilize academic spaces as units schedule classrooms is being planned. The app will streamline approval process and offer many additional improvements. Implementation starts this summer, with production use planned for Fall 22. More details forthcoming with regard to the overall functionality, user onboarding, etc.
	2. Course summer schedules are now live. Next year’s schedules will be available March 1. Face to face course delivery is planned for Fall / Winter next academic year, but extra text will be available in Banner to describe what will happen if we need to transition to virtual.
	3. Academic vs non-academic spaces update: recently non-academic spaces were allowed to be used for academic use due to Covid-19 constraints. Moving forward costs are involved to meet state requirements in these areas. Waivers for some spaces in Rec Center and Kelly building currently being looked at.
2. Active Learning Taskforce (Christine Rener, Krista Benson)
	1. Exploring the factors that come into play in designing Active Learning classrooms (Gap analysis currently underway)
3. Previous Business Updates
	1. FIX-IT Magnet update (Laura Stroik): The magnets have been designed (thanks Jason!) and produced – 500 total. Current thinking is to place the magnets when classes return to in-person (Fall 2021). Recommendation is to re-visit this decision at the end of the semester and make a final decision regarding placement of the magnets. Ed proposed they get placed when we do our annual classroom walkthrough in August. Hannah will place on a future agenda later this spring.
4. Subcommittee updates
	1. Sanitary Product Accessibility in Restrooms
		1. Still waiting for Menstrual Health Taskforce report from Student Senate. (Christine Rener/Krista Benson)
	2. Standards for Electricity/Power Access in Classrooms
		1. Meeting planned to get input from Academic Tech Advisory Committee on the survey next week. Will report back in March. (Laura Stroik)
		2. Feedback has been received from Student Senate and will be incorporated:
			1. Students report need for charging in dining areas.
		3. Surveys should be ready to sent out by the time we meet in March (Hannah will add to Agenda).
5. Other business
	1. Ross volunteers to serve on a sub-committee – it is suggested he look at office spaces as active learning spaces. Robert Talbot has input on this given his work at Steelcase. Melissa suggests those interested meet sometime during next month.
	2. Ed provides this [link](https://www.gvsu.edu/provost/academic-space-requests-procedures-135.htm) for updates on Academic Space Requests. <https://www.gvsu.edu/provost/academic-space-requests-procedures-135.htm>
	3. Laura Stroik reports she is on University Technology Council and will be attending her first meeting this month. This committee provides guidance on major IT technology initiatives. It was noted that Christine serves on UTC as well.
	4. Krista reports she will be attending the Parking Committee in April.
6. Adjournment – Krista Benson motions, Chris Hinsch seconds. Approved. Adjourned @ 8:50am

Next meeting: March 5, 2021 8am-9:50am, Zoom