
Detailed Notes on the UAS Meeting of February 7, 2025

Chair's Report

- The Climate Science major, minor, and certificate were approved by UCC and the Provost's Office
- Chair Karasinski met with LIFT—MC Committee Co-Chairs
- Chair Karasinski has been in correspondence with ATAC as they are working on their bylaws as they become a Standing Committee of UAS
- Chair Karasinski met with Jeff Potteiger and Jen Moore about SPARCA
- Chair Karasinski attended the Reach Higher Collaborative Leadership Network meeting, and will be engaging UAS to gather input regarding the Reach Higher Together strategic plan

Provost's Report

- Lakers Ready remains the primary communication from the Provost's Office and is sent via email every other week.
- Updates on executive orders, federal memos, and other important federal actions can be found at this [link](#). This page will be updated regularly. Appointing officers meet weekly to discuss updates; the Chair and Vice Chair of UAS are included in these meetings. We are critical leaders in this space, share commitment to transformative work. We need to come together as leaders, having difficult conversations, doing our best work. We need each other now more than ever.
- Ed Aboufadel, Appointing Officer of the Art Museum, shared that a piece of art in the Kirkof Center that has been controversial has been removed and will be displayed in a different location.

Student Senate President's Report

- Student Senate passed a bill recommending installing medical vending machines.
- Student Senate is working on a bill for digital student IDs.
- The State of the Student Body address will be at the Cook-DeWitt Center on Thursday February 13 at 4:30. It is expected to last 45-60 minutes.
- Elections for the new Student Senate President will be held in March. Petitions for elections to Student Senate opened on 1/27/25. College representative positions are also open.

Old Business

- *On the Graduate Council Memo on the Graduate Student Experience:* This memo recommended increasing the visibility of the non-academic activities available. It recommended asking the Campus Life Committee to work with graduate students. The motion to support passed unanimously.
- *On the Graduate Council Memo on the Change in Graduate Admissions Policy:* This memo, which was related to the language proficiency portion of graduate admissions policy, proposed changing "...native language is not English..." to "*primary language or their language of instruction in school is not English....*" This change updates language to reflect current terminology and removes barriers for students who have demonstrated proficiency in English by completing a degree program in English.
- *On the Graduate Council Memo on Graduate Faculty Workload:* This memo recommended that deans, unit heads, and graduate program directors (GPDs) work collaboratively to develop graduate faculty workload policies, especially as related to independent studies, master's and doctoral projects, theses and dissertations, and supervision and/or coordination of experiential learning experiences (e.g., internships or clinicals). College deans should review the current workload assignment for graduate program directors to ensure that it is equitable, and adequately reflects the responsibilities required for the role. To ensure that GPDs can remain active in their scholarship, course re-assigned time should be offered. Faculty should not be required to use their significant focus for GPD duties. College deans should evaluate the role of service in affiliate faculty member's workload and collaborate with the affiliate Faculty Advisory Committee and faculty members to develop clear guidelines regarding service activities. The provost should review each college's graduate workload policies to ensure faculty receive equitable workload credit for comparable tasks and activities. The motion to support passed unanimously.
- *On the University Curriculum Committee (UCC) Memo on Research Intensive Course Designation Process:* This memo recommended that the Research Intensive Course Designation Process occur through SAIL to promote accurate record-keeping and facilitate collaboration between academic and non-academic units. Other course designations, such as Supplemental Writing Skills and Community Based Learning, occur through SAIL. The motion to support passed unanimously.
- *On the University Curriculum Committee (UCC) Memo on Market Research:* This memo recommended requiring market research for prospecti and proposals to the New Programs/New Academic Units Council. This moves market

research earlier in the process. A discussion was held around ensuring that market research was not the only consideration when deciding on programs to support. It was clarified that market research is only one consideration, alignment with the university's mission is also considered. Market research data is helpful in ensuring that programs are appropriately resourced. The motion to support passed unanimously.

New Business

- *On the Presentation on Data Retention and Data Classification by Luke DeMott, Assistant Vice President and Chief Information Security Officer:* This policy is at “draft zero,” and engagement with faculty early in the process is being prioritized. Peer institutions are already adopting policies. The Department of Education has said that data retention and data classification policies will be needed. For our cyber insurance, we need to have substantial progress by July 1. Data tagging will be done in Microsoft first, then in other platforms. Proposed classifications include restricted, high (confidential), moderate (general), and low (personal or public). The members of UAS expressed appreciation for involving faculty early in the process of developing these policies. Faculty who have questions or concerns can send them to UAS Chair Karasinski or AVP DeMott.
- *On the COACHE Survey Discussion:* Much discussion was held around how to move forward in providing feedback from UAS to the COACHE discussions. A straw poll had been taken of UAS members in the fall semester, with some UAS members opposing the distribution of the straw poll. The more controversial items on the straw poll (e.g., votes of no confidence) were not discussed at the UAS meeting of 2/7, but there was interest in voting on constructing a list of items that are supported by UAS that faculty would like to see from administration. It was noted that these items would not be demands, only suggestions, and that the list could be shared at the COACHE discussions. Notably, support for constructing a list and voting on these items was mixed, with 22 in favor, 7 abstaining, and 15 voting “no.” The Chair broke the tie and cast a “yes” vote. Although she recognizes that some UAS members did not feel as though the agenda item “COACHE Survey Discussion” adequately prepared them to vote on these items, would like to move on from these specific items, and do not think an appropriate process was used to generate this list of items, and she, too, would like to move to other discussions, she also recognizes that some UAS members still do not feel as though their voices are being heard and she is hoping to facilitate as much participation in shared governance as possible. She also acknowledges that, while she has a preference for broad agenda items to allow a discussion to go where the body wants to take it, there is an advantage to more precise labeling of agenda items in order to promote clarity and she will work to improve clarity and precision. Motions were made and votes were taken on the following items (Y denotes votes in favor, N denotes votes against, A denotes abstentions):
 - Motion to create greater budget transparency: 42 Y 3 N 1 A (91.3% in favor)
 - Motion to hold a Retreat with SLT: 35 Y 5 N 2 A 9 (83.3% in favor)
 - Motion to send a Memo from UAS to VP of IT: 23 Y 12 N 5 A (57.5% in favor)
 - Motion to request Addition of Faculty Representation at SLT: 27 Y 9 N 7 A (62.8% in favor)
 - Motion to craft a UAS Memo Outlining Concerns and Request a Response: 23 Y 16 N 4 A (53.5% in favor)
 - Motion for the ECS to create a subgroup to make a list: 35 Y 6 N 2 A (81.4% in favor)
 - Motion to have Regular Meetings between UAS and Board members: 22 Y 16 N 3 A (53.7% in favor)
 - Motion for Faculty Input into Annual Performance Reviews for SLT: 22 Y 11 N 5 A (57.9% in favor)
 - Motion to hold a Hybrid Committee of the Whole: 32 Y