

Present: Jade Bowman (OCA), Paul Bylsma (ELC), Hannah Chiu (SSW Undergraduate Representative), Rita Cooper (CECI Dean's Office), Raymond Higbea (SCLD), Mark Hoffman (CECI Dean's Office), Christopher Kierkus (SCCJLS), Jamie Langlois (SSW), Kelly Lormand (T&L), Mei Mah (CEP), and Melanie Rabine-Johnson (CECI UAC)

Absent: Rui Niu-Cooper (LEFT) and Raul Ysasi (AVC Rep)

1. Minutes from 8/28/24 were unanimously approved.
2. FWR Process Across Units
 - Mark shared the process of obtaining commonalities between colleagues to create synergies between units. CACC would help facilitate these collaborations.
Action Item: Mark will report these findings at a later date.
3. Update on GACC – Armenia Lunch and Keynote Presentation (October 7)
 - Sherie Klee did an excellent job presenting but turnout was too low for the Cher/Kardashian trivia.
 - Mark reminded everyone of tonight's GACC GVSU Orchestra event.
 - With no Armenian students or faculty members, planning events is difficult.
 - The trivia will be added to the CECI Social on November 14.
Action Item: Add Armenian food to the CECI Social menu.
4. CECI Give Back Event at Public Thread (November 1)
 - During the Give Back subcommittee meeting, members volunteered for the following tasks:
 - Breakfast – Mei
 - Flyer creation – Kelly
 - Thank you card – Jamie
 - Create registration form – Rita
 - Rita gave an overview of the day's tentative schedule.
 - Public Thread agreed to provide volunteer thank-you gifts from their product line as well as lunch.
 - No t-shirts will be given this year to keep with the Public Thread mission.
5. Book Bridge Project
 - Kelly discussed the Book Bridge Project which helps students build their own classroom libraries by volunteering their time sorting books. CACC agreed to offer this to faculty.
Action Item: Kelly will reach out to The Storehouse for possible dates.

6. Strategic Planning Process

- Mark reported that the process was going well; however, the Celebrating and Nurturing Research and Scholarship could use one more volunteer.
- Christopher volunteered to serve on this workgroup.
- Mark anticipated three meetings for each group to craft two to three objectives for the college's strategic plan.

7. Giving Tuesday Food Drive in November

- Jamie reported that no communication had been shared yet but expects it to come soon.
- She suggested that each CACC representative register their unit for the Replenish Food Drive.

Action Item: Jamie will share the email once received.

8. Roundtable

- Jamie asked about university awards.

Upcoming Meetings – 1:00-2:00 PM

Wednesday, November 20 – 303C

Wednesday, December 11 – 303C

Wednesday, January 15 – 302C

Wednesday, February 19 – 303C

Wednesday, March 19 – 303C

Wednesday, April 16 – 303C