

1. Charge

- a. To review and advise the Dean on all curricular matters, including proposals for new courses, programs, majors, minors, general education, prospective and final plan proposals, and other university documents and criteria for program admission.
- b. The CCC will review proposals for potential overlap with, or effect on, other disciplines, Units, or Colleges.
- c. The CCC will inform the Dean's Office of requests to assist with communication or coordination among affected disciplines, Units, and Colleges.
- d. The committee will monitor and review curricular consistency with competencies and objectives required for accreditation, state approval, and specialty program approval.

2. Membership

- a. Membership consists of nine (9) members. The committee makeup will include six regular faculty members, one from each academic unit, elected by closed ballot at the unit level, two at large regular faculty members, elected by closed ballot at the college level, and one affiliate faculty member, elected by closed ballot at the affiliate/visitor committee level.
- b. In the event that an affiliate faculty member is not nominated, the CCC committee may appoint a regular faculty member.
- c. The UCC representative and Dean or designated representative of the Dean, will serve as non-voting ex officio members of the CCC.
- d. Committee members will elect their own chair and vice chair annually and will meet as workload dictates.
- e. Length of Terms: The standard term of the CCC is three years, and terms will be staggered amongst members to promote continuity. Members may be elected to terms of shorter length to fill vacancies. Standard terms begin the Monday of finals week of Winter semester.
- f. Prior to the first day of Spring/Summer semester each year, the Committee must choose its Chair for the following academic year. It is the responsibility of the outgoing Chair to make sure the election occurs. Whenever possible, rank and experience should be taken into consideration in choosing a Chair.

3. Operations

- a. All curricular proposals will move from the initiating faculty member to the initiating unit for discussion, vote, and recommendation to the unit head and be available for unit member review for a minimum of two weeks before committee action. Proposals will then be forwarded for review to the College Curriculum Committee (Committee can elect to divide work as the committee sees fit), then to the Dean, then to the university curriculum committee.
- b. Membership during transition: Voting for all members of the combined CCC will occur spring 2022. Initially each unit, at large positions, and affiliate position will be randomly

assigned a 1-, 2-, or 3-year term for purposes of staggering terms across membership. The randomized initial length of term for each position will be shared prior to soliciting nominations.

- c. There are no limits on the number of terms an individual can serve.