

Date/Time: Wednesday, September 18, 2024 from 9:00 - 10:00am

Location: [Zoom Link](#)

- **Introductions**
- **Meeting agendas/minutes**
- **New Business**
 - [University and College Committee Representation](#)
 - Vacancies
 - CACC: AVC
 - **Question regarding whether FC is the appropriate group to find the replacement due to FC representing just tenure-track faculty**
 - **Karyn will contact the committee chair to find a replacement: Jen Vanderground**
 - General Education Committee (replacing Lorie Tuma)
 - **Emily will email Mark to get a list of faculty who teach general education courses in CECI**
 - **Terry volunteered to possibly fill the role**
 - CCC: ELC, SCCJLS
 - **Karyn will contact unit heads for each to fill vacancies**
 - Others?
 - Discussion regarding serving on university committees
 - **Question whether faculty in their first year should be on university committees so that they have more time to learn about the processes before entering into a larger role**
 - **Suggestion to have more conversation in the college about the purpose of committees to demonstrate how a committee member contributes**
 - **Suggestion that communication from committee representatives be more clear**
 - **Noted faculty want to hear more from faculty representatives about important items from each committee**
 - **Suggestion to ask representatives to write up a half page write-up of the work completed during the 2023-24 year and have that compiled for faculty to review if they desire**
 - Revisions
 - Greg Warson, Graduate Council
 - Jina Lee, Faculty Council
 - Patty Janes, Faculty Council
 - Emily Nichols (Co-Chair, Faculty Council, no longer Elizabeth)
 - Change Faculty Governance Council to Faculty Council
 - Others?

- Sabbatical replacements?
 - **No spots that need to be filled due to sabbaticals this semester**
- Communication Discussion/Decision for the 2024-2025 academic year
 - [Slideshow](#)
 - **Slideshow needs to be updated with current representatives**
 - **Karyn will update**
 - **Suggestion to have FC representatives reach out two times a semester (set dates) to their assigned committees**
 - **Suggestion to create a mechanism for faculty to provide feedback to the updates on the PowerPoint**
 - **Noted that this doesn't completely solve the issue of lack of communication around important decisions by committees**
 - **Want to ensure that the entire college is represented in important decisions**
 - **Question about how does other colleges have these communications around committee work**
 - **Noted that some want to engage more than others and how do we have a space for those faculty to engage in the process**
 - **Noted it still feels faculty are still learning about the cultures of all the units in CECI and there needs to be enough opportunities to get to know others and other units**
 - **Suggestion to utilize the faculty retreats to be able to interact around these issues**
 - **Noted how in COE before the merge there was a monthly meeting that was all faculty where committees reported out and faculty could provide feedback**
 - **Concerns noted about whether it is possible to get all or most CECI faculty to participate**
 - **Suggestion to create a mechanism for FC to meet with the committee representatives or chairs and create some sort of feedback loop**
 - **Noted that committee representatives should come to FC when important information or decisions need to be shared with the college**
 - **Suggestion to also invite committee representatives to come to use time in FC committee meetings and FC representatives report back to our units**
 - **Suggestion for audio updates from committee representatives to put on the CECI website**
 - **Have both audio and minutes/transcript**
 - **Noted that part of taking on the responsibility of being a committee representative is that you report out important information and seek feedback from faculty in the college**

- FC should communicate this with committee representatives
 - FC can send out information, but committee representatives should initiate by reaching out FC
 - FC will communicate this process moving forward
 - Suggestion for committee representatives to utilize CECI Connections
 - Suggestion to enforce that committees have to submit
 - Suggestion to put the link for the committee slideshow in each edition as well
 - Noted how this process is for general information from committees and that emergency communication may look different
 - Suggestion to still find a way to better record feedback from faculty
 - FC will look into using CMS4 and have form available on website
 - Emily will draft FC updates for next Connections Newsletter
 - Suggestion to include links to CECI FC website, minutes, agenda
 - Suggestion to link the committee slideshow
 - FC liaisons will reach out to committee the committee representatives to update the slideshow on the two selected dates and FC will check in with representatives to ensure they are updating
 - Suggestion to link UAS updates and university committee pages
 - Karyn will draft an email to committee representatives with what FC will need moving
 - [Liaisons](#)
 - Emily will update the FC liaisons
- Faculty Council Semester (academic year?) Goals: Discussion and action item
 - Update [Faculty Council charges](#) to remove overlap with standing CECI Committees
 - Remove the charge regarding university awards
 - Vote on CACC and FC charge changes at the same time
 - Work this year on the overlap over our charges and update at a later date
 - Suggestion to just eliminate FC charge regarding awards right now and send out to faculty for a vote along with CACCs updated bylaws
 - FC will do more revisions later on in the academic year to strength charges to reflect work on the committee and eliminate overlap between charges
 - Proposed to assign FC representatives to small groups to work on these goals over the course of the year

- **Goal of November meeting to have a plan**
- **Future Business**
 - Streamline university and college committee election process
 - Formalize process for raising faculty concerns
 - Continue to strengthen communication between FC and standing CECI committees, UAS, and Dean's office
 - Ongoing issues, attempted to address in multiple ways
 - Connections, committee slideshow
 - **COACHE results expected to be released next week and FC may want to look college information**
- **Future Meetings**
 - October 16, 9-10am [ZOOM Link](#)
 - November 20, 9-10am [ZOOM Link](#)
 - December 4, 9-10am [ZOOM Link](#)