



# Lower Grand River Watershed Project

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## Information and Education Subcommittee Minutes

**Meeting Date:** February 11, 2003

**Time:** 10:45 a.m. – 12:15 a.m.

**Location:** City of Wyoming, Clean Water Plant, 2350 Ivanrest SW, Wyoming

**Prepared By:** Laurie Beth Nederveld

Attending: Bonnie Shupe, Dan Wolz, Jane Secord, Melissa Eldridge, Patricia Pennell, Shawn Wessell, Abigail Matzke, Laurie Beth Nederveld, Jason Buck, Mike Munch, Aaron Bodbyl-Mast, and Elizabeth Robius.

**Item 1: Welcome and Introduction of New Members.** To begin the meeting, introductions were made by all subcommittee members and new members present.

**Item 2: Review Corrections Made to I&E Materials.**

*Brochure:* Final changes to the brochure were made by the subcommittee and included changes mainly to text. It was agreed that the final version of the brochure would be e-mailed to subcommittee members for a final review after the AWRI in-house evaluation is complete.

*News Insert:* Ms. Matzke presented the general layout and article headings of the news insert. Subcommittee members selected which articles they would like to write for the first publication of this insert. The news insert will be handed out to members of the Lower Grand River Forum for distribution. Articles are due through email to Ms. Matzke by **March 4, 2003**.

*Web site:* Members were asked to send articles about the Lower Grand River Watershed to Ms. Nederveld for display on the Lower Grand River web site. These articles can be on any topic related to the Lower Grand River Watershed and will be available on the web for anyone to download and use for their newsletters, etc.

*Binder Insert Covers:* Insert covers were given to subcommittee members to use as binder covers.

**Item 3: Review timeline handed out at last meeting.** The item timeline, which indicates when items will be finished and ready for distribution, was again reviewed. At this time, it was mentioned by Ms. Matzke that additional I&E monies may be available in the future for additional I&E products.

**Item 4: Future Meetings.** Subcommittee members agreed to meet on Tuesday, March 18 from 10:45 a.m. to 12:15 p.m. The meeting will be held at

**City of Wyoming**  
Clean Water Plant  
2350 Ivanrest Avenue  
Wyoming, MI 49418

Before the next meeting subcommittee members were asked to:

- Continue to submit information for the online resource library
- Send in Lower Grand River Watershed articles for display on the web site
- Begin writing new insert articles targeted toward the general public