



Revised October 2024

## STANDING RULES OF GRAND VALLEY STATE UNIVERSITY COLLEGE PANHELLENIC ASSOCIATION

### Article I. Date and Time of Meeting

- A. Meetings will be held Tuesday at 7pm in a location chosen at the beginning of each semester by the Panhellenic President.
- B. Formal attire will be required for admittance to the first meeting of each month.
- C. Mandatory Attendance and Fining.
  - a. Fining is permitted when the minimum number of members from each chapter are not present at a required meeting. Fines will be assessed at \$10 per person below the requirement unless otherwise indicated. The following are considered required meetings:
    - i. Panhel Tea: A minimum of 15% of the chapter's members are required to be in attendance. The Panhellenic executive board and Rho Gammas being pinned may not be counted toward this requirement.
    - ii. Athena Conference: A minimum of 15% of the chapter's members from each chapter are required to be in attendance. The Panhellenic executive board may not be counted toward this requirement.
    - iii. Annual meeting: A minimum of 15% of the chapter's members from each chapter are required to be in attendance. The current Panhellenic executive board may not be counted toward this requirement.
    - iv. Panhellenic council meetings: A minimum of 2 members from each chapter are required to be in attendance. Those two members are the delante and assistant delegate. If both members are not in attendance, the delegate must send another chapter member in their place.
    - v. Each chapter must have a minimum of two eligible members to apply to be Rho Gammas for the Fall recruitment period. A chapter Rho Gamma(s) do not need to be replaced in the event a Rho Gamma resigns or becomes ineligible to be a Rho Gamma.

### Article II. Dues

- A. College Panhellenic Association membership dues shall be an assessment per member and new member.
  - a. The number of such dues for the next academic year shall be determined by the Panhellenic Council no later than December of the prior year.

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- b. The dues of each College Panhellenic Association member sorority shall be payable on or before November 20th for the Fall Academic term and March 20th for the Winter Academic term.
- c. Failure to pay dues past one semester results in loss of voting privileges at general assembly meetings until dues past dues have been paid. Chapters can request mediation to revoke this sanction pending documentation.
- B. Each member and new member will pay \$17 per semester in Panhellenic Association membership dues
- C. In the event of cancellations of events, the money allocated to those events will be calculated and put towards the next semester of dues.

### Article III. Election Procedure

- A. The steps for electing the upcoming Executive Board will be as follows
  - a. Presentation of Position Information at a weekly Panhellenic meeting by Executive vice president.
  - b. Application filled out by the applicants.
  - c. Current Executive Board members interview applicants and take notes.
    - i. The current Executive Board will be accompanied by a member from each chapter during interviews. The delegate must be selected and voted on by their chapter.
  - d. Applications and notes will be reviewed and discussed by the slating committee.
    - i. The slating committee will be composed of the chapter delegates who interviewed applicants.
    - ii. The duties of the slating committee include but are not limited to:
      - 1. Reviewing the applications and interview notes regarding each woman running for an Executive Board position.
      - 2. Work together to discuss each applicant to form the slate.
      - 3. Remain unbiased.
      - 4. Be vocal during their chapter's voting process on the proposed slate.
    - iii. The duties of the current Executive Board during the slating committee meeting include but are not limited to:
      - 1. Reviewing the applications and interview notes regarding each woman running for an Executive Board position.
      - 2. Work with the slating committee to discuss each applicant.
      - 3. Remain unbiased.
      - 4. Unable to vote on who is selected for the slate.
  - e. Slate is announced.
  - f. Chapters discuss the proposed slate.
    - i. Chapters may request to have access to all applications to aid in the review or discussion of the slate.
  - g. Each Panhellenic Delegate votes on behalf of her chapter at the annual meeting.
  - h. New Executive board elected.

### Article IV. Awards and Scholarships

- A. Awards

- a. Panhel Tea Awards: These awards are presented annually at Panhel Tea
  - i. Awards presented by the Vice President of Education
    - 1. 4.0 Semester GPA:
      - a. This award is presented to each Panhellenic woman who received a 4.0 semester GPA.
      - b. The Vice President of Education will select the recipient based on information provided to her by each of the chapters.
    - 2. Most Improved GPA:
      - a. This award is presented to the one member in each chapter with the most improved GPA.
      - b. The Vice President of Education will select the recipient based on information provided to her by each of the chapters.
    - 3. Highest New Member GPA:
      - a. This award is presented to the one chapter with the highest new member only GPA.
      - b. The Vice President of Education will select the recipient based on information provided to her by each of the chapters.
    - 4. Highest Chapter GPA:
      - a. This award is presented to the one chapter with the highest overall GPA.
      - b. The Vice President of Education will select the recipient based on information provided to her by each of the chapters.
  - ii. Awards presented by the Vice President of Community Engagement
    - 1. Chapter Commitment to Community Development:
      - a. This award is presented to the one chapter with the most CommUNITY events logged from the previous semester
    - 2. Most Improved Sister:
      - a. This award is presented to a Panhellenic woman who has improved within their personal lives.
      - b. The Vice President of Community Engagement will select the recipient based on nominations received through a Google form.
    - 3. Ray of Sunshine Award:
      - a. This award is presented to a Panhellenic woman who is a ray of sunshine. This could be someone who is always smiling and always tries to maintain a positive attitude.
      - b. The Vice President of Community Engagement will select the recipient based on nominations received through a Google form
    - 4. Most Career Driven:
      - a. This award is presented to a Panhellenic woman who has recently gotten their dream job, a new internship, a great career opportunity, etc.
      - b. The Vice President of Community Engagement will select the recipient based on nominations received through a Google form
    - 5. Senior Acknowledgement Award:
      - a. This award is presented to a Panhellenic woman who is of senior standing and deserves recognition for their collegiate accomplishments.



## Article V. Judicial Process

- A. Grand Valley State University Panhellenic Council adopted the procedures consistent with the NPC Unanimous Agreements and NPC guidelines found in the NPC Manual of Information as follows:
- a. Informal discussion. The goal of an informal discussion is to achieve mutual understanding between both parties.
  - b. Involved parties come to a resolution. If not,
  - c. College Panhellenic violation report
    - i. Must be filed within 30 days of the alleged infraction.
    - ii. Infraction notice is then completed by the Panhellenic President.
    - iii. Infraction notice distributed to the accused, FSA, and NPC area advisor.
  - d. Mediation. The goal of mediation is to find a satisfactory solution for both parties.
    - i. The mediator should be an unbiased third party.
      - 1. This cannot be the FSA.
  - e. Judicial board hearing
    - i. Judicial board composition:
      - 1. Established in bylaws.
      - 2. Includes chairman and vice-chairman.
      - 3. FSA serves as an ex-officio member.
  - f. Sanctions
    - i. Should fit the nature and degree of the offense.
    - ii. Can only be monetary when predetermined in governing documents for a measurable offense.
    - iii. Cannot exceed one calendar year.
  - g. Mediation summary report.
  - h. Judicial board hearing.
  - i. Hearing summary report.
  - j. Appeals
    - i. Can be filed by any party involved in the judicial board hearing.
    - ii. Can reverse or uphold the judicial board decision.
    - iii. The appeal notice must be filed within seven days of the hearing.

## Article VI. Recruitment counselor selection, requirements, and expectations

- A. Rho Gamma selection
- a. Recruitment counselors are undergraduate chapter members in good standing who:
    - i. Are members from sororities holding regular membership in the College Panhellenic Association.
    - ii. Are dependable, responsible, and available to potential new members.
    - iii. Are enthusiastic and have a positive attitude toward sorority experiences.
    - iv. Are objective and impartial.
    - v. Have good listening skills and the ability and willingness to keep confidence.
    - vi. Are sensitive and perceptive to other's feelings while remaining objective.
    - vii. Are representative of the best qualities of Panhellenic women.

- viii. Are willing to refrain from contacting or having contact with their chapter members.
  - ix. Are willing to follow their respective chapters' policy regarding dry period during recruitment.
- B. Requirements: Some responsibilities include, but are not limited to:
- a. Attend training, meetings, and retreats.
  - b. Tabling two hours every week leading up to recruitment.
  - c. No attendance or participation in tailgates, parties, or events involving alcohol once a member has disassociated.
  - d. Participate in strict silence and refrain from contact with initiated members of Panhellenic chapters.
  - e. Deactivating or changing settings to private for all social media accounts for the entire disassociation period.
  - f. Maintain the standards and expectations of a rho gamma.

#### Article VII. CommUNITY Event Program

- A. Definition of a CommUNITY event:
- a. An inside event is one that is hosted by one of the 9 Panhellenic chapters on Grand Valley State University's campus.
    - i. It is considered an inside event because the events are happening "inside" the Panhellenic community here at Grand Valley State University.
  - b. An outside event can be one of three things:
    - i. An event hosted by IFC, NPHC, MGC.
    - ii. An event hosted by any recognized organization at Grand Valley State University.
  - c. A Panhellenic General Assembly.
- B. CommUNITY event requirement:
- a. Each member is required to attend three CommUNITY events per semester. This requirement includes attending one inside event, one outside event, and one Panhellenic General Assembly
  - b. Failure to complete this requirement will result in an individual fine of \$8 per missing event.

#### Article VIII. Jr. Panhellenic Program

- A. Details of Junior Panhellenic Program.
- a. The program is run each semester by the Vice President of Community Engagement
  - b. Junior Panhellenic consists of two delegates from each chapter, 18 people in total. The delegates must be new members or newly initiated members.
    - i. Once the delegates are selected by each chapter's new member class, the delegates are able to run for and elect an executive board.
      - 1. This executive board consists of the President, Vice President, Secretary, Treasurer, Public Relations, Event Coordinator, and Diversity, Equity, and Inclusion chair. Each Executive Board member will also have a committee except for the President and VP.
  - c. If a chapter only takes three members, the chapter may allow all three to be delegates.

- d. If a chapter does not recruit that semester, the delegates can be from the previous semester's new member or newly initiated member class.

Article IX. COVID-19 Pandemic

- A. GVSU College Panhellenic will abide by COVID-19 policy set by Grand Valley State University, the Center for Disease Control, National Panhellenic Conference or individual National Headquarters represented in GVSU College Panhellenic.
  - a. GVSU College Panhellenic will follow the stricter of the four policies.