

General Education Committee Meeting

167 Lake Ontario Hall

Minutes of 10/7/2024

PRESENT: Hsiao-Ping Chen; Beomkyu Choi; Phyllis Curtiss; Dori Danko; Brian Drake; Firas Hindeleh; Maya Hobscheid; Katelyn Lowman; Dennis Malaret; Rajvardhan Patil; David Vessey, Chair

ALSO PRESENT: C. "Griff" Griffin, Director, General Education; Felix Ngassa, AVP of Academic Affairs; Jennifer Cathey, General Education Office Coordinator

NOT PRESENT: Joel Schut; Janet Winter

Consent Agenda

- Approval of today's agenda
- Approval of minutes 9/30/24

Chair's Report – Chair will meet with CHI 324 about the CAR that was placed on warning. Chemistry agreed to remove the lab portion of the course from GE. They may offer CHM 125 as a non-lab course and drop the lab altogether. Chair told the Unit Head we can still honor the lab if the student takes both but has not heard back.

Director's Report – Director attended the ECS meeting last Friday. ECS reviewed the report on the two Digital Literacy charges we had last year. Director discussed what GEC did to complete the charges. We may revisit Digital Literacy in the future, but for now, the charges from last year are complete.

Provost Office Report – There is another group working on Digital Literacy. There is now an accepted definition for the university. There is currently a task force working on a Digital Literacy inventory using the accepted university definition. Units will be sent a list of core competencies and asked if they do any of this learning in their courses. The Digital Literacy committee would like to involve GEC in the discussions.

New Business

- Review and Discuss CARs
AAA/HST 357

Action Taken: F. Hindeleh moved to give a warning. B. Drake 2nd. Motion carries 10-0.

ARA 202

Action Taken: P. Curtiss moved to give a warning. M. Hobscheid 2nd. Motion carries 10-0.

HTM 175

Action Taken: M. Hobscheid moved to place the course on probation. P. Curtiss 2nd. Motion carries 11-0.

- Proposal to pay visitors and adjuncts for assessing
Written into the Affiliates contract with the Board is that they must do assessment. It is not written into the Visitor or Adjunct contracts. Sometimes courses must be assessed by Visitors or Adjuncts because they are the only ones who teach the course. There have been requests to pay these faculty members when they must do assessment. The policy would be:

Courses in the General Education Program must be assessed every four years in accordance with the GE Recertification Policy. If this assessment is not completed, the course will be removed from the General Education Program. Unit Heads are responsible for assigning tenured, tenure-track, and affiliate faculty to carry out these assessments. If a Unit must rely on a Visiting Professor or an Adjunct for the assessment, we suggest offering them a stipend of \$250, funded by the Unit or its Dean's office.

Action Taken: H. Chen moved to approve the policy as discussed. F. Hindeleh 2nd. Motion carries 10-0.

Adjournment – 4:13 p.m.