## SUMMARY OF QUALIFICATIONS

Stellar leadership in business, health equity, diversity, and health care with a proven track record of successful outcomes. Strong background working with physicians, academicians, administrators, and leaders in the healthcare field, as well as mentoring students' pursuing careers in medicine and healthcare occupations. Highly skilled in building trusting and collaborative relationships with

stakeholders across all levels of an organization. Demonstrated credibility to influence positive change. Excellent communicator and public speaker. Summary of experience and qualifications include:

Visionary Leadership	Program Development & Implementation	Staff
Development		
Strategic Planning	Communications & Public Relations	Fund
Development		
Team Building	Research & Data Analytics	Consensus
Builder		

## WORK EXPERIENCE

#### September 2022 – Present

## WellCare Urgent Care

Grand Rapids, Mi

*Physician Assistant, Urgent Care*: Provide assessment, diagnosis, and treatment plans for patients with varying health issues and acuity.

#### June 2023-Present

#### Signify Health, LLC.

Grand Rapids, Mi

*Evaluator*: Provide in-home medication reconciliation, PE and diagnosis validation for various Medicare Advantage recipients in West Michigan

February 2021-Present

#### Grand Valley State University

#### Grand Rapids Mi

Adjunct Faculty, Physician Assistant Studies Graduate program.

- Instruct graduate students in medical training.
- DEI advisement

#### April 2019 – September 2022

## Spectrum Health Hospital System

#### Grand Rapids, Mi

*Physician Assistant, Urgent Care*: Provide assessment, diagnosis, and treatment plans for patients with varying health issues and acuity.

- Serve as Advisor to the APP Diversity Committee.
- Liaison with Divisions Executive Leadership Team on implementation and facilitation of cultural humility and implicit bias training for clinicians.
- Key stakeholder in developing Division wide community engagement strategic plan.

#### January 2019-November 2020

## Grand Rapids African American Health Institute

## Grand Rapids, MI

*Interim Executive Director*: Lead the planning and execution of all Institute activities, including but not limited to: strategic planning, community outreach, research initiatives, and local, state and national advocacy efforts.

- Develop, manage, and report fiscal budget.
- Facilitate organizational growth through expansion of key stakeholder relationships and collaborative engagements throughout the county and state.
- Oversee all grant writing functions across four departments including research, writing, development and alignment with strategic plan and mission.
- Manage all grants to ensure timely and accurate reporting to funders.
- Oversee community engagement and strategic marketing through multiple channels.
- Develop and implement community based COVID-19 response plan.
- Formulate and deliver SWOT analysis with key recommendations to the Board. 8/10 recommendations were adopted immediately.

#### June 2018-January 2019

## Grand Rapids African American Health Institute

#### Grand Rapids, MI

*Education Coordinator*: Serve as education department manager. Project Manager of the Pathways to Healthcare Careers initiative.

 Develop concept paper, grant writing, project management, research, coordinate, and lead multiple committees with members from 7 local Colleges and Universities along with Superintendents from 3 local public-school districts, 2 Hospital systems and 8 community partners to increase diversity in the healthcare workforce.

#### July 2012-May 2016

## Motion Technologies, LLC

#### Grand Rapids, M

(Part-time) Patient Services Representative: As a member of an inter-professional team dedicated to improving patient outcomes during post-operative orthopedic recovery, it was my responsibility to ensure proper fitting in range of motion machines, braces, and cryo-therapy equipment.

- Monitor and ensure post-operative range of motion milestones are met.
- Consult with Physician teams reporting out patient outcomes.

#### November 2008 – March 2010

## George S May International Company

## Grand Rapids, MI

*Executive Business Analyst: North American Territory:* Responsible for North American Territory mid-sized client growth through use of validated business analytics and consulting processes.

- Analyze profit and loss statements and financial reports.
- Asses organizational policies and protocols. Perform SWOT analysis.
- Submit recommendations for quality improvement and facilitate initiation of change management process.

## October 2006 – November 2008

## Western Southern Financial Group

## Grand Rapids, MI

*Sales Manager:* As a Sales Manager for a fortune 500 financial firm, I was responsible for the growth and development of the Sales Teams in Grand Rapids and Lansing.

- Develop sales goals and plans for Representatives.
- Facilitate training modules for sales team.
- Ensure regional growth targets are met

## EDUCATION

#### May 2016-June 2018

## Rosalind Franklin University of Medicine and Science

North Chicago, IL

Master of Science in Physician Assistant Practice June, 2018.

- Recipient: College of Health Professions Clinical Education Award 2017-201.
- Awarded for most outstanding clinical performance
- Recipient: Physician Assistant 2017 Student Leadership Award
- Recipient: Dr. Scholl Foundation Diversity Award 2016-2017

## August 2012-May 2015

## Grand Valley State University

Allendale, MI

Bachelor of Science degree in Allied Health Science Major concentration in Pre-Physician Assistant Studies

- Sigma Alpha Lambda Honor Society Member

#### January 2010-August 2012

## Grand Rapids Community College

Grand Rapids, MI

- Student Council Executive Board
- Budget Director: The committee managed the distribution of approximately \$300,000.00 to various clubs and on-campus projects.

#### COMMUNITY LEADERSHIP ACTIVITIES

- Davenport University College of Health Professions Advisory Board 2019-2021
- National Association of Health Services Executives Steering Committee 2019-2020
- National Association of Health Services Executives Board President Elect 2020-2022
- Board Member: Emmanuel Hospice 2021-Present
- Guest Lecturer:
  - o Rosalind Franklin University
    - Social Determinants of Health
  - o Grand Valley State University
    - Implicit Bias training
- Outreach 4 Health Executive Board Member: Clinic Recruiter 2017-2018
- GVSU Diversity, Equity, Inclusion, Justice Committee Member 2020 Present

CERTIFICATIONS AND LICENSURE

- State of Michigan Physician Assistant & Controlled Substance License- Active
- Drug Enforcement Administration- Active
- National Commission on Certification of Physician Assistants Board Certified.
- American Heart Association BLS for Healthcare Providers.
- American Heart Association ACLS for Healthcare Providers.