PAS Program Student Policy and Procedure for Auditing Courses

1. Required courses within the PAS curriculum may not be audited, except in the following situations:
    a. The student has previously passed the course and prior approval is obtained from the PAS Program Director and/or Department Chair.
    b. The student is required to audit a course(s) as part of a remediation plan, as outlined by the PAS Program Director and/or Department Chair.
2. Elective courses can be audited or taken as a graded course. The procedure for taking an elective course by audit is as follows:
    a. Students initiate the process by obtaining a Course Audit Form from the Registrar.
    b. Students must complete the form and submit it to the Registrar by the end of the fifth day of the semester.
    c. Students should keep a copy of the Course Audit Form for their records.