

## **PAS Program Student Recording Policy and Procedure**

### **Lecture Recordings**

The GVSU Physician Assistant program may provide recordings of lectures to its students. The goal of the recordings is to augment your learning from the in-person lectures and to allow self-review after attending a lecture to fill in any areas that you may have missed during the lecture. Most lectures are recorded, but the decision to record ultimately rests with the individual instructor. As much notice as possible is given when a lecture is not going to be recorded; however, this cannot always be assured. In addition, there is always the possibility of technical problems, which can result in the loss of the recorded material. The only way to be certain that you are able to acquire all the information from every lecture is to attend the live session in person or via online meeting software like Zoom.

### **Lecture Recording Procedure**

1. Faculty try to process recordings and make them available to students as soon as possible; however, availability is impacted by the volume of recordings being processed, load on the university systems (Panopto and BB), and other factors that may be unexpected. Therefore, students may need to wait up to 48 business hours after the end of a lecture to view the recording on Blackboard.
2. The recording is uploaded by the faculty member into the Blackboard site for the individual course and remain available for as long as the Blackboard course is active.

### **Student Usage of Recorded Lectures**

1. Recordings are not to be permanently saved by the student under any circumstances.
2. Recordings are intended as a “view only” and are not to be made public.
3. Recordings are only to be viewed by the intended students who are enrolled in GVSU’s MPAS program.

Students who violate this policy are referred to the GVSU Physician Assistant Student Academic Life Committee as they represent legal, ethical, and professionalism concerns.