

# Universitatea Babeș Bolyai Exchange Guide

for GVSU Applicants 8/8/2016

The information in this document is subject to change. PIC aims to provide students with the most up-to-date information; however, information at the host university may change. Updated information will be provided to participants when it becomes available.

If you find a link does not work, please copy and paste the website into your browser. If the link still does not work, please let us know. Links do change frequently.

## 1 Home School Approval

All GVSU students who want to earn credit at GVSU for a study abroad program must first apply for home school approval through the OASIS online application system, [www.gvsu.edu/oasis](http://www.gvsu.edu/oasis).

The study abroad application through the GVSU online system (OASIS) allows students to apply for home school approval to participate in a specific study abroad program. If you change your study abroad program at any time, you must submit a *Study Abroad Change Form*. All programs are subject to approval. **The OASIS application entails:** Conditions of application, essay questions, release of information, faculty references, emergency contacts, risk and release, and a required deposit of \$105.

- **Keep your information updated.** The Padnos International Center refers to the information in OASIS for up-to-date program information, and student contact information. Please let us know if information changes.
- **Message System/connect with other program participants.** Students can easily get in contact with other program participants using the OASIS messaging system.

### ✓ Study Abroad Orientation

**All study abroad participants are required to attend one Study Abroad Pre-Departure Orientation.** Students who attend one of these required sessions will be eligible to receive their full deposit refund. We will not refund the deposit to students who do not attend one of the many sessions offered throughout the semester prior to your departure.

### ✓ Required Documents

Once you are “accepted” to participate in your chosen study abroad program, your OASIS account will give you access to additional information, including required forms.

**The documents below are due to PIC by:** **AUG 15** (Fall departures); **DEC 15** (Winter departures)

**All students must submit the following required forms in order to be eligible to receive their deposit refund:**

- Flight Itinerary
- Medical insurance

- Passport copy
- Health information

**Students who plan to use financial aid to help cover the cost of their study abroad program must submit:**

- Expense Form
- Accept the financial aid you plan to use for your semester abroad in MyBanner.

**Students who plan to take course abroad that will fulfill specific degree requirements must submit:**

- Course Approval Form and/or email confirmation specifying the departmental approval.

✓ Course Approval Process

For detailed instructions on securing approval for the courses you want to take abroad, visit:

<http://www.gvsu.edu/studyabroad/partnership-academics-517.htm>

## 2 Host University Application

Once a student has been approved by the Padnos International Center to participate in a partnership program, the student will be invited to begin working on the host university application materials. Students are still subject to approval by the host university and must also complete the required application materials to formally apply for this program. Again, the OASIS application is for the home school approval only.

✓ UBB Required documents

The BBU application and supporting documents must be submitted to the Padnos International Center (PIC). Applicants will receive an email from the PIC with detailed application instructions. Your documents will be due to PIC by the following deadlines:

**Fall departures: February 15    Winter departures: September 20**

Practical Information

[http://cci.ubbcluj.ro/practical\\_information/about\\_cluj-napoca.php](http://cci.ubbcluj.ro/practical_information/about_cluj-napoca.php)

✓ Course options

BBU is open to all majors. Students majoring or minoring in one of the following academic areas can apply for the Erasmus+ Scholarship program: Political Science, Journalism, Business, and MBA.

Students must take the majority of their courses from one of the academic areas listed above. Students may only take 1 course outside of their major or minor.

**Most course syllabi are available on the UBB website:**

|                                 |   |
|---------------------------------|---|
|                                 | <p><a href="http://cci.ubbcluj.ro/erasmus/erasmus_partner.php">http://cci.ubbcluj.ro/erasmus/erasmus_partner.php</a></p> <p>Students will typically have both a lecture and a seminar for each class. The lectures are often larger with 60+ students while the seminars are often much smaller with an average of 20 students.</p> <p>Internships could be a possibility for students studying in the Faculty of Economics and Business Administration. Students from other academic areas should contact Rebecca Hambleton to learn if an internship opportunity might be available for students in other majors.</p> <p>Students are required to stay for the entire semester. BBU does not allow for early departures. The Fall semester dates do overlap with the GVSU winter semester, so students who need to return to GVSU in the Winter semester should not apply to study at BBU during the Fall semester.</p>   |
| <p>✓ Program Costs</p>          | <p>A detailed budget breakdown is available on the PIC website. Search for Universitatea Babes-Bolyai then look under “Partnership Information.”</p> <p><a href="https://www.gvsu.edu/studyabroad/additional-information-babes-bolyai-university-941.htm">https://www.gvsu.edu/studyabroad/additional-information-babes-bolyai-university-941.htm</a></p>   |
| <p>✓ Accommodation</p>          | <p>Students can apply for on-campus housing; however, housing is not guaranteed. Rooms are double or quad occupancy with a bathroom, furniture, and free internet. There are public toilets, showers, and sinks. The bathrooms are clean. Sheets are provided to students, but towels and other items will need to be purchased. Students will have the choice of all female buildings, all male buildings, or a building which is mixed. There are typically 400 students in each residence hall. Not all of the buildings are equipped with elevators. Students may be required to go up several flights of stairs. Some of the units do offer elevators, but it depends on the building. There is a doorman in each dorm that is available 24/7.</p> <p><a href="http://cci.ubbcluj.ro/erasmus/files/incoming%20students/universitate/Student%20Residence.pdf">http://cci.ubbcluj.ro/erasmus/files/incoming%20students/universitate/Student%20Residence.pdf</a></p> <p>All of the dorms and most academic buildings have wifi access.</p> <p>Students are usually able to move into housing 1 week prior to the start of the semester. The bathrooms are clean. The rooms are nice, but they are shared. There is a very small kitchen area in each unit. Laundry facilities are available, but they may be in a different building from where you will be living.</p> |
| <p>✓ Program Dates/Calendar</p> | <p><b>Fall Semester:</b> October – February (4.5 months or 18 – 20 weeks)</p> <p><b>Winter Semester:</b> February – end of June (4.5 months or 18 – 20 weeks) 1 week break at Easter</p> <p><b>Academic Year:</b> October – end of June (10 months)</p>   |

## Timeline for Fall and Winter Semester Participants

*This is a general timeline and is subject to change from year to year.*

✓ Timeline

|  | Fall Semester                                 | Winter Semester (BBU's spring)                |
|--|---|---|
| Apply to study abroad in OASIS (GV application system)   | Deadline for COMPLETED application: FEB 1     | Deadline for COMPLETED application: SEPT 10   |
| PIC sends host university application instructions to students   | Within 1 week after the PIC priority deadline | Within 1 week after the PIC priority deadline |
| Host university Applications due back to PIC   | By February 16                                | By September 25                               |
| PIC sends host university applications to partner universities   | By mid-March                                  | Early October                                 |
| Students attend PIC required Orientation   | February - April                              | October - November                            |
| Course Info available  | Online  | Online  |
| BBU will send an email acceptance to students. Once students have acceptance from BBU, they can purchase flight. | TBD   | November                                      |
| Orientation/arrival dates are confirmed  | TBD   | December                                      |
| Housing placements are sent to students.   | On-site                                       | On-site                                       |
| Tuition payment due to GVSU  | Late August                                   | Mid-December                                  |
| Travel to Romania  | Late-Sept or early Oct                        | February                                      |
| BBU sends transcript to GVSU   | March   | September                                     |

✓ Partner University Contacts

**Ms Bianca BOTA**, Advisor, Incoming Students and Staff, [bianca.bota@ubbcluj.ro](mailto:bianca.bota@ubbcluj.ro)  
**Ramona Onciu**, Head of Office, Erasmus Institutional Coordinator [ramona.onciu@ubbcluj.ro](mailto:ramona.onciu@ubbcluj.ro)  
**Ms. Corina Todea**, Admissions Officer, Int'l Students Institutional CEEPUS Coordinator (exchange), [corina.todea@ubbcluj.ro](mailto:corina.todea@ubbcluj.ro)

Universitatea Babeș-Bolyai - Centre for International Cooperation  
 Erasmus+ Office, Incoming Staff & Students  
 str. Avram Iancu, nr. 68  
 RO-400083 Cluj-Napoca, Romania  
 Office hours: Monday-Thursday from 10 to 13  
 Tel: 0040 264 429 762, ext. 6023  
 Fax: 0040 264 429 755

Site: <http://www.cci.ubbcluj.ro/> Facebook page <https://www.facebook.com/cci.ubbcluj>

**Carmen TAGSOREAN**, Head of Office, Office of Mobilities and International Students  
[carmen.tagsorean@ubbcluj.ro](mailto:carmen.tagsorean@ubbcluj.ro)  
Universitatea Babeș-Bolyai  
Centrul de Cooperari Internationale  
Str. Mihail Kogalniceanu nr. 1,  
Cluj-Napoca  
RO-400084 Cluj Romania

✓ Special Accommodations

If you require any special accommodations, please let us know right away. Some accommodations may be easy to arrange through the host university, but others may require months of advance planning. PIC will work collaboratively with you to identify whether or not an accommodation can be made at the host university. It is important to understand that a particular accommodation may not be possible. There is additional information about the process for requesting accommodations on the website listed below. Also, if you have not yet met with your DSR advisor to discuss the accommodations you may need, we strongly recommend you start this conversation. <http://www.gvsu.edu/studyabroad/students-with-disabilities-656.htm>

## 3 Travel Resources

Become a WELL-INFORMED traveler! Research your host country before you leave, and avoid going abroad unaware and unprepared. **It is up to YOU, the participant, to research and educate yourself before you leave.**

Visit: [www.gvsu.edu/studyabroad](http://www.gvsu.edu/studyabroad), select "Before You Go."

✓ **Visa Information/link to consulate/timeline for application**

US citizens are currently exempt from having to apply for a visa to enter Romania. Once participants are in Romania, they will be required to apply for a residence permit in order to receive authorization to stay for the duration of the semester. The residence permit will cost around 120 Euro.

<http://chicago.mae.ro/en>

<http://chicago.mae.ro/en/node/480> (direct link to visa information page)

**PLEASE NOTE:** In recent months, some airlines have required travelers to show proof of a visa if the return flight is more than 90 days after their date of arrival in the host country. Students without a visa have been required to change their flight and pay all associated fees related to that change. These are rules imposed by airlines and do not always align with the official immigration regulations of the host country. To avoid penalties, contact the airline directly to make sure you will not be required to present a visa at the time of your departure if your return flight is more than 90 days from your arrival date.

✓ **Flights/Arrival City/Travel to host institution**

Students will fly into Avram Iancu International Airport in Cluj, Romania which is about 15 minute drive to the Hasdeu Student Complex. From the airport, students can take a taxi to the student housing.




|  |   |
|--|---|
| <p>✓ CDC Report/WHO</p>                      | <p>All study abroad students are strongly encouraged to carefully review the CDC report for the country they plan to study in. The CDC report provides information on <u>required</u> and recommended immunizations, health and safety advice, and packing tips. Visit: <a href="http://www.cdc.gov">www.cdc.gov</a> .</p> <p>The World Health Organization (WHO) offers extensive information on health topics, critical health situations, statistics, world health reports, country-specific information for travelers. Visit: <a href="http://www.who.org">www.who.org</a></p>  |
| <p>✓ State Department Travel Information</p> | <p>All GVSU study abroad students are required to register their trip with the US State Department through the Smart Traveler Enrollment Program. Visit: <a href="http://travel.state.gov">http://travel.state.gov</a> for details. Students should also carefully review the country information posted on the State Department website. Safety and security considerations are often listed in this document.</p>   |
| <p>✓ Mobility International (MIUSA)</p>      | <p>MIUSA is national leader on providing comprehensive disability support and resources for students for disabilities going abroad. If you have a disability, we strongly encourage you to utilize the resources available through this organization as you prepare for your journey. <a href="http://www.miusa.org/">http://www.miusa.org/</a></p>   |
| <p>✓ Study Abroad Advisors</p>               | <p>The Padnos International Center has a number of advisors available to answer question you may have throughout the process.</p> <p><b>General advising:</b> Stop into 130 LOH to speak with a Peer Advisor or email <a href="mailto:studyabroad@gvsu.edu">studyabroad@gvsu.edu</a>.</p> <p><b>Post-acceptance advising, host university application information, and while you are abroad:</b> Rebecca Hambleton, Director, Study Abroad &amp; International Partnerships, <a href="mailto:hambletr@gvsu.edu">hambletr@gvsu.edu</a> <b>AND</b> Chris Borda, Coordinator of Study Abroad &amp; International Partnerships, <a href="mailto:bordac@gvsu.edu">bordac@gvsu.edu</a>.</p> |

## 4 Safety and Security



Concerns about safety and security are very common among study abroad students and their families. PIC offers a pre-departure orientation, online resources, and individual support to students who have concerns about safety in another country.

|   |   |
|---|---|
| <p>✓ Resources for emergency situations</p> | <p><a href="http://www.gvsu.edu/studyabroad/health-safety-538.htm">http://www.gvsu.edu/studyabroad/health-safety-538.htm</a></p>  |
| <p>✓ Reporting an incident</p>              | <p>If you experience an incident abroad, please contact Rebecca Hambleton, <a href="mailto:hambletr@gvsu.edu">hambletr@gvsu.edu</a> to file a report on the incident. When you file a report, every effort will be made to connect you with resources that are available to you if you.</p> <p>Other important campus resources that are available to GVSU students in need of assistance with a critical incident:</p> <ul style="list-style-type: none"> <li>• <b>Women’s Center</b>, <a href="http://www.gvsu.edu/women_cen/">http://www.gvsu.edu/women_cen/</a></li> <li>• <b>Counseling Center</b>, <a href="http://www.gvsu.edu/counsel/">http://www.gvsu.edu/counsel/</a></li> </ul> |
| <p>✓ Overseas Security Advisory Council</p> | <p>The U.S. Department of State created OSAC to promote cooperation between America’s private sector worldwide and the U.S. government on issues of security. Daily news can be found on this site, as well as</p>  |

|   |   |
|---|---|
| (OSAC)  | country crime and safety reports. <a href="https://www.osac.gov/">https://www.osac.gov/</a>   |
|  Association for Safe International Road Travel (ASIRT)  | ASIRT offers more than 100 country road travel reports with guides for travelers including information on potentially dangerous conditions, road conditions, common road practices, traffic laws and more. Country reports are available for a fee. Additionally, the website does offer helpful tips for travelers.<br><br><a href="http://www.asirt.org">www.asirt.org</a>  |
| <div data-bbox="58 344 856 493" style="background-color: #2c5e8c; color: white; padding: 10px; border-radius: 15px; display: inline-block;"> <span style="font-size: 2em; font-weight: bold; color: #90c040;">5</span> Cultural Adjustment </div> <div data-bbox="1003 321 1050 483" style="font-size: 4em; color: #2c5e8c; font-weight: bold; margin-left: 20px;">}</div> <div data-bbox="1075 321 2024 509" style="margin-left: 20px;"> <p><u>Attitude is EVERYTHING!</u></p> <p>You will get out of this experience what you put into it. Please remember, you have applied to study abroad to experience something different from what you experience here at GVSU. The most successful study abroad students are those who exercise flexibility and are open to change.</p> </div> |   |
|  Culture guides  | PIC offers a variety of country-specific resources that you can explore. In our Resource Room, students can access Lonely Planet Guides. Additionally, students can access Culture Grams which offer a wide spectrum of information from a countries history, culture, traditions, etc. Culture Grams can be found at:<br><br><a href="http://online.culturegrams.com/">http://online.culturegrams.com/</a>   |
|  Returning home  | <a href="http://magazine.lifeafterstudyabroad.com/contents">http://magazine.lifeafterstudyabroad.com/contents</a><br><br>Many students indicate that returning home from study abroad is far more of an adjustment than the initial adjustment to the host country. Students have a variety of experiences upon their return home. PIC offers a welcome back event that brings study abroad students together to share what they learned abroad, and to connect about the challenges of returning home after adapting to a different culture for many weeks or months. This event offers a career planning component to help you think about how to articulate to future employers what you learned through your experiences abroad and how this will help you in your career development.<br><br>Visit the PIC website for information about adjusting to life back home after study abroad! |