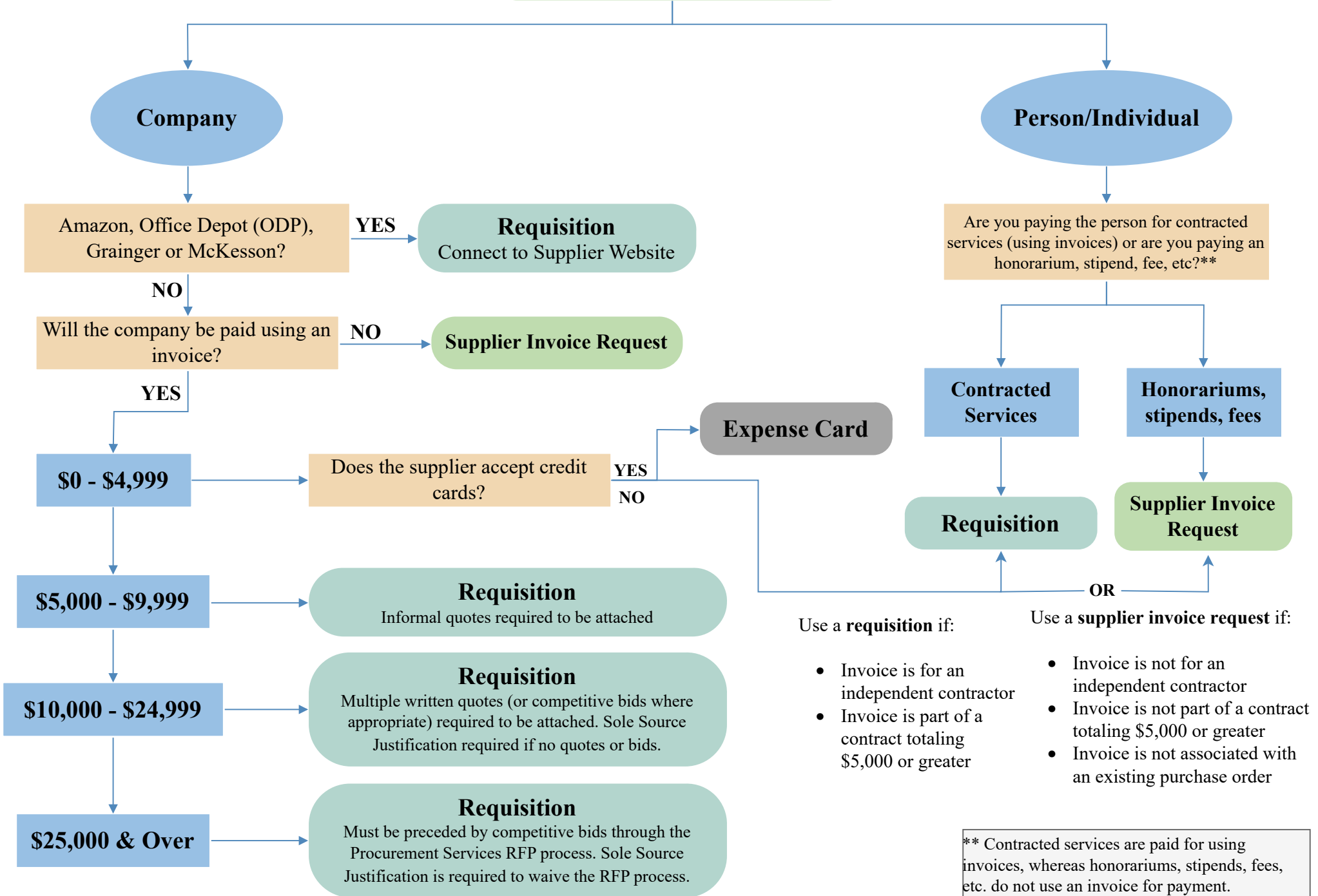


When to Create a Requisition

The purchase is being made to:



** Contracted services are paid for using invoices, whereas honorariums, stipends, fees, etc. do not use an invoice for payment.